

SWANAGE TOWN COUNCIL

A.J. Leeson
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

18th September 2007

Dear Councillor

Local Government Act 1972

You are summoned to attend the **MONTHLY MEETING** of the Swanage Town Council to be held at the **TOWN HALL, SWANAGE** on **MONDAY, 24th SEPTEMBER 2007** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

A J Leeson

Town Clerk

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. To approve as correct records the Minutes of the following Meetings:-
 - (a) Monthly Meeting of the Council held on 20th August 2007. (Copy enclosed).
 - (b) Special Meeting of the Council held to discuss policy and planning matters on 7th September 2007. (Copy enclosed).
 - (c) Special Meeting of the Council held to discuss policy and planning matters on 17th September 2007. (To follow).
3. To receive Committee Minutes and Recommendations:-
 - (a) Finance & Performance Management Committee meeting held on 10th September 2007. (To follow).
2 Recommendations.
 - (b) Operations Committee meeting held on 14th September 2007. (To follow)
3 Recommendations.
4. Chairman's Announcements.
5. Tourism Report.
6. Operations Report.
7. Adoption of Model Code of Conduct. (Briefing Note enclosed).
8. Reports from Council representatives on outside organisations.
9. Reporting of delegated matters.
10. Review of Policy – Evening Meetings.
11. Request for permission to sink diving barge in Swanage Bay.

12. Meteorological records for the month of August 2007. (Copy enclosed).
13. Items of Information and Matters for Forthcoming Agendas.
- * 14. Legal Issues:-
(a) Coastguard Building, North Beach Car Park – To determine outstanding matters.
(b) Audit Commission – Update.
(c) Operatic Society – Change of Name. (Letter enclosed).
(d) Any other matters.
- * 15. Appointment of Internal Auditor. (Briefing Note to follow).
- * 16. Service Review and Options Appraisal:-
(a) To review scope, timescale, priority areas and methodology proposals.
(b) Appointment of Consultancy Services – Personnel and Health & Safety service provider. (Details enclosed).
(c) Adoption of Value for Money Policy. (Copy enclosed).
- * It is envisaged that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public will be excluded from the Meeting during consideration of the items marked *.

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.
