

Minutes of the Meeting of the **BOATPARK**  
**BEST VALUE WORKING GROUP** held at the  
**Town Hall, Swanage** on **Tuesday, 2<sup>nd</sup> April 2002**  
at 2.00am.

Present:-

Councillor A.H. Miller – Chairman.  
Councillor Mrs. G. Marsh  
Councillor J. Roscoe

Also in attendance:-

A.J. Leeson                      Town Clerk  
Miss S. Goodwin                Staff Representative

1. **APOLOGIES**

An apology for his inability to attend the Meeting was received from Councillors Suttle (Town Mayor) and Mrs. Wheeldon (Deputy Mayor).

2. **CHALLENGE – REVIEW OF OPERATIONAL ARRANGEMENTS**

The Chairman outlined the difficulties experienced in the collection of grid fees by bank standing order instalment methods. The staff representative provided details of the letters sent to all prospective hirers of grids in advance of the summer season 2002, in accordance with audit recommendations.

1. **Discount to Fishermen**

Arising from the ensuing discussion, the following matters were determined and AGREED:-

a) The 20% discounting grid fees offered to registered fishermen and boat operators applied to these seasonal grid fees only.

b) The 20% discount offered to registered fishermen and boat operators did not qualify for a further 10% being offered to general users in respect of the full annual payment of grid fees.

2. **Booking Procedure**

In reviewing the audit recommendations, the following was discussed and AGREED:-

That the booking procedure below be adopted:

a) An application form is to be completed and received, together with payment, prior to the allocation of a grid.

b) All boats and trailers are to be measured upon arrival.

c) An appropriately sized grid is to be allocated by the Boat Park attendant.

d) A weekly ticket is to be issued and a season ticket application form

completed.

- e) All application forms are to be passed to the Administration Section at the Town Hall.
- f) A season ticket is to be issued and payment of the grid fee balance demanded.
- g) Advance booking will be permissible upon full payment and re-allocation to an appropriately sized grid upon arrival, with payment of any additional grid fee due.
- h) No refund of grid fees will be made if an appropriately sized grid is not available upon arrival.

3. **Charging Policy**

In discussing the practical application in c) above, it was suggested that a new monthly fee be introduced. It was decided to review the weekly charge to a more appropriate rate. The following charges were AGREED:-

Daily charge – All sizes (Charge to apply from midnight to midnight)	£10.00
Weekly charge – All sizes	£60.00
Seasonal charges – To apply as per Scale of Charges published 21 January 2002.	st

It was FURTHER AGREED:-

- a) That the facility to pay by monthly standing order is to be withdrawn in the event of failure to make regular monthly payments.

4. **Staffing**

Staffing levels in respect of the extensive hours of operation were considered, and it was AGREED that:-

- a) Core hours be determined.
- b) Flexible working arrangements to apply outside of core hours.
- c) Absence cover and out of season staffing to be provided by the Council's Enforcement Officer.

5. **Security and Enforcement**

Concerns were expressed in respect of late arrivals or users failing to abide by the booking rules.

After a brief discussion, it was AGREED that:-

- a) A number of trailer wheel clamps be purchased.

- b) Anyunauthorisedtrailersbeclampedandreleaseduponpaymentof either:
  - i) adailylaunchfee;
  - ii) £50impoundingfee.

CCTVwasconsideredasapossiblesolutiontoimprovesecurity. Afterabriefdiscussion,itwasAGREED:-

ToconsultwiththeFishermen’sAssociationandtoarrangeameeting.

6. **RNLI–CarParking**

ArisingfromtheMinutesofthemeetingoftheCarParkingBestValue WorkingGroup,the provisionofparkingarrangementsfortheRNLI wereconsidered.

ItwasAGREED:-

- a) ToconsultdirectlywiththeRNLIregardingparkingarrangements inandaroundtheareaoftheBoatPark.

- c) Toremovethegalvanisedframeworkinthenorth-westcornerofthe BoatPark.

7. **Fishermen’sAssociation**

TheClerkprovideddetailsofaletterreceivedfromMr.R.J.Hardy regardingtheusebyfishermenoftheareaadjacenttotheAngling Club.

Itwasacknowledgedthatthefishermenprovideanhistoricandtourist interestforthevisitorstotheareaaspartofanimportantlocal industry.

8. **StorageforGigRowingBoat**

Considerationwasgiventorequesttoprovideaboatstorageareafor anewlyformedGigRowingClub.

Afterabriefdiscussion,itwasAGREED:-

- a) ToinvestigatethefeasibilityofusinganareaoftheBoatPark.

- b) TorecommendthatenquiriesbedirectedtotheSwanagePierTrust andtoWessexWater.

9. **GeneralRepairs**

Detailsoftheapprovedrepairsand renewalsbudgetwereconsidered.

Giventheurgentneedtotakeadvantageoflowtides,itwas AGREED:-

ToarrangeanurgentmeetingwiththeFishermen’sAssociationto seekviewsonprioritisingtheschemeofrepairs,andothergeneral matters.

3. **DATEOFNEXTMEETING**

It was agreed that the next meeting of the Working Group be held on Friday, 19<sup>th</sup> April 2002 at 9.00 a.m. in the Town Hall, Swanage.

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