

Minutes of the Meeting of the **FINANCE AND
PERFORMANCE MANAGEMENT COMMITTEE**
held at the Town Hall, Swanage on **MONDAY, 11th
JUNE 2007** at 9.30 a.m.

PRESENT:-

Councillor G.M. Suttle (Town Mayor) – Chairman.
Councillor C.R. Bright
Councillor L. Gloyn-Cox
Councillor M. Hadley
Councillor M. Pratt
Councillor Mrs. A. Turner
Councillor M. Whitwam

1. **APOLOGIES**

There were no apologies to report for inability to attend the Meeting.

2. **SCOPE OF NEW COMMITTEES**

Detailed consideration was given to the scope and coverage of the new Committees.

During the debate, it was acknowledged that there may be some overlap/division of areas of responsibility of each Committee, and any variation would be considered if, and when, appropriate. It was agreed that each Chairman should assist in identifying issues relevant to specific Committees and consult with the Town Clerk regarding the compilation of Agendas. Agenda papers would be circulated to all Councillors for information, and recommendations from each Committee would be referred to the full Council for ratification.

It was intended that, where possible, Agendas should be structured to enable outside representatives to attend Committee meetings at times when relevant subjects were to be discussed.

3. **SCHEDULE OF MEETINGS 2007/08**

Further to Minute No. 2 of the Special Meeting of the Council held on 21st May 2007, the Clerk submitted a proposed Schedule of Meetings for 2007/08.

It was agreed that a minimum of four meetings per annum be held for each Committee, but additional meetings could be arranged, if necessary.

Consideration was then given to the introduction of evening meetings, which had been agreed in principle at the Special Meeting of the Council held on 21st May 2007.

It was AGREED:-

That Policy & Planning Meetings be held at 7.00 p.m.
on the following dates:

16th July 2007
13th August 2007
17th September 2007
15th October 2007
12th November 2007
10th December 2007

4. **STRATEGIC PLAN**

Reference was made to the Council's Best Value Performance Plan 2006/07, and the corporate and strategic objectives contained therein.

Members re-affirmed their commitment to these objectives, and it was proposed by Councillor Bright, seconded by the Town Mayor, and RESOLVED UNANIMOUSLY:-

That the Town Council is committed to maintain and enhance Swanage for the well-being and prosperity of present and future generations.

During the ensuing debate, the cost of maintaining and improving the Council's assets was highlighted, and a lengthy and detailed discussion followed regarding funding of urgent revenue and capital projects.

Various options were mooted, including the proposed detailed appraisal of the Council's income generating activities, staffing review, Holiday Park, maximisation of the Council's assets, and possible sponsorship.

It was AGREED:-

That further consideration be given to the suggestions at a future meeting of the Committee.

In response to a question raised, it was agreed that information relating to the Swanage Town & Community Partnership be incorporated within the Best Value Performance Plan 2007/08, and also reference to the 2012 Olympic Games. The opportunities for promoting Swanage through the 2012 Olympics should be investigated.

5. **MONITORING AND REVIEW OF DECISIONS**

The Clerk submitted a comprehensive schedule of outstanding/ongoing matters that had been raised during the period August 2006 to April 2007. The schedule identified 183 "Action Points" (some of which had been completed), and detailed consideration was given to each item, with a view to prioritising the workload.

The Newton Grange development was considered to be a top priority, and it was AGREED:-

That the Council's legal advisers be instructed to negotiate with the developers as soon as possible.

During the discussion, the Town Clerk highlighted the severe staffing shortage at the Town Hall, and it was AGREED:-

That a meeting of the Personnel Committee be convened as soon as practicable.

6. **DATE OF NEXT MEETING**

The Clerk updated Members on the compilation of the Best Value Performance Plan 2007/08, and it was AGREED:-

That the Town Mayor, Deputy Mayor and Councillor Hadley be authorised to liaise with the Town Clerk regarding the Draft Best Value Performance Plan 2007/08.

It was FURTHER AGREED:-

That a Special Meeting of the Council be held on Friday, 29th June 2007 at 9.30 a.m. to receive the Best Value Performance Plan 2007/08 and the Final Accounts for the year ended 31st March 2007.

The Meeting concluded at 12.20 p.m.
