



to the next meeting of the General Operations Committee.

**b) Matters raised by Prospect Allotment Association**

The Chairman of the Allotment Association requested that officers write again to the owner of Cauldron Barn Farm asking for work to be started on the fence to the eastern boundary to address the problem of deer.

Further to minute 2)d)i of the General Operations Committee held on 25<sup>th</sup> November 2009 the Association reported they were pleased with the clarification issued regarding responsibility for maintaining the footpaths between allotments. It was further reported that the marking of boundaries be addressed at the next Allotment inspection.

Mr Legg and Mr Aplin left the meeting at 10.00 a.m.

**3) Cemetery Matters**

**a) Natural Burial ground at Godlingston Cemetery – Update**

Further to a constructive meeting with the tenant farmer of Godlingston Manor, it was reported that notice could be given and a planning application submitted for the proposed Natural Burial Ground. After a brief discussion it was AGREED:

That a quote be obtained from the Town Council's surveyor for the submission of plans to Purbeck District Council.

It was further RESOLVED:

That the working party of Councillors Gloyn-Cox, Audley and Poultney progress matters if required and officers contact other local authorities with regard to regulations in respect of existing Natural Burial Grounds.

**b) Report on proposals for kerbing at Godlingston Cemetery**

Further to minute 3)a) of the General Operations Committee held on 15<sup>th</sup> July 2009, a site visit the working party took place on 30<sup>th</sup> November 2009 to discuss the matter of kerbing and chippings on graves at Godlingston Cemetery. Consideration was given to a briefing note setting out options for kerbing.

Councillor Bright entered the meeting at 10.20 a.m.

After a brief discussion it was proposed by Councillor Poultney, seconded by Councillor Audley and RESOLVED:

**TO RECOMMEND:  
To permit the installation of kerbing to be constructed in line with the recommendations of the Operations Manager contained in his report dated 16<sup>th</sup> March 2010.**

It was further RESOLVED:

For officers to write to the owners of the graves who were in breach of the current regulations asking them to remove any kerbing in situ and invite them to have the

grave turfed or install kerbing in line with the above recommendation.

The Operations Manager expressed concern over the practice of grave owners creating a surface area bigger than the acceptable grave size. This practice is creating difficulties with general maintenance. It was proposed by Councillor Audley, seconded by Councillor Poultney and RESOLVED:

**TO RECOMMEND:**

**To return all graves extended to an acceptable size of 1830mm x 765mm (6' x 2'6"), thereby re-instating an appropriate turfed space between plots for ease of maintenance.**

It was further RESOLVED:

To update the current regulations for Godlingston Cemetery in line with the above recommendations.

It was reported that various breaches of the cemetery regulations have taken place in recent years. After a brief discussion it was proposed by Councillor Gloyne-Cox, seconded by Councillor Audley and RESOLVED UNANIMOUSLY:

**TO RECOMMEND:**

**That grounds staff undertake a weekly inspection in Godlingston Cemetery and report to the Town Hall, to enable officers to write to the owners of relevant graves drawing their attention to the need to comply with the approved regulations.**

**c) Matters raised by James Smith Funeral Directors**

No additional matters were raised by Mr Lew Fletcher of James Smith Funeral Directors.

Mr Fletcher left the meeting at 10.35 a.m.

**4) Fishermen's Huts and Jetty**

**a) Matters raised by Swanage Fishermen's Association.**

In the absence of the representative of Swanage Fishermen's Association there were no matters to discuss.

**5) Matters arising from the minutes of the Meeting of the General Operations Committee held on 25<sup>th</sup> November 2009**

Further to minute 3)c) it was RESOLVED:

**TO RECOMMEND:**

**That the additional fee contained in the Council's scale of charges for burials arranged for week days between 27<sup>th</sup> and 31<sup>st</sup> December each year, be permanently disappplied.**

**6) Seafront and Downs Stabilisation Schemes - Update**

Consideration was given to reports from the Council's appointed surveyor, contained in letters dated 3<sup>rd</sup> March 2010.

**a) Land at the Downs, Broad Road Car Park**

It was noted that various land consolidations and slippage had occurred in the grounds surrounding the car park. It was recommended that these be graded down to an angle of 30 degrees from the horizontal. It would be necessary from time to time to remove earth that had fallen into the car park.

With regard to the wall adjoining Seymer Road, this had been partially affected on the higher section by trees growing against the wall. These could not be removed without approval from Purbeck District Council. It was recommended that the walling be taken away and replaced with timber palasading to which the stonework could be re-made up to. If the trees were to be removed or die the walling could be replaced and new trees set further back.

**b) Ground Consolidation rear of TIC Building and Esplanade/Seafront**

From the surveyor's inspection it was clear that various ground movements were occurring along the Esplanade. The only way to firmly prevent movement would be to construct solid walling where the slippages occur. In the short term, until it is decided how to proceed with the sea front works, it was recommended to make good the existing walling where necessary, possibly removing some soil and regrading.

After a brief discussion it was AGREED:

That the Town Council act on the ground stabilisation reports and that the Operations Manager meet further with the Council's appointed surveyor accordingly.

**7) De Moulham Estate Service Roads – Prioritisation of re- surfacing works**

Councillor Poultney declared a personal interest under the Model Code of Conduct by reason of being a resident of Rabling Road.

The Operations Manager reported on findings from an inspection of all the lanes on the De Moulham Estate by the Town Council's appointed surveyor. Many lanes were in a bad state of repair with problems exacerbated by homeowners putting up fences. It was noted that if encroachments were to be removed it may cause de-stabilisation and encourage heavy vehicle traffic. It was proposed by Councillor Bright, seconded by Councillor Audley and RESOLVED

UNANIMOUSLY:

That the matter be referred back to the Town Council's appointed surveyor for advice regarding the introduction of requirements for developers to make up the roads on completion of developments.

It was further RESOLVED:

That discussions also be held with Dorset County Council regarding future maintenance, especially in respect of the lane rear of Victoria Avenue/Rabling Road.

**8) King George's Changing Facilities and Public Conveniences – Initial Proposals**

Consideration was given to a report from Thornes Chartered Surveyors setting out four diagrammatic positions where the changing facilities could be constructed. Attention was drawn to possible planning difficulties if the existing building was demolished and rebuilt and the need to retain the existing bridge was

highlighted. The Operations Manager reported that a sum of approximately £2,500 would be required to proceed with the project. Following a brief discussion it was proposed by Councillor Bright, seconded by Councillor Audley and RESOLVED UNANIMOUSLY:

**TO RECOMMEND:**

**That a hybrid of schemes 1 and 2 be used to avoid the necessity of moving the existing bridge and incorporate the existing public convenience building. That the sum of £2,500 to proceed with the project be considered at the next full Council meeting.**

**9) Public Conveniences**

**a) North Beach Car Park – Negotiations with MCA**

[The Operations Manager reported on several ongoing maintenance issues. It was RESOLVED:

That officers write to the Maritime and Coastguard Agency to arrange a meeting with a working party (comprised of Councillors Bright and Poultney) to discuss any outstanding issues.

**b) Burlington Chine – Introduction of Pay Doors and Update on Pump Houses**

It was reported that installing pay doors would not be a feasible option as the system would be open to abuse. It was further reported that the pumps had been repaired within the current financial year. However, issues with the retaining wall remain outstanding. After a brief discussion it was proposed by Councillor Bright, seconded by Councillor Poultney and RESOLVED UNANIMOUSLY:

To contact business and beach hut owners in the vicinity to invite them to an informal meeting to discuss the future provision of public conveniences at Burlington Chine.

**c) Opening Hours**

Concerns were raised that there should be clarification of public convenience opening times. It was AGREED:

That those toilets made available for the summer season should be open from the weekend before Good Friday and that the Operations Manager have delegated authority to liaise with the Tourist Information Centre Supervisor, event organisers and the railway to ensure that opening times coincide with any major events taking place.

**10) Public Buildings Review – Outline Options**

It was reported that different options for the re-siting of the Tourist Information Centre, Town Hall and the Depot need to be discussed. It was proposed by Councillor Gloyn-Cox, seconded by Councillor Bright and RESOLVED UNANIMOUSLY:

**TO RECOMMEND:**

**That a working party be formed at the next Council Meeting to comprise of the Mayor, Deputy Mayor and Councillors from the General Operations and Tourism Committees.**

**11) Operations Managers Report**

The Operations Manager reported on the following issues:

**a) Skate Park – Update on Funding**

Quotes had been received to resurface the park. It was AGREED:

That quotations received in respect of the resurfacing works be put before the next Council meeting for consideration.

**b) Tennis Courts**

Works are in progress to resurface the tennis courts, although drainage could not be put in due to high costs.

**c) Seymer Road – Wall Repairs**

An application for grant funding to Purbeck Keystone Project, which had initially been unsuccessful, was currently being re-evaluated.

**d) Personnel Matters**

It was noted that the seasonal Enforcement Officer had been appointed on reduced hours for the forthcoming season. The Boat Park would be manned at the weekends during the holiday season starting at Easter, as per last year.

**e) Dog Fouling**

The need to pursue the delegation of enforcement powers from the District Council was highlighted.

**12) Items of Information and Matters for Forthcoming Agendas**

**a) Institute Road**

Attention was drawn to works to the pavements in Institute Road undertaken by Dorset County Council. Due to complaints from traders in the vicinity regarding the installation of bollards, works had been delayed until further discussion had taken place.

**b) Foot Showers**

It was reported that installing showers on the beach would be costly due to the absence of a water supply in the vicinity. It was noted that shower and foot wash facilities remained on the Capital Programme unapproved list as a low priority for future consideration.

**13) Date of Next Meeting**

It was noted that the next meeting is scheduled for 9.30 a.m. on Wednesday 14<sup>th</sup> July 2010.

The Meeting closed at 12.00 noon.