

SWANAGE TOWN COUNCIL

A.J. LEESON
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

8th November 2007

Dear Councillor

General Operations Committee

A meeting of the above Committee will be held at the **TOWN HALL** on **Wednesday, 14th November 2007** at **9.30 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Alan Leeson

Town Clerk

To the Town Mayor, Deputy Mayor,
Councillor Gloyn Cox and Councillors Audley,
Mrs Gainsborough, Mrs Marsh, Poultney
and Mrs. Patrick.
Prospect Allotments Association
James Smith and Son

A G E N D A

1. Apologies.
2. Allotment Matters.
 - i) Lighting of bonfires. (Briefing note enclosed).
 - ii) Allotment Charges 2008/09. (Schedule enclosed).
 - iii) Matters raised by Prospect Allotment Association.
3. Cemetery Matters.
 - i) Alterations to Cemetery Chapel.
 - ii) Provision of additional unconsecrated graves. (Briefing note enclosed).
 - iii) Cemetery Charges 2008/09. (Schedule enclosed).
4. Scale of Charges 2008/09
 - i) Town Hall Lettings
 - ii) King George V Playing Field
 - iii) Other Playing Fields
5. Matters arising from Minutes of the Meeting of the General Operations Committee held on 14th September 2007.
 - i) Outcomes from recommendations.
 - ii) Tree report. (Minutes enclosed).

6. Operations Manager's Report including:
 - i) Personnel matters.
 - ii) Vehicle replacement update.
7. Replacement of Benches.
8. Future use of Lower Grammar School Field.
9. Budget Report.
 - i) Consideration of extended public toilet opening hours.
(Briefing note enclosed).
10. Major Projects - prioritisation. (Schedule enclosed).
11. Best Value Performance Indicators – Continuous Improvement.
12. Items of Information and Matters for Forthcoming Agendas.
13. Date of Next Meeting.

**PLEASE NOTE: UP TO 15 MINUTES OF PUBLIC PARTICIPATION TIME
MAY BE HELD AT 9.30 a.m. PRIOR TO THE MEETING**