

Minutes of the **SPECIAL MEETING** of the Swanage  
Town Council held at the Town Hall, Swanage on  
**MONDAY, 20<sup>th</sup> JANUARY 2014** at 7.00 p.m.

**PRESENT:-**

Councillor Mrs. A. Patrick (Town Mayor) – Chairman

Councillor Mrs. C. Bartlett  
Councillor M. Bonfield  
Councillor I. Brown  
Councillor Mrs. G. Marsh  
Councillor Mrs. A. Patrick  
Councillor S. Poultney  
Councillor M.W. Pratt  
Councillor W.S. Trite  
Councillor M. Whitwam  
Councillor A. Wiggins

There were no members of the public present at the Meeting.

1. **APOLOGIES**

An apology for his inability to attend the Meeting was received from Councillor Suttle.

2. **DECLARATIONS OF INTERESTS**

Members were invited to declare their interest under the Code of Conduct as defined by regulations made under section 30 (3) of the Localism Act 2011.

There were no declarations to record on this occasion.

3. **PLANS**

Under the Code of Conduct, Members declared a formal interest in the capacity of Corporate Trustee of the De Moulham Estate in an application relating to the Trust.

Councillor Mrs. Marsh did not vote on, or propose, or second any of the motions on the following planning applications, by reason of being a Member of the Purbeck District Council's Planning Board.

**Delegated  
Applications**

6/2013/0679 **Mr & Mrs Bagge**

Erect attached garage on east elevation.  
Stonecroft, Sunnydale Road, Swanage.

**OBSERVATION:** No objection.

6/2013/0681 **Mr C Denton**

Erection of replacement dwelling.  
The Quest, West Durlston Lane, Swanage.

**OBSERVATION:** No objection.

6/2013/0682 **Mr J Aldridge**

Extend rear roof, insert side dormer windows to facilitate loft conversion. Erect side and rear replacement conservatory extension.

76 Priests Road, Swanage.

**OBSERVATION:** Recommend refusal. Consider application to be of poor design and out of keeping with the neighbouring street scene.

6/2013/0686 **Lord Nicholas Phillips**  
Alterations to two rear windows, rear patio doors and removal of side window.

Seymer Place, 4 Seymer Road, Swanage.

**OBSERVATION:** No objection.

6/2013/0687 **Lord Nicholas Phillips**  
**LISTED** Repairs, internal alterations and reinstatement of two sash windows.

Seymer Place, 4 Seymer Road, Swanage.

**OBSERVATION:** No objection.

6/2014/0012 **The Co-operative Group**  
Install external air conditioning unit on roof.

Co-operative Store, Kings Road West, Swanage.

**OBSERVATION:** No objection.

### **Items for Information Only**

The following applications were not discussed by the Town Council as it was considered that a conflict of interest existed, given that the Council had retained the freehold of the Holiday Park.

6/2013/0689 **Mr R Mather**  
Erect decking.  
Plot 128, Swanage Bay View Holiday Park, Panorama Road, Swanage.

6/2013/0690 **Mrs C Quirk**  
Erect vinyl decking.  
Plot 268, Swanage Bay View Holiday Park, Panorama Road, Swanage.

6/2013/0692 **Mrs J Henderson**  
Erect vinyl decking.  
Plot 44A, Swanage Bay View Holiday Park, Panorama Road, Swanage.

6/2014/0013 **Mr & Mrs J O'Hanlon**  
Erect first floor extension with balcony on east elevation, insert rooflights in flat roof, remove chimneys, insert sun tube, external alterations to doors, windows and porch, create new terrace with glazed balustrade.  
28 De Moulham Road, Swanage.  
**OBSERVATION:** No comment, pending possible future discussions by the Town Council as the corporate trustee of the De Moulham Estate Trust.

#### 4. **SCALE OF FEES AND CHARGES 2014/15**

Further to Minute No. 3 (b) of the Finance and Performance Management Committee meeting held on 9<sup>th</sup> December 2013, consideration was given to the proposed Scale of Fees and Charges for 2014/15.

It was proposed by the Town Mayor, seconded by Councillor Miss Harris, and  
**RESOLVED UNANIMOUSLY:-**

That the Scale of Fees and Charges for 2014/15  
be approved and adopted.

(A copy attached at end of these Minutes).

In adopting the Scale of Fees and Charges 2014/15, the Town Mayor referred to a request made by the Swanage Chamber of Trade and Commerce at the Transport Committee meeting held on 13<sup>th</sup> November 2013 that a six hour car parking charge be included in the car parking tariff. This had been approved and incorporated within the amended Scale of Fees and Charges 2014/15.

5. **CAPITAL PROGRAMME PRIORITY SCHEMES**

(a) **Estimated Expenditure 2014/17**

Further to Minute No. 4 (d) of the Finance and Performance Management Committee meeting held on 9<sup>th</sup> December 2013, consideration was given to the Schedule of Estimated Capital Expenditure for the years 2014/15 to 2016/17.

It was proposed by the Town Mayor, seconded by Councillor Miss Harris, and  
**RESOLVED UNANIMOUSLY:-**

That the Schedule of Estimated Capital Expenditure  
2014/2017 be approved and adopted.

(b) **Priority Capital Programme 2014/15**

Further to Minute No. 4 (d) of the Finance and Performance Management Committee meeting held on 9<sup>th</sup> December 2013, consideration was given to the Priority Capital Programme 2014/15.

It was proposed by the Town Mayor, seconded by Councillor Miss Harris, and  
**RESOLVED UNANIMOUSLY:-**

That the Priority Capital Programme 2014/15  
be approved and adopted.

6. **ESTIMATES BOOK AND PRECEPT 2014/15**

Further to Minute No. 3 (a) of the Finance and Performance Management Committee meeting held on 15<sup>th</sup> January 2014, it was reported that clarification as to whether or not Town Councils would be subject to a referendum threshold had not yet been received from central government.

It was proposed by the Town Mayor, seconded by Councillor Poultney, and  
**RESOLVED:-**

That consideration of the draft Estimates 2014/15 and  
the precept 2014/15 be again deferred pending clarification  
from central government whether or not Town Councils  
would be subject to a referendum threshold.

7. **GRANTS AND DONATIONS 2014/15**

Further to Minute No. 4 (a) of the Finance and Performance Management Committee meeting held on 9<sup>th</sup> December 2013, consideration was given to the following requests received for grants and donations under section 137 of the Local Government Act 1972.

**S. Darrington – Blues & Roots Festival (October 2014)**

Proposed by the Councillor Bonfield, seconded by the Town Mayor, and  
**RESOLVED UNANIMOUSLY:-**

That the sum of £300 be donated towards the costs  
of the Swanage Blues & Roots Festival.

**S. Darrington – Blues Festival (March 2015)**

Proposed by Councillor Bonfield, seconded by Councillor Mrs. Patrick, and  
RESOLVED UNANIMOUSLY:-

That the sum of £300 be donated towards the costs  
of the Swanage Blues Festival.

**Dorset Blind Association**

Proposed by the Town Mayor, seconded by Councillor Mrs. Bartlett, and  
RESOLVED UNANIMOUSLY:-

That the sum of £300 be donated towards the costs of  
the Dorset Blind Association.

**Vitalise**

Proposed by the Town Mayor, seconded by Councillor Bonfield, and  
RESOLVED UNANIMOUSLY:-

That, in the absence of information requested regarding  
the provision of services for the benefit of local residents,  
no donation be made to Vitalise at the present time.

8. **POLICY ON RESERVES AND BALANCES**

Further to Minute No. 4 (c) of the Finance and Performance Management  
Committee meeting held on 9<sup>th</sup> December 2013, it was proposed by the Town Mayor,  
seconded by Councillor Poultney, and RESOLVED UNANIMOUSLY:-

That the amended Policy on Reserves and  
Balances be approved and adopted.

9. **TREASURY MANAGEMENT STRATEGY STATEMENT AND INVESTMENT  
STRATEGY 2014/15 to 2016/17**

Further to Minute No. 3 (b) of the Finance and Performance Management  
Committee meeting held on 15<sup>th</sup> January 2014, it was proposed by the Town Mayor,  
seconded by Councillor Mrs. Bartlett, and RESOLVED UNANIMOUSLY:-

That the Treasury Management Strategy Statement  
and Investment Strategy 2014/15 to 2016/17 be  
approved and adopted.

10. **MEDIUM TERM FINANCIAL STRATEGY 2014/15 to 2016/17**

Further to Minute No. 3 (c) of the Finance and Performance Management  
Committee meeting held on 15<sup>th</sup> January 2014, it was RESOLVED:-

That approval of the Medium Term Financial  
Strategy 2014/15 to 2016/17 be deferred, pending  
receipt of further information from central government  
as to whether or not Town Councils would be subject  
to a referendum threshold.

11. **STATEMENT OF CASH BALANCE**

A Statement of Cash Balance as at 31<sup>st</sup> December 2013 was submitted for  
information (a copy attached at end of these Minutes).

12. **PAYMENT OF ACCOUNTS**

Proposed by Councillor Mrs. Bartlett, seconded by Councillor Mrs. Marsh, and  
RESOLVED UNANIMOUSLY:-

That the accounts specified in the Orders on Treasurer  
Nos. 10 and 10a, amounting to £172,845.28 and £53,100.08  
respectively be paid, and that cheques be drawn therefor.

13. **CAPITAL PROJECTS**

(a) **Seafront and Downs Stabilisation Schemes**

Further to Minute No. 3 (a) of the Council Meeting held on 20<sup>th</sup> November 2013 and a recent site meeting, the Clerk updated Members on matters relating to the construction works in respect of the Seafront and Downs Stabilisation Schemes.

During the ensuing discussion, some concerns were raised regarding the impact of the inclement weather on the progression of the scheme, and it was

AGREED:-

That a meeting be held with the contractors following the next scheduled site visit on 11<sup>th</sup> February 2014.

The Clerk reported that a Certificate had been received from the Contract Administrators in support of an invoice from the contractors in the sum of £121,056.00. Members were mindful of the terms of the Contract, and it was agreed that a cheque for this sum be authorised for payment.

14. **PUBLIC CONSULTATION**

(a) **Bournemouth, Dorset and Poole Mineral Sites Plan**

A letter dated 19<sup>th</sup> December 2013 was submitted from Dorset County Council informing the Town Council that a consultation on the above Plan would be held until 13<sup>th</sup> February 2014. Comments and observations on the proposals contained therein were invited.

(b) **Bournemouth, Dorset and Poole Waste Plan Issues Paper**

A letter dated 19<sup>th</sup> December 2013 was submitted from Dorset County Council informing the Town Council that a consultation on the above Plan would be held until 13<sup>th</sup> February 2014.

It was noted that public exhibitions were being held at various locations in the county and Members were invited to attend one of the exhibitions.

**EXCLUSION OF PRESS AND PUBLIC**

Proposed by the Town Mayor, seconded by Councillor Poultney, and  
RESOLVED UNANIMOUSLY:-

That, under Standing Orders Nos. 67 and 68, by reason of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be excluded from the Meeting during consideration of the following matters.

15. **LEGAL ISSUES**

(a) **Swanage Bay View Holiday Park – Business Sale Agreement**

There were no additional matters to report on issues relating to the business sale agreement of the Holiday Park at the present time.

(b) **Lower Grammar School Field**

Further to Minute No. 123 (b) of the Council meeting held on 6<sup>th</sup> January 2014, and a site meeting held on 15<sup>th</sup> January 2014, the Clerk updated Members on matters relating to the Lower Grammar School Field.

(c) **Lease – Swanage Railway**

Further to Minute No. 123 (c) of the Council meeting held on 6<sup>th</sup> January 2014, there were no additional matters to report relating to the Swanage Railway lease at the present time.

It was proposed by the Town Mayor, seconded by Councillor Brown, and  
RESOLVED:-

That, in order to progress the matter, issues relating  
to the lease negotiations, be referred for consideration  
and determination by the Swanage Railway Working  
Party.

The meeting concluded at 8.10 p.m.

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