

Minutes of the Meeting of the **PUBLIC BUILDINGS**
BEST VALUE WORKING GROUP held at the
Town Hall, Swanage on **Monday, 29th April 2002**
at 9.00am.

Present:-

Councillor A.H. Miller – Chairman.
Councillor Mrs. C. Gainsborough

Also in attendance:-

A.J. Leeson Town Clerk

1. **APOLOGIES**

Apologies for their inability to attend the Meeting were received from Councillors Suttle (Town Mayor), Roscoe and Mrs Wheeldon (Deputy Mayor).

2. **MINUTES OF MEETING – 15th APRIL 2002**

The Minutes of the meeting held on 15th April 2002 were noted as a correct record.

Arising from Minute 2, clarification was given regarding conditions related to the provision of insurance and rates, contained within the lease of the Railway Station buildings.

It was AGREED:-

That the insurance cover, arranged by the Town Council in respect of the buildings, be extended to provide for business interruption and that the costs being recharged to each tenant.

It was FURTHER AGREED:-

That the business rates continue to be paid directly by each tenant.

3. **REVIEW OF ACTION PLAN**

a) **Town Hall & Annexe**

It was noted that the Council's electrical contractor was unable to submit a written specification in time for the meeting.

It was AGREED:-

That Mr Wells and Mr G Thorne be invited to the next meeting of the Working Group in order to determine a revised schedule of remedial works to be undertaken as part of the Action Plan.

b) **Station Buildings**

The Chairman highlighted the need to formulate an Action Plan and suggested that it would be appropriate for a complete conditions survey report and update to be compiled in respect of the Station Buildings prior to

completion of the review.

It was AGREED:-

That Graham Thorne & Partners be instructed to provide a condition survey in respect of the Station Buildings.

It was FURTHER AGREED:-

That representatives of Swanage Railway be invited to the next meeting of the Best Value Working Group and that a pre-meeting be held to discuss the outstanding issues relating to the lease and any other general proposals.

4. **TOWNHALL ANNEXE**

Further to Minute No. 16(b) of the Special Meeting of the Council held on 15th April 2002, further consideration was given to the letting of the Town Hall Annex.

After discussion, it was AGREED:-

To instruct Graham Thorne & Partners and all estate agents in Swanage, to advertise the premises for commercial let.

5. **DATE OF NEXT MEETING**

It was agreed that the next meeting be held on Tuesday, 14th May 2002 at 9.30am.

The meeting concluded at 10.35pm.
