

Minutes of the **SPECIAL MEETING** of the Swanage  
Town Council held to discuss **POLICY AND RESOURCES**  
matters at the Town Hall, Swanage on **MONDAY, 23<sup>rd</sup> JUNE**  
**2003** at 9.30 a.m.

PRESENT:-

Councillor A.H. Miller (Town Mayor) – Chairman.

Councillor H.J.F. Agelink

Councillor Mrs. C.A. Bartlett

Councillor C.R. Bright

Councillor Mrs. J.A. Farrow

Councillor Mrs. C. Gainsborough

Councillor M.W. Pratt

Councillor G.M. Suttle (Left at 11.45 a.m.)

Councillor M.A. Tyrer

Councillor Mrs. J.D. Wheeldon

Also in attendance:-

Insp. P. Holland

1. **APOLOGIES**

Apologies for their inability to attend the Meeting were received from Councillors Mrs. O'Donovan and Suttle.

2. **ALCOHOL CONTROL IN PUBLIC PLACES**

The Mayor welcomed Insp. Holland to the Meeting, and invited him to put forward the views of the police regarding the control of alcohol in public places and the locations which the Town Council would like to see designated under the Criminal Justice and Police Act 2001.

During the following discussion, concern was expressed regarding the practicalities of enforcement and the comprehensive designations proposed.

It was RESOLVED:-

That the matter be deferred for consideration

at a Special Meeting of the Council to be held

on Monday, 7<sup>th</sup> July 2003 at 9.30 a.m.

Inspector Holland left the Meeting at 10 a.m.

3. **BUDGET REVIEW**

**Seasonal Income - General**

The Clerk submitted a statement of seasonal income to date, and the position was noted with satisfaction.

**Swanage Bay View Holiday Park**

Details of income received to date at the Swanage Bay View Holiday Park were also submitted for information, and the Park General Manager gave a brief synopsis of the overall position.

Councillor Bright acknowledged that the information submitted

related to income only, and enquired whether trading accounts for the Holiday Park could be made available. He was informed by the Town Clerk that accounting procedures were being introduced which, it was hoped, would enable separate trading accounts for all of the Council's activities to be made available on a regular basis.

(b)

### **Repairs and Renewals Fund**

- i) IT Equipment Rental  
Further to Minute No. 2(b)ii) of the Special Meeting of the Council held on 19<sup>th</sup> May 2003, the Clerk reported on a quotation received from Four Counties Services Ltd. for the rental of IT equipment. During the ensuing discussion, details relating to the quotation for the rental of equipment at the Town Hall, Information Centre and the Holiday Park were queried. It was suggested that all of the current equipment be consolidated into one agreement. It was proposed by Councillor Mrs. Wheeldon, seconded by Councillor Pratt, and RESOLVED UNANIMOUSLY:-  
That a Working Party be formed, with delegated power to act.

It was FURTHER RESOLVED:-

That the Working Party consists of the Town Mayor and Councillors Bright, Pratt, Suttle and Tyrer.

- ii) Seafront Railings  
Further to Minute No. 2(b)i), detailed consideration was given to estimates received for the provision of railings along the middle section of Shore Road. It was proposed by Councillor Suttle and seconded by Councillor Mrs. Farrow:-  
To proceed with Option 1 – the installation of high grade Aluminium Silicon Magnesium alloy corrosion resistant safety barriers system at a cost of £3,823.25.

Upon being put to the Meeting, SEVEN Members voted IN FAVOUR of the Proposition and TWO AGAINST, whereupon the Proposition was declared CARRIED.

- iii) Tennis Courts, Beach Gardens  
The Operations Manager reported on the deteriorating condition of the tennis courts at Beach Gardens, and an estimate received for the resurfacing of courts nos. 4 and 5. During the ensuing discussion, it was noted that maintenance work would shortly be required on courts nos. 6 and 7, and that the surfaces of some courts were being affected by tree roots. Consideration was given to the possibility of carrying out some of the maintenance work by the Council's own workforce, and it was

acknowledged that the use of some specialist equipment would be necessary.

It was proposed by the Town Mayor, seconded by Councillor Suttle, and RESOLVED:-

That the matter be deferred to enable the following information to be obtained:-  
A report on the tree damage;  
A quotation for resurfacing of tennis courts nos. 4, 5, 6 and 7;  
A quotation for the purchase of equipment to undertake the maintenance works "in house".

iv) Removal of Tree

The Clerk reported on the condition of a tree affecting the Ulwell Stream, and a request from the owner of a property in the vicinity for its removal.

An estimate had been obtained for its removal in the sum of £596.00. Following discussion, it was proposed by Councillor Mrs. Wheeldon and seconded by the Town Mayor:-

That, as the tree was not considered to be dangerous, no action be taken in the matter.

Upon being put to the Meeting, EIGHT Members voted IN FAVOUR of the Proposition, and ONE Member ABSTAINED, whereupon the Proposition was declared CARRIED.

v) Insurance

The Clerk reported on the increased premium required by the Council's insurers for the provision of insurance cover in the year 2003/04.

This was partly attributable to the expiry of the Council's long-term Agreement with the Company, for which the Council had benefited from a 10% discount on the premium payable.

Following discussion, it was proposed by Councillor Mrs. Wheeldon, seconded by Councillor Pratt, and RESOLVED:-

To enter into an Agreement for the provision of insurance cover with Zurich Municipal for a 5 year period, commencing April 2003.

(c) Seasonal Charges 2004 – Beach Bungalow Hire Fees

Consideration was given to the charges to be levied for the hire of beach bungalows in 2004.

It was proposed by Councillor Mrs. Wheeldon, seconded by Councillor Bright, and RESOLVED UNANIMOUSLY:-

That the following scale of charges be approved:-

Easter-30 <sup>th</sup> April 2004	£35.00 per week
1 <sup>st</sup> May-9 <sup>th</sup> July 2004	£60.00“
10 <sup>th</sup> July-3 <sup>rd</sup> September 2004	£113.00“
4 <sup>th</sup> September-1 <sup>st</sup> October 2004	£60.00“
2 <sup>nd</sup> October-31 <sup>st</sup> October 2004	£35.00“

It was FURTHER AGREED:-

That the Council's new logo and e-mail address  
be incorporated on the Scale of Fees and Regulations.

4. **SEA FRONT STABILISATION AND ENHANCEMENT PROPOSALS**

Attention was drawn to the deteriorating condition of the Council's beach bungalow sited on Shore Road and The Spa, and the stability of the land in the Council's ownership along Shore Road.

During the ensuing discussion, it was agreed that a survey on the land should be carried out before any long-term policies could be formulated, and it was proposed by Councillor Mrs. Wheeldon, seconded by Councillor Bright, and RESOLVED:-

That the matter be deferred for consideration  
in September 2003 at the end of the summer  
season.

It was noted that a survey had previously been undertaken in October 2000, and it was agreed that copies of this Report should be circulated to the newly-elected Councillors for information.

It was FURTHER PROPOSED by Councillor Mrs. Wheeldon, seconded by Councillor Bright, and RESOLVED:-

That a Working Group, consisting of the Town Clerk,  
Town Mayor, Deputy Mayor and Councillor Pratt, be  
set up to appoint a Consultant to undertake a survey  
of the sea front area.

5. **RECYCLING CENTRE**

Further to Minute No. 5 of the Special Meeting of the Council held on 19<sup>th</sup> May 2003, and a subsequent site visit, it was proposed by Councillor Mrs. Wheeldon, seconded by Councillor Bright, and RESOLVED:-

That the recycling centre currently situated  
in Main Beach Car Park be re-located to North  
Beach Car Park. The siting of the facilities should  
take into consideration the habitat of certain wildlife  
in the vicinity.

6. **SWANAGE AND DISTRICT ANGLING CLUB**

A letter dated 5<sup>th</sup> June 2003 was submitted from the Chairman of the Swanage and District Angling Club informing Members that the Town Council Open Angling Competition would be held on 17<sup>th</sup> August 2003, and seeking a contribution towards the prizes.

It was proposed by Councillor Mrs. Wheeldon, seconded by Councillor Mrs. Gainsborough, and RESOLVED:-

That the sum of £50.00 be donated.

7. **ANY OTHER MATTERS WHICH THE TOWN MAYOR DECIDES ARE URGENT**

The Mayor requested that consideration be given to the appointment of a "Mayor's Chaplain".

A brief discussion ensued, during which it was noted that ACTS (Association of Churches Together in Swanage) encompassed the Council's requirements in this regard, and it was RESOLVED:-

That no action be taken in the matter at the present time.

8. **JUSTICES' LICENCE**

A Notice of Intention to apply for the Transfer of the Justices' Licence in respect of The Victoria Club, 1 High Street, Swanage was submitted for consideration.

It was RESOLVED UNANIMOUSLY:-

That no objections be raised to the transfer of the Licence.

9. **EXCLUSION OF PRESS AND PUBLIC**

Proposed by Councillor Mrs. Wheeldon, seconded by Councillor Bright, and RESOLVED:-

That, as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public be excluded from the Meeting during consideration of the following matters.

10. **STAFFING ISSUES**

The Clerk referred to a previous decision whereby Miss Alison Stockley had been appointed as Tourist Information Centre Supervisor on a temporary basis for a period of one year.

This period had now expired, and it was proposed by the Town Mayor, seconded by Councillor Pratt, and RESOLVED:-

To confirm the appointment of Miss Stockley as Tourist Information Manager on a permanent basis.

During the ensuing discussion, Members expressed an interest in the Council's overall staffing structure, and it was AGREED UNANIMOUSLY:-

That further information be prepared

by the Joint Staffing Working Group  
and submitted for consideration at a  
future meeting of the Council.

11. **LEASE AGREEMENT PROPOSALS**

(a)

**Land at Peveril Point**

The Clerk referred to a matter relating to a Public Right of Way and the use of  
land at Peveril Point.

Following a brief discussion, it was proposed by Councillor Mrs. Wheeldon,  
seconded by Councillor Bright, and RESOLVED:-

That negotiations be pursued in accordance  
with legal advice received, and the matter  
be referred to a future meeting of the Council.

Before consideration of the next item, Councillor Mrs. Wheeldon declared her  
interest in the matter, under the Model Code of Conduct, by reason of being Chair of  
the Planning Board of Purbeck District Council and left the Meeting before the  
discussion.

(b)

**Swanage Railway**

A letter dated 6<sup>th</sup> June 2003 was submitted from the General Manager of the  
Swanage Railway Company seeking Landlord's Consent for re-siting of the  
rubbish bin store.

It was proposed by Councillor Agelink, seconded by Councillor Mrs. Bartlett,  
and RESOLVED:-

That Landlord's Consent be granted.

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