

Minutes of the **ANNUAL MEETING** of the Swanage  
Town Council held at the Town Hall, Swanage on  
**MONDAY, 16<sup>th</sup> MAY 2011** at 7.00 p.m.

PRESENT:-

Councillor W.S. Trite – Chairman

Councillor Mrs. C. Bartlett  
Councillor M. Bonfield  
Councillor I. Brown  
Councillor Mrs. C. Harris  
Councillor Mrs. G.A. Marsh  
Councillor Mrs. A. Patrick  
Councillor S. Poultney  
Councillor M.W. Pratt  
Councillor G.M. Suttle  
Councillor M. Whitwam  
Councillor A. Wiggins

In addition to Members of the Council and officers, 31 members of the public attended the Meeting.

**Public Participation Time**

**MR. J. JAMES** congratulated the new members on their recent election to the Town Council, and his comments were endorsed by **MR. P. ANGEL**, from Education Swanage.

**MR. ANGEL** then updated those present on matters relating to Education Swanage and their quest to set up a 'Free School' in Swanage. Plans were on target for the formal submission to be put forward on 1<sup>st</sup> June 2011. He also reported on negotiations with the owners regarding the possible acquisition of part of the former grammar school site. Finally, he thanked the Town Council for their continued support for the project.

**MR. P. BROWN** referred to the nuisance caused to pedestrians by inconsiderate dog owners who allowed their pets to defecate in public places and failed to clean up after them. The **TOWN CLERK** explained that the Town Council was working with Dorset County Council and Purbeck District Council on ways to alleviate this problem, and the possible introduction of a Dog Control Order had been mooted. This, however, would be a lengthy and controversial process.

**MS. L. KENNEDY** reported that one field at Herston Fields had recently been ploughed, and surveying of the area was taking place. This matter had been brought to the attention of the Planning Officers at Purbeck District Council.

**MR. P. BROWN** referred to the amount of litter that was generated from the take-away food establishments in The Square, particularly at weekends and Bank Holidays, and enquired whether measures were in place to deal with the additional refuse collections that would be required over the forthcoming Bank Holiday weekend.

Revd. John Wood offered a short prayer before the commencement of the Meeting.

Councillor Trite opened the Council Meeting at 7.15 p.m. and withdrew from the Meeting before consideration of Agenda Item No. 1.

In the absence of a Chairman, Councillor Mrs. Patrick assumed the Chair.

1. **APPOINTMENT OF TOWN MAYOR**

Proposed by Councillor Mrs. Patrick, seconded by Councillor Mrs. Marsh, and  
RESOLVED UNANIMOUSLY:-

That Councillor William Stanley Trite be appointed  
Town Mayor for the ensuing year.

Councillor Trite re-joined the Meeting and was pleased to accept the appointment. He then completed the Statutory Declaration of Acceptance of Office.

Councillor Trite assumed the Chair.

In accepting the appointment, Councillor Trite expressed his appreciation of the support given to him by Councillor Mrs. Patrick (Deputy Mayor) and his fellow Councillors during his Term of Office. He also thanked Ms. Cheryl Knight for undertaking the role of Mayoress during the past year and requested that she carry out the duties of Mayoress again for the ensuing year. On her acceptance, he presented Ms. Knight with the Badge of Office.

Councillor Trite gave a brief summary of on-going projects/issues and achievements of the Town Council during the past year. These included the retention of the household recycling facility and the library services in Swanage, and careful monitoring and control of the Council's finances, which had allowed for a zero increase in the town's Council Tax. During the ensuing year, it was intended that the Town Council would continue to support 'Education Swanage' in their quest to set up a 'Free School' in the town, to support the re-opening of James Day Home, and to achieve 'Quality Council' status. It was also hoped to progress other on-going projects, including the seafront stabilisation scheme and shared office accommodation in the Town Hall Annexe with Dorset Police.

The Mayor reported that he would announce his chosen charities for the forthcoming year at the June Council meeting.

2. **DECLARATIONS OF OFFICE**

The Town Clerk reported that the Statutory Declarations of Office had been completed by all Councillors.

3. **APPOINTMENT OF DEPUTY TOWN MAYOR**

Proposed by Councillor Wiggins, seconded by Councillor Brown, and  
RESOLVED UNANIMOUSLY:-

That Councillor Mrs. Alison Patrick be appointed  
Deputy Town Mayor for the ensuing year.

Councillor Mrs. Patrick completed the Statutory Declaration of Acceptance of Office, and was pleased to accept the appointment.

Her Escort during her Term of Office would be Mr. Roger Patrick.

4. **APOLOGIES**

There were no apologies to report for inability to attend the Meeting.

5. **REPRESENTATIVES ON OUTSIDE BODIES**

Proposed by Councillor Pratt, seconded by Councillor Poultney, and  
RESOLVED UNANIMOUSLY:-

That the following appointments of representatives to outside bodies be  
approved:-

Dorset Association of Larger Local Councils	Councillor M Pratt & the Town Clerk
Swanage Youth Centre	Councillors A Wiggins & Mrs A Patrick
Dorset Coast Forum	Councillors Mrs C Harris & Mrs G Marsh
Swanage Pier	Councillors Mrs G A Marsh & M W Pratt
Arthur Marsh Memorial Hall	Councillor G Suttle
Citizens Advice Bureau	Councillor M W Pratt
Drug Reference Action Group	Councillors Mrs A Patrick & M Whitwam
Partners & Communities Together	Councillors M Bonfield, Mrs G A Marsh and Mrs A Patrick
Herston Reading Room	Councillor Mrs A Patrick
Swanage Town & Community Partnership	Councillor Mrs A Patrick or Councillor Mrs C Harris
Swanage Bay Users Association	Councillor M Bonfield
Durlston Advisory Panel	Councillor I Brown
Swanage Pub Watch	Councillors M Bonfield & M Whitwam
Dorset Age Partnership	Councillor Mrs C Harris
Purbeck Transport Action Group	Councillor M Whitwam
Swanage Regatta & Carnival Committee	Councillor W Trite (Town Mayor), Councillor Mrs A Patrick (Deputy Mayor) and Councillor A Wiggins
Swanage Museum	Councillor I Brown
James Day Home Planning Group	Councillor Mrs G A Marsh & Mr L Gloyn-Cox

6. **APPOINTMENT OF COMMITTEES**

Appointments to the Committees were agreed, as follows:-

**Tourism**

Councillor W S Trite (Town Mayor), Councillor Mrs A Patrick (Deputy Mayor), and Councillors Mrs C Bartlett, M Bonfield, I Brown, Mrs G A Marsh, M Whitwam and A Wiggins.

**Transport Committee**

Councillor W S Trite (Town Mayor), Councillor Mrs A Patrick (Deputy Mayor), and Councillors M Bonfield, Mrs C Harris, S Poultney, M W Pratt and M Whitwam.

**General Operations Committee**

Councillor W S Trite (Town Mayor), Councillor Mrs A Patrick (Deputy Mayor), and Councillors Mrs C Bartlett, I Brown, Mrs C Harris, Mrs G A Marsh, S Poultney and M W Pratt.

**Personnel Committee**

Councillor W S Trite (Town Mayor), Councillor Mrs A Patrick (Deputy Mayor), and Councillors M Bonfield, Mrs C Harris, M W Pratt and G M Suttle.

**Beach Management Sub-Committee**

Councillors M Bonfield, Mrs G A Marsh and Mrs A Patrick.

7. **SUSPENSION OF STANDING ORDER No.44**

Proposed by the Town Mayor, seconded by Councillor Mrs. Patrick, and RESOLVED UNANIMOUSLY:-

That Standing Order No. 44 be suspended to enable the election of the Chairmen of the Committees listed in Minute No. 6 above, in order to appoint the Finance and Performance Management Committee.

The following appointments were AGREED by each of the respective Committees:-

**Tourism Committee**

Chairman – Councillor Mrs A Patrick

**Transport Committee**

Chairman – Councillor M Whitwam

**General Operations Committee**

Chairman – Councillor S Poultney

**Personnel Committee**

Chairman – Councillor M W Pratt

**Finance and Performance Management Committee**

Councillor W S Trite (Town Mayor), Councillor Mrs A Patrick (Deputy Mayor) and Councillors S Poultney, M W Pratt and M Whitwam.

It was RESOLVED:-

That the Town Mayor be appointed Chairman of the Finance and Performance Management Committee.

8. **MEMBERSHIP OF WORKING PARTIES**

Proposed by Councillor Pratt, seconded by Councillor Mrs. Marsh, and RESOLVED UNANIMOUSLY:-

That the following appointments to Council Working Parties be approved.

**Public Conveniences**

Councillors Bonfield and Poultney.

**Cemetery Matters**

Councillors Mrs C Harris, Mrs G A Marsh, Mrs A Patrick and S Poultney.

**Allotments**

Councillors M Bonfield, Mrs C Harris and S Poultney.

**Boat Park**

Town Mayor, Deputy Mayor, and Councillors M Bonfield, I Brown, M W Pratt and A Wiggins.

**Waste Management**

Chairmen of Tourism, Transport and General Operations Committees.

**Public Buildings Review**

Town Mayor, Deputy Mayor and Councillors I Brown and S Poultney.

**Swanage Town & Herston Football Club**

Town Mayor, Town Clerk and Councillors M Bonfield, M W Pratt and A Wiggins.

**Deck Chair and Pedalcraft Concessions**

Town Mayor, Deputy Mayor and Councillor M W Pratt.

**Availability of Land in Public Ownership for Development of Affordable Housing**

Town Mayor, Deputy Mayor and Councillors Mrs C Harris, S Poultney and M W Pratt.

**Land South of Holiday Park – Occupation of Grazing Land**

Town Mayor, Deputy Mayor and Councillors M W Pratt, M Whitwam and A Wiggins.

**Swanage Railway Lease**

Deputy Mayor and Councillors I Brown and M W Pratt.

**Prospect Nursery Community Garden Proposal**

Councillors Mrs C Harris and S Poultney.

**Ice Cream Kiosk Lease**

Town Mayor, Deputy Mayor and Councillors M W Pratt and S Poultney.

**Emmanuel Baptist Church – Herston Toilets**

Councillors S Poultney, M Whitwam and A Wiggins.

**Disabled Parking at the Taxi Rank**

Councillors S Poultney and M Whitwam.

**Peveril Point Working Party**

Councillors Mrs C Bartlett, I Brown and A Wiggins.

9. **ANNUAL MEMBERSHIP SUBSCRIPTIONS**

Consideration was given to membership subscriptions paid annually.

It was proposed by Councillor Poultney, seconded by Councillor Mrs. Patrick, and RESOLVED UNANIMOUSLY:-

That the following annual membership subscriptions be paid:-

Dorset Assn. of Parish &  
Town Councils

**Renewal  
Date**

1<sup>st</sup> April

Institute of Cemetery & Crematorium Management	1 <sup>st</sup> April
British Destinations	1 <sup>st</sup> April
Society of Local Council Clerks	1 <sup>st</sup> June
South West Regional Board	1 <sup>st</sup> June
National Assn. of Allotment and Leisure Gardens	18 <sup>th</sup> September
Fields in Trust	1 <sup>st</sup> February
Local Council Advisory Service (Zurich)	1 <sup>st</sup> February

10. **MINUTES**

- (a) Proposed by Councillor Pratt, seconded by Councillor Mrs. Bartlett, and  
RESOLVED:-

That the Minutes of the Monthly Meeting of the Council held on 4<sup>th</sup> April 2011 be approved as a correct record and signed.

- (b) Proposed by Councillor Whitwam, seconded by Councillor Wiggins, and  
RESOLVED:-

That the Minutes of the Special Meeting of the Council held to discuss policy and planning matters on 18<sup>th</sup> April 2011 be approved as a correct record and signed.

11. **PLANS**

Under the Model Code of Conduct, Members declared a formal interest in the capacity of Corporate Trustee of the De Moulham Estate Trust in applications relating to the Trust.

Councillor Mrs. Marsh did not vote on, or propose, or second any of the motions on the following planning applications, by reason of being a Member of the Purbeck District Council's Planning Board.

**Delegated Applications**

**Plan No.**

Before consideration of this item, Councillors Mrs. Patrick and Suttle declared a prejudicial interest under the Model Code of Conduct by reason of a business association with the applicant and left the Meeting during the debate.

6/2011/0236 **Ms F Proctor**

Erect single storey rear extension.  
18a Institute Road, Swanage.

**OBSERVATION:** No objection.

**6/2011/0250 Curiosity Enterprises Ltd**

Variation of Condition 2 of PP 6/2009/0198 (Demolish garage at rear and erect two self contained flats; modify existing access) to allow relocation of door and revised bin and bike store layout.

35 High Street, Swanage.

**OBSERVATION:** No objection.

**6/2011/0254 Mr L Barrett**

Erect two storey rear extension.

16a Sandbourne Close, Swanage.

**OBSERVATION:** No objection.

Before consideration of this item, Councillor Brown declared his interest by reason of being a member of the Synergy Housing Group and as his interest was prejudicial, he left the Meeting during the debate.

Councillors Mrs. Bartlett and Mrs. Patrick also declared their interest by reason of being a close friend of the applicant, and as their interest was prejudicial, they left the Meeting during the debate.

**6/2011/0261 Mr & Mrs P Newall**

Erect detached office in rear garden for use as haemodialysis facility.

301 High Street, Swanage.

**OBSERVATION:** No objection, subject to the planning approval for the structure being personal to the applicant.

The following application was not discussed by the Town Council as it was considered that a conflict of interest existed, given that the Council had retained the freehold of the Holiday Park.

**6/2011/0246 Mr H Horton**

Erect timber decking.

Plot 210, Swanage Bay View Holiday Park, Panorama Road, Swanage.

**6/2011/0252 Mr R Arnett**

Demolish garage and car port; erect single storey rear extension and two storey side extension.

4 Vivian Park, Swanage.

**OBSERVATION:** No comment, pending possible future discussions by the Town Council as the corporate trustee of the De Moulham Estate Trust.

**Non-Delegated  
Applications**

**6/2011/0247 Mr J Wright**

Demolish existing dwelling and erect a block of seven 2 bedroom flats; form new vehicular access from service lane and layout car parking (Amended Scheme to PP 6/2011/0027 to alter the design of the rear part of the roof).

10a Gilbert Road, Swanage.

**OBSERVATION:** No comment, pending possible future discussions by the Town Council as the corporate trustee of the De Moulham Estate Trust.

**The following applications were submitted for information only.**

**6/2011/0257 Mr A Harrison**

Erect a block of three flats with associated parking. (Extension of time to PP 6/2008/0075).  
Plot adj. 6 Durlston Road, Swanage.

**6/2011/0258 C G Fry & Son Ltd.**

Proposed Non Material Amendment to PP 6/2007/0708. (Demolish existing dwelling and erect three detached dwellings and modify vehicular access). Request to install solar PV panels.  
22 Bon Accord Road, Swanage.

**12. CHAIRMAN'S ANNOUNCEMENTS**

The Mayor reported on the following matters:-

- (a) The Council's new website had been launched last Friday, 13<sup>th</sup> May 2011.
- (b) Swanage had again achieved the Blue Flag and Quality Coast Awards for 2011. The Mayor was delighted to announce that Swanage was the only resort on the Jurassic coast to achieve both Awards, and he wished to express his appreciation of the sterling work carried out by the Supervisor and staff at the Tourist Information Centre in attaining this achievement.
- (c) The Council Chamber was now licensed as a venue to hold civil weddings. In response to a recent question raised during Public Participation Time, it was also reported that the registrar's service within the Town Hall could register the deaths of Swanage residents whose death occurred outside of the parish boundary.
- (d) The Mayor reported that he had attended the following civic events during the past month:-
  - i) Swanage Coastguard – Long-service Presentation Evening.
  - ii) Mayor of Bournemouth's Civic Day.
  - iii) Wimborne Civic Thanksgiving Service.
  - iv) St. George's Day Service, Wareham.
  - v) 2011 Swanage Classic Car Rally.
  - vi) Mayor of Ferndown's Civic Day.

**13. REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS**

- (a) Councillor Mrs. Marsh reported on a meeting held at Dorchester earlier in the day regarding the future of James Day Home. A further interview was scheduled to be held.

**14. REPORTING OF DELEGATED MATTERS**

There were no delegated matters to report at the present time.

**15. ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

- (a) Dorset Library Service – Meeting at Dorchester on 24.5.2011 - Town Mayor and Deputy Mayor to attend.
- (b) Dorset Coast Forum – Meeting at Bournemouth on 26.5.2011 – Councillors Mrs. Harris and Mrs. Marsh to attend.

The meeting concluded at 8.05 p.m.