

Minutes of the **ANNUAL MEETING** of the Swanage  
Town Council held at the Town Hall, Swanage on  
**MONDAY, 19<sup>th</sup> MAY 2008** at 7.00 p.m.

PRESENT:-

Councillor B. Audley  
Councillor C.R. Bright  
Councillor Mrs. C. Gainsborough JP  
Councillor L. Gloyn-Cox  
Councillor M. Hadley  
Councillor Mrs. G.A. Marsh  
Councillor Mrs. A. Patrick  
Councillor S. Poultney  
Councillor M.W. Pratt  
Councillor G.M. Suttle  
Councillor W.S. Trite  
Councillor M. Whitwam

In the absence of a clergyman, Councillor Mrs. Marsh offered a short prayer before the commencement of the Meeting.

In addition to Members of the Council and officers, 30 members of the public attended the Meeting.

**Public Participation Time**

**MR. P. CLARK** referred to the Annual Parish Assembly, at which reference had been made to the possible proposed closure of the household recycling centre in 2009, and enquired when this matter would be discussed by the Town Council. He was informed that the matter would be included on the Agenda for the next evening meeting of the Council to be held on 30<sup>th</sup> June 2008.

**MRS. J. TAVINOR** and **MR. J. SANDERS** raised concerns over the continued negative impact of on-street parking restrictions on the motor caravans in Swanage. Surprise was expressed that the Town Council had approved an extension of these regulations. It was explained that the Council had not requested the extension of the regulations in their existing form and that the matter would again be discussed by the Transport Committee on Wednesday, 28<sup>th</sup> May 2008.

1. **APPOINTMENT OF TOWN MAYOR**

Proposed by Councillor Mrs. Patrick and seconded by Councillor Trite:-  
That Councillor Michael William Pratt be  
appointed Town Mayor for the ensuing year.

Upon being put to the Meeting, TEN Members voted IN FAVOUR of the Proposition and there were TWO ABSTENTIONS, whereupon the Proposition was declared CARRIED.

Councillor Pratt completed the Statutory Declaration of Acceptance of Office, and was pleased to accept the appointment. He then expressed his appreciation of the sterling work undertaken by Councillor Suttle during his term of office. His prudence and financial acumen had been of great benefit to the Council during this period.

These comments were endorsed unanimously.

2. **DEPUTY TOWN MAYOR**

Proposed by Councillor Pratt and seconded by Councillor Whitwam:-  
That Councillor William Stanley Trite be appointed  
Deputy Town Mayor for the ensuing year.

Upon being put to the Meeting, TEN Members voted IN FAVOUR of the Proposition and there were TWO ABSTENTIONS, whereupon the Proposition was declared CARRIED.

Councillor Trite then completed the Statutory Declaration of Acceptance of Office and was pleased to accept the appointment.

3. **APOLOGIES**

There were no apologies to report for inability to attend the Meeting.

4. **APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

The following appointments of representatives to outside bodies were approved:-

Dorset Association of Larger Local Councils	Councillor M Pratt (Town Mayor)
Swanage Youth Centre	Councillors S Poultney & Mrs A Patrick
Dorset Coast Forum	Councillors L Gloyn-Cox & M Hadley
Swanage Pier	Councillors Mrs A Patrick & Mrs G Marsh
Arthur Marsh Memorial Hall	Councillor G Suttle
Citizens Advice Bureau	Councillor M Pratt (Town Mayor)
Drug Reference Action Group	Councillors Mrs A Patrick & M Whitwam
Partners & Communities Together	Councillors B Audley, Mrs C Gainsborough & M Hadley
Herston Reading Room	Councillor C Bright
Swanage Town & Community Partnership	Councillor Mrs A Patrick or Councillor L Gloyn-Cox
Swanage Bay Users Association	Councillor M Hadley
Durlston Advisory Panel	Councillor M Hadley
Swanage Pub Watch	Councillors B Audley & Mrs A Patrick
Dorset Age Partnership	Councillor L Gloyn-Cox
Purbeck Transport Action Group	Councillor S Poultney

5. **APPOINTMENT TO COMMITTEES**

Appointments were made to the Committees as follows, and Members agreed to suspend Standing Order No. 44 to allow for Chairmen of the Committees to be appointed.

**Caravan Park Committee**

Councillor M Pratt (Town Mayor) and Councillors Mrs C Gainsborough, Mrs A Patrick, G M Suttle, W S Trite and M Whitwam.

Proposed by Councillor Mrs Patrick, seconded by Councillor Trite, and  
RESOLVED UNANIMOUSLY:-

That Councillor G M Suttle be appointed Chairman of the Caravan Park Committee.

#### **Tourism Committee**

Councillor M W Pratt (Town Mayor), and Councillors B Audley, Mrs C Gainsborough, L Gloyn-Cox, M Hadley, Mrs G A Marsh, Mrs A Patrick, and W Trite.

Proposed by Councillor Gloyn-Cox, seconded by Councillor Mrs Marsh, and RESOLVED UNANIMOUSLY:-

That Councillor Mrs A Patrick be appointed Chairman of the Tourism Committee.

#### **Transport Committee**

Councillors B Audley, Mrs C Gainsborough, M Hadley, Mrs A Patrick, S Poultney and M Whitwam.

Proposed by Councillor Mrs Patrick, seconded by Councillor Whitwam, and RESOLVED UNANIMOUSLY:-

That Councillor S Poultney be appointed Chairman of the Transport Committee.

#### **General Operations Committee**

Councillor B Audley, Mrs C Gainsborough, L Gloyn-Cox, Mrs G A Marsh, S Poultney and G M Suttle.

Proposed by Councillor Audley, seconded by Councillor Mrs Marsh, and RESOLVED UNANIMOUSLY:-

That Councillor Gloyn-Cox be appointed Chairman of the General Operations Committee.

#### **Personnel Committee**

Councillor M W Pratt (Town Mayor), and Councillors Mrs C Gainsborough, L Gloyn-Cox, Mrs A Patrick, G M Suttle and W S Trite.

Proposed by Councillor Trite, seconded by Councillor Suttle, and RESOLVED UNANIMOUSLY:-

That Councillor M W Pratt (Town Mayor) be appointed Chairman of the Personnel Committee.

#### **Beach Management Sub-Committee**

It was RESOLVED:-

That members of the Beach Management Sub-Committee be nominated by the Tourism Committee.

#### **Finance & Performance Management**

Councillor M W Pratt (Town Mayor), Councillor W S Trite (Deputy Town Mayor) and Councillors L Gloyn-Cox, Mrs A Patrick, S Poultney and G M Suttle.

It was RESOLVED UNANIMOUSLY:-

That the Town Mayor be appointed Chairman of the Finance & Performance Management Committee.

Further to Minute No. 2 of the Special Meeting of the Council held on 21<sup>st</sup> May 2007, consideration was given to the timescale of the Committee Meetings for the forthcoming year.

Following discussion, it was proposed by Councillor Bright, seconded by the Town Mayor, and RESOLVED UNANIMOUSLY:-

That the minimum number of meetings held per annum be as follows:-

**Planning & Policy** – Twice per month.

**Finance & Performance Management** – 6 weekly.

**Caravan Park** – Three per annum (August, December, March)

**Tourism** – Three per annum (June, October, February)

**Transport** – Three per annum (May, September, January)

**General Operations** – Three per annum (July, November, March)

**Personnel** – As and when required.

6. **MINUTES**

(a) Proposed by Councillor Mrs. Gainsborough, seconded by Councillor Mrs. Patrick, and RESOLVED UNANIMOUSLY:-

That the Minutes of the Monthly Meeting of the Council held on 21<sup>st</sup> April 2008 be approved as a correct record and signed.

(b) Proposed by Councillor Gloyn-Cox, seconded by Councillor Poultney, and RESOLVED UNANIMOUSLY:-

That the Minutes of the Special Meeting of the Council held to discuss policy and planning matters on 2<sup>nd</sup> May 2008 be approved as a correct record and signed.

7. **FINANCE AND PERFORMANCE MANAGEMENT COMMITTEE**

Proposed by Councillor Gloyn-Cox, seconded by Councillor Suttle, and RESOLVED UNANIMOUSLY:-

That the Minutes of the Meeting of the Finance and Performance Management Committee be approved as a correct record and signed.

8. **CHAIRMAN'S ANNOUNCEMENTS**

The Mayor announced that he would be supporting two local charities during his Term of Office – namely, the Swanage Stroke Club and the Purbeck Branch of the Citizens' Advice Bureau. Both organisations had helped many local residents and he considered them to be very worthwhile causes.

9. **METEOROLOGICAL RECORDS**

The meteorological records for the month of April 2008 were submitted for information.

10. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

(a) A recent meeting entitled "Swanage Future" organised by Swanage Chamber of Trade & Commerce at Swanage Bay View Holiday Park. A summary of the Meeting will be circulated in due course.

(b) Bay View Caravan Owners' Association – Meeting scheduled for 31<sup>st</sup> May 2008 at 5 p.m. at the Holiday Park.

(c) Purbeck Heritage Strategy – Workshop being held on 2<sup>nd</sup> June 2008 at 9.30 a.m. in West Lulworth Village Hall. Councillor Mrs. Patrick would be attending.

The meeting concluded at 8.35 p.m.