

Minutes of the **MONTHLY MEETING** of the Swanage  
Town Council held at the Swanage Bay View Holiday Park  
on **MONDAY, 30<sup>th</sup> OCTOBER 2006** at 7.15 p.m.

**PRESENT:-**

Councillor G.M. Suttle (Town Mayor) – Chairman.

Councillor B. Audley

Councillor Mrs C.A. Bartlett

Councillor C.R. Bright

Councillor Mrs. J.A. Farrow

Councillor Mrs. C. Gainsborough JP

Councillor M. Hadley

Councillor Mrs. G.A. Marsh

Councillor M.W. Pratt

Councillor W.S. Trite

Councillor Mrs. A. Turner

Councillor M. Tyrer

(Until 8.15 p.m.)

The Mayor welcomed Revd. Sylvia Garrett, who offered a short prayer before the commencement of the Meeting.

80. **APOLOGIES**

There were no apologies for inability to attend the Meeting.

81. **MINUTES**

- (a) Proposed by Councillor Mrs. Gainsborough, seconded by Councillor Mrs. Turner, and RESOLVED:-

That the Minutes of the Meeting of the Council held on 25<sup>th</sup> September 2006 be approved as a correct record and signed.

- (b) Proposed by Councillor Mrs. Bartlett, seconded by Councillor Mrs. Farrow, and RESOLVED:-

That the Minutes of the Special Meeting of the Council held to discuss planning and other matters on 6<sup>th</sup> October 2006 be approved as a correct record and signed.

- (c) Proposed by Councillor Bright, seconded by Councillor Mrs. Turner, and RESOLVED:-

That the Minutes of the Special Meeting of the Council held to discuss policy and resources matters on 23<sup>rd</sup> October 2006 be approved as a correct record and signed, subject to the Resolution in Minute No. 10 (c) being amended to read:-  
“That the request be not granted, the Council having previously determined its policy in this matter”.

Arising from Minute No. 10 (d), the Town Clerk clarified the requirements for Members’ declarations of interest under the Model Code of Conduct, and it was AGREED:-

That the declarations of interest made by Councillors Bright and Mrs. Marsh had not been necessary in this instance and should be deleted from the Minute.

82. **PUBLIC PARTICIPATION TIME**

Proposed by Councillor Mrs. Gainsborough, seconded by Councillor Mrs. Bartlett, and RESOLVED:-

That the Notes on the Public Participation Time held on 25<sup>th</sup> September 2006 be accepted.

83. **FINANCE AND PERFORMANCE MANAGEMENT WORKING GROUP**

Proposed by Councillor Pratt, seconded by Councillor Bright, and RESOLVED:-

That the Minutes of the Meeting of the Finance and Performance Management Working Group held on 20<sup>th</sup> September 2006 be approved as a correct record and signed.

84. **CAR PARKS BEST VALUE REVIEW WORKING GROUP**

Proposed by Councillor Tyrer, seconded by Councillor Bright, and RESOLVED:-

That the Minutes of the Meeting of the Car Parks Best Value Review Working Group held on 20<sup>th</sup> September 2006 be approved as a correct record and signed.

85. **CEMETERY MANAGEMENT COMMITTEE**

Proposed by Councillor Mrs. Farrow, seconded by Councillor Mrs. Gainsborough, and RESOLVED:-

That the Minutes of the Meeting of the Cemetery Management Committee held on 22<sup>nd</sup> September 2006 be approved as a correct record and signed.

86. **NEWTON GRANGE WORKING GROUP**

Proposed by Councillor Mrs. Bartlett, seconded by Councillor Mrs. Turner, and RESOLVED:-

That the Minutes of the Meeting of the Newton Grange Working Group held on 22<sup>nd</sup> September 2006 be approved as a correct record and signed.

87. **TOURISM AND ENVIRONMENTAL COMMITTEE**

Proposed by Councillor Pratt, seconded by Councillor Mrs. Gainsborough, and RESOLVED:-

That the Minutes of the Meeting of the Tourism and Environmental Committee held on 25<sup>th</sup> September 2006 be approved as a correct record and signed.

88. **PRIVATE BEACH HUT SITE LICENSEES**

Proposed by Councillor Mrs. Farrow, seconded by Councillor Mrs. Marsh, and RESOLVED:-

That the Notes of the Meeting held with the Private Beach Hut Site Licensees held on 2<sup>nd</sup> October 2006 be accepted.

89. **CARAVAN PARK BEST VALUE REVIEW WORKING GROUP**  
Proposed by Councillor Pratt, seconded by Councillor Audley, and  
RESOLVED:-  
That the Minutes of the Meeting of the Caravan  
Park Best Value Review Working Group held on  
4<sup>th</sup> October 2006 be approved as a correct record  
and signed.
90. **CCTV WORKING GROUP**  
Proposed by Councillor Mrs. Marsh, seconded by Councillor Hadley, and  
RESOLVED:-  
That the Minutes of the Meeting of the CCTV  
Working Group held on 9<sup>th</sup> October 2006 be  
approved as a correct record and signed.
91. **CAR PARKS BEST VALUE REVIEW WORKING GROUP**  
Proposed by Councillor Tyrer, seconded by Councillor Bright, and  
RESOLVED:-  
That the Minutes of the Meeting of the Car Parks  
Best Value Review Working Group held on 13<sup>th</sup>  
October 2006 be approved as a correct record and  
signed.
92. **BEACH MANAGEMENT COMMITTEE**  
Proposed by Councillor Mrs. Marsh, seconded by Councillor Bright, and  
RESOLVED:-  
That the Minutes of the Meeting of the Beach  
Management Committee held on 17<sup>th</sup> October  
2006 be approved as a correct record and signed.
93. **CHAIRMAN'S ANNOUNCEMENTS**  
The Mayor had no specific announcements to make this month.  
  
Councillor Mrs. Gainsborough referred to the cycle racks that had recently  
been installed in the vicinity of The Quay, and expressed her concern at the  
positioning of the racks. Councillor Mrs. Bartlett explained that the exact siting  
had been agreed with representatives of Dorset County Council, but this had not  
been adhered to when the installation was undertaken.  
It was AGREED:-  
That the matter be referred to Dorset County  
Council, with a view to remedial action being  
taken.
94. **TOURISM REPORT**  
In the absence of the Tourist Information Centre Manager, there were no  
matters to report on tourism at the present time.
95. **OPERATIONS REPORT**  
The Operations Manager reported on the following matters:-  
(a) Refurbishment works had been carried out at the Town Hall and the  
Bandstand.  
(b) Play equipment at the Recreation Ground and King George's Field had  
been repaired.

- (c) Damaged litter bins and “dog bins” had been repaired, and two new “dog bins” had been installed.
- (d) Security fencing at North Beach Car Park had been replaced.
- (e) In addition to the normal grounds maintenance tasks, extra work was being undertaken to prepare the flower beds for the autumn bulb planting programme.
- (f) Damage, vandalism and graffiti had been sustained in many areas during the past month, including the following:- beach huts, seats and shelters, play equipment, toilets at Main Beach, Herston and Burlington Chine, waste bins, fencing at King George’s Field, fires in shelter at Peveril Point, broken windows at Town Hall, electrical boxes on Sandpit Field, and beach safety equipment removed.

Incidents of damage and vandalism were reported to Dorset Police.

96. **REPRESENTATION ON OUTSIDE ORGANISATIONS**

Further to Minute No. 4 of the Special Meeting of the Council held on 6<sup>th</sup> October 2006, Councillor Tyrer reported that he had recently attended a meeting of the Older People’s Partnership, as distinct from the Older Persons Forum to which he had been nominated as the Town Council’s representative. He was willing to act as the Town Council’s representative on both organisations, and it was AGREED:-

That Councillor Tyrer be nominated as the Town Council’s representative on both the Older Persons Forum and the Older People’s Partnership.

97. **METEOROLOGICAL RECORDS**

The meteorological records for the month of September 2006 were submitted for information.

98. **PAYMENT OF ACCOUNTS**

Proposed by Councillor Mrs. Bartlett, seconded by Councillor Mrs. Marsh, and RESOLVED:-

That the accounts specified in the Orders on Treasurer Nos. 7, 7a and 7b, amounting to £448,246.58, £105,383.72 and £120,134.31 respectively be paid, and that cheques be drawn therefor.

99. **CONTROL OF ALCOHOL CONSUMPTION IN PUBLIC AREAS**

At the invitation of the Chairman, Councillor Bright updated those present on recent discussions held at Purbeck District Council regarding the introduction of a bye-law relating to the “Control of Alcohol in Public Places”, and the scope and coverage, together with the financial implications affecting the Town Council.

Having regard to the contents of the Report being considered by the District Council, and the financial implications, particularly relating to the provision of signage that would be necessary, it was proposed by Councillor Bright, seconded by Councillor Mrs. Turner, and RESOLVED

UNANIMOUSLY:-

That a Working Group, consisting of the following Members, be set up to progress the matter:-  
Councillors Audley, Bright, Mrs.Gainsborough, Hadley, Mrs.Turner and Tyrer.

100. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

(a) **Local Government White Paper**

The Clerk drew attention to a Local Government White Paper, that had been released on the 26<sup>th</sup> October 2006.

Having regard to the important implications of the proposals and the impact on local councils, it was AGREED:-

That the matter be considered at a future meeting of the Council held to discuss policy and resources matters.

(b) **King George's Field**

Those present were reminded of a Public Meeting that was scheduled to be held at the Swanage Town and Herston Football Club on Thursday, 2<sup>nd</sup> November 2006 to discuss the future of King George's Field and pavilion project proposals.

101. **EXCLUSION OF PRESS AND PUBLIC**

Proposed by the Town Mayor, seconded by Councillor Mrs. Gainsborough, and RESOLVED:-

That, as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public be excluded from the Meeting during consideration of the following matters.

102. **SPORTS DEVELOPMENT POST**

Following the resignation of the Sports and Recreation Development Officer, the Clerk updated Members on information obtained from Purbeck District Council regarding the revised job description for the redesigned Project Development Officer post.

Following discussion, during which it was considered that, having regard to the annual contribution provided by the Town Council, the proposed changes should have been referred to this authority, it was proposed by Councillor Bright, seconded by the Town Mayor, and RESOLVED UNANIMOUSLY:-

That the Town Council provides its estimated contribution of £3,500 towards the funding of the Project Development Officer post in 2006/07. (The contribution should be pro rata according to the date of appointment of the successful applicant).

103. **SUPPLEMENTARY ESTIMATE**

Further to Minute No. 11 (c) of the Special Meeting of the Council held on 23<sup>rd</sup> October 2006, the Clerk updated Members on the requirement for a supplementary estimate of £2,000 towards the development costs of Purbeck District Council's tourism website.

During the ensuing discussion, the benefits of a combined dedicated site for Swanage and Purbeck were acknowledged, and it was proposed by Councillor Bright, seconded by Councillor Mrs. Bartlett, and RESOLVED:-

To approve a supplementary estimate of £2,000 towards the development costs of Purbeck District Council's tourism website.

104. **SWANAGE BAY VIEW HOLIDAY PARK**

(a) **Consultancy Services**

Further to Minute No. 2 of the Caravan Park Best Value Review Working Group Meeting held on 4<sup>th</sup> October 2006, the Clerk reported that the Terms of Agreement had been determined in respect of the options appraisal for the Swanage Bay View Holiday Park, capped at £7,000 (minimum of £4,000) based on an hourly rate charge (excluding reasonable travel expenses).

The position was noted.

(b) **Bars and Catering Concession**

Further to Minute No. 3 (a) of the Caravan Park Best Value Review Working Group Meeting held on 4<sup>th</sup> October 2006, and following receipt of a letter dated 21<sup>st</sup> October 2006 submitted by the contractor, the Clerk updated those present on matters relating to the bars and catering operation. Following detailed discussion, it was proposed by the Town Mayor, seconded by Councillor Bright, and RESOLVED UNANIMOUSLY:-

That notice be given to the Bars and Catering operators that, subject to legal advice, to pay all outstanding sums in accordance with the terms of the contract within 10 days or otherwise the contract be terminated.

Furthermore, that the contractors be requested to submit a business plan.

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