

Minutes of the **CCTV Working Group**
held at **Town Hall, Swanage**
on **Monday 9th October 2006** at **2.15 p.m.**

Present: -

Councillor M. Pratt - Chairman
Councillor Mrs J. Farrow
Councillor Mrs G. Marsh

Also in attendance:-

Mr A. Leeson	Town Clerk
Dr M. Ayres	Assistant Town Clerk
Mr G. Brookes	Operations Manager

Prior to the commencement of the meeting the Town Clerk demonstrated the current CCTV system to the members of the Working Group and drew attention to the matters requiring improvement.

1. CHAIRMAN

It was proposed by Councillor Mrs Farrow, seconded by Councillor Mrs Marsh and
RESOLVED UNANIMOUSLY:

That Councillor Pratt be appointed Chairman of the
Working Group.

2. APOLOGIES

There were no apologies to report.

3. GENERAL ISSUES AFFECTING TRANSFER OF OPERATION

The Town Clerk summarised the matters requiring determination. The principal issue was to decide whether control of the system should be transferred to the Police. Both the Town Clerk and the Operations Manager were supported of this, but had concerns over the ongoing financial liability for the system.

It was noted that the system was not performing as well as that at Wareham. By relaying footage to the Police station those monitoring the system have access to all Police resources, such as DVLA car registration data. Under the Data Protection Act, the footage would not be able to be viewed outside of the Police control room.

The Town Clerk noted that the system had been established to meet the operational needs of the Town Council and that any transfer might result in the system being less effective in detecting damage to Council property. The system had also proved useful for monitoring events on Sandpit Field and following up health and safety issues. However, it was acknowledged that the loss of a useful management tool was outweighed by the potential improvement in the detection of crime and disorder.

The Town Clerk stated that the Police have requested that the CCTV system is upgraded before it is transferred. After further detailed discussion it was **RESOLVED:**

That the CCTV system be transferred to the control of the
Police, the Town Council to continue maintenance of the
existing system but not to be responsible for funding future
enhancements.

It was further AGREED:

That the Town Clerk negotiate special access arrangements for summer events and other operational matters.

4. DATE OF NEXT MEETING

It was agreed that the next meeting should be held once a number of technical issues had been resolved. However, the date of the next meeting was provisionally arranged for 9.30 a.m. on Friday 17th November 2006.

The meeting closed at 3.35 p.m.