

Minutes of the Meeting of the **PUBLIC BUILDINGS**  
**BEST VALUE WORKING GROUP** held at the  
**Town Hall** on **Monday 18<sup>th</sup> November 2002** at 11.00.

Present: -

Councillor A.H.Miller – Chairman  
Councillor Mrs C. Gainsborough  
Councillor Mrs J.D. Wheeldon

Also in attendance: -

Mr A.J. Leeson      Town Clerk

1. **APOLOGIES**

Apologies for their inability to attend the Meeting were received from Councillor Suttle and Councillor Roscoe.

2. **MINUTES OF MEETING – 5<sup>TH</sup> JUNE 2002**

The Minutes of the Meeting held on 5<sup>th</sup> June 2002 were noted as agreed.

3. **ACTION PLAN - REVIEW**

**1. Town Hall**

The electrical repairs to the Town Hall were noted as being currently in progress.

It was also noted that a telephone has been installed in the Members' room in the Town Hall and that Councillors were now to be able to use this for Council business.

The installation of bollards outside the Town Hall has not yet been carried out.

It was AGREED: -

That they should be cast-iron, purchased at  
the lowest price and positioned 3 inches from  
the curb in order to align with the basement wall.

Councillor Miller reported that, after receiving the advice from the monitoring officer at Purbeck District Council, he had given up his life membership of Swanage Railway in order to comply with the model code of conduct.

**Station Building**

**Swanage Associated Taxis**

Town Clerk has still to issue notice to Swanage Associated Taxis with regards to the redecoration of the office.

**Wilts & Dorset Bus Station Office**

A meeting with the Town Mayor and representatives of the Wilts & Dorset

Bus Co. Ltd has yet to be arranged.

**c) Swanage Railway**

**i) Station House Platform Canopy**

The five-year plan issued by Swanage Railway had been accepted. The Clerk reported on a recent meeting with the Railway's General Manager that an external consultant has deemed that the repair work to the canopy is urgent. It was noted that this needed to be undertaken in accordance with the lease.

**Action: Repair work is to begin on the canopy in December 2002.**

ii)

**Parking – Swanage Approach**

It is set out in the lease that Swanage Railway is allocated two parking spaces in Station Approach. One for an emergency vehicle and one for loading/unloading only. It has been noted by the Council's enforcement officer that this had been regularly disregarded. It has also been noted that parking is occurring on the platform.

**Action: Town Clerk will write to Swanage Railway highlighting the conditions of parking. The Clerk will inform them that all E.C.T.'s outstanding will be waived and that any future tickets received will not be cancelled. Prohibited parking on the platform will also be highlighted.**

c)

**Vacant Office/Store**

The option to let the premises were reviewed in terms of the open market value of the premises and an inquiry received from Swanage Railway regarding possible proposals to include the operation and management of the adjoining public conveniences.

It was AGREED after a lengthy debate: -

That the premises be measured and compared with the potential rent value of the adjoining taxi office.

**Action: Town Clerk to arrange a meeting with the Town Mayor and Swanage Railway to discuss the management of the store in conjunction with the leasing of the toilets at the Station.**

4. **DATE OF NEXT MEETING**

A date for the next Meeting was not agreed.

