

Minutes of the **MONTHLY MEETING** of the Swanage
Town Council held at the Town Hall, Swanage on
MONDAY, 4th APRIL 2011 at 7.00 p.m.

PRESENT:-

Councillor W.S. Trite (Town Mayor) – Chairman

Councillor C.R. Bright
Councillor L. Gloyn-Cox
Councillor M. Hadley
Councillor Mrs. G.A. Marsh
Councillor Mrs. A. Patrick
Councillor S. Poultney
Councillor M.W. Pratt
Councillor M. Whitwam
Councillor A. Wiggins

In addition to Members of the Council and officers, 12 members of the public attended the Meeting.

Public Participation Time

MRS. LINDA LAKE, Headteacher at St. Mary's School, reported that as a result of the Purbeck Schools Review and the introduction of the two-tier education system in 2013, it would be necessary to provide additional accommodation for the increased number of pupils at St. Mary's School. She enquired whether the Town Council was aware of this situation, and whether the Council would support the school in its efforts to secure an alternative site or to extend/refurbish the existing school premises.

MR. PAUL ANGEL, speaking on behalf of Education Swanage, updated those present on matters relating to Education Swanage and their quest to set up a "Free School" in Swanage. Plans were progressing, and it was hoped that a formal submission would be put forward by 1st June 2011.

Dr. Mike Davis, from the King's Church, offered prayers before the commencement of the Meeting.

The Town Mayor then opened the Council Meeting at 7.15 p.m.

171. **APOLOGIES**

Apologies for their inability to attend the Meeting were received from Councillors Audley and Suttle.

172. **MINUTES**

(a) Proposed by Councillor Pratt, seconded by Councillor Poultney, and
RESOLVED:-

That the Minutes of the Monthly Meeting of the Council held on 7th March 2011 be approved as a correct record and signed.

(b) Proposed by Councillor Whitwam, seconded by Councillor Mrs. Patrick, and
RESOLVED:-

That the Minutes of the Special Meeting of the Council held to discuss policy and planning matters

on 21st March 2011 be approved as a correct record and signed.

173. **GENERAL OPERATIONS COMMITTEE**

Proposed by Councillor Gloyn-Cox, seconded by Councillor Poultney and
RESOLVED:-

That the Minutes of the Meeting of the General Operations Committee held on 9th March 2011 be approved as a correct record and signed.

Consideration was given to the following recommendations contained in the Minutes:-

Prospect Nursery Community Garden Proposal

Proposed by Councillor Gloyn-Cox, seconded by Councillor Mrs. Marsh, and
RESOLVED UNANIMOUSLY:-

That the proposal for Prospect Nursery Community Garden be explored further, and continued delegation be given to the Working Party, consisting of Councillors Audley and Poultney.

In accepting the Resolution, Councillor Gloyn-Cox wished to record his appreciation of the sterling work undertaken by Councillor Poultney on this project.

Cemetery Matters

Scale of Charges 2011/12 – Meadowland Burial Ground

Proposed by Councillor Gloyn-Cox, seconded by Councillor Poultney, and
RESOLVED UNANIMOUSLY:-

That the scale of charges for the Meadowland Burial Ground be as follows:-

| | Godlingston Cemetery Burial/Cremation | | Meadowland Burial (Green Burial) | |
|--|--|------------------------------|---|--------------------------------|
| | Actual Fees Inc.VAT @20% | Actual Fees Excluding VAT | Proposed Fees Inc VAT @20% | Proposed Fees Excluding VAT |
| Fees as from 1 st April 2011 | | | | |
| <u>Exclusive Rights of Grave</u> | £355.00 (B Grave) | £355.00 (B Grave) | £355.00 | £355.00 |
| <u>Interment Fee</u> – body of child whose age at time of death did not exceed 3 years | £70.00 | £70.00 | £90.00 | £90.00 |
| <u>Interment Fee</u> - body of person whose age at time of death exceeded 3 years | £295.00 | £295.00 | £315.00 | £315.00 |
| Casket – type Coffin | £430.00 | £430.00 | £450.00 | £450.00 |
| Interment Fee on Sat/Sun and public holidays additional to the above. | £330.00 | £330.00 | £350.00 | £350.00 |
| <u>Interment of Ashes</u> | £130.00 | £130.00 | £150.00 | £150.00 |
| Interment Fee of Ashes on Sat/Sun and public holidays additional to the above. | £140.00 | £140.00 | £160.00 | £160.00 |
| Scattering of Ashes beneath Turf/Headstone of existing Grave | £70.00 | £70.00 | £90.00 | £90.00 |
| Scattering of Ashes on Existing Grave/Garden of Remembrance | £20.00 | £20.00 | £20.00 | £20.00 |
| Right to place a memorial. | £145.00 | £145.00 | £140.00 | £140.00 |
| Purchase of plaque for meadowland graves – Company and cost to be determined. | | | | |

* For persons not resident in the parish at time of death – double the above fees.

During discussion of the above scale of charges, it was noted that the charge for the Meadowland interment would be £20 more than the Godlingston interment fee, due to the additional service of an epitrace system, which enables each grave to be identified using a microchip system. It was agreed that this statement should be incorporated into the scale of charges by way of explanation.

Arising from the Minutes, some matters were raised relating to Minute Nos. 4 (b) and 8 (d). Explanations were given to the questions posed.

174. **PLANS**

Councillor Mrs. Marsh did not vote on, or propose, or second any of the motions on the following planning applications, by reason of being a Member of the Purbeck District Council's Planning Board.

**Delegated
Applications**

Plan No.

6/2011/0152 **Mr T Driscoll**

Insert dormer windows and roof lights to facilitate loft conversion.
Iselba, 6 Peveril Road, Swanage.

OBSERVATION: No objection.

Before consideration of this item, Council Hadley declared a personal interest under the Model Code of Conduct by reason of the applicant being an acquaintance. As his interest was non-prejudicial, he remained in the Meeting during the debate.

6/2011/0166 **Mr M MccGwire**

Erect single storey front extension to create bay window and extended porch.

Farndreg, Southcliff Road, Swanage.

OBSERVATION: No objection.

6/2011/0169 **Mr D Tarner**

Insert french doors and create timber decked area with access steps to garden level.

47 Queens Road, Swanage.

OBSERVATION: No objection.

6/2011/0171 **Mr P Carter**

Erect single storey rear extension with decking and access steps to garden.

154 Kings Road West, Swanage.

OBSERVATION: No objection.

6/2011/0182 **Mr R Wood**

Erect two storey side extension.

119 Kings Road West, Swanage.

OBSERVATION: No objection.

Before consideration of this item, Councillor Mrs. Patrick declared a prejudicial interest under the Model Code of Conduct by reason of a business association with the applicant. As her interest was prejudicial, she left the Meeting during the debate.

6/2011/0185 **Mr G Driscoll**

Erect timber clad shed to use as office/storage/workshop.
263 High Street, Swanage.

OBSERVATION: No objection, subject to a condition that the premises should not be used for commercial purposes.

The following two applications were not discussed by virtue of the Town Council being the owner of the land included within the applications.

6/2011/0147 **Swanage Town Council**

Re-slate roof and upgrade insulation.
Swanage Town Hall, High Street, Swanage.

6/2011/0148 **Swanage Town Council**

LISTED Re-slate roof and upgrade insulation.
Swanage Town Hall, High Street, Swanage.

The following application was not discussed by virtue of the Town Council being Corporate Trustee of the De Moulham Trust.

6/2011/0163 **Mr O Lock**

Erect two storey extension with integral garage on east elevation.
10 D'Urberville Drive, Swanage.

The following application was not discussed by the Town Council as it was considered that a conflict of interest existed, given that the Council had retained the freehold of the Holiday Park.

6/2011/0186 **Mr K Dawkins**

Erect uPVC decking.
Plot 227A, Swanage Bay View Holiday Park, Swanage.

175. **USE OF KING GEORGE'S PLAYING FIELD**

A letter dated 28th March 2011 was submitted from the Deputy Manager of the Swanage Children's Centre, requesting permission to use King George's Playing Field for a Children's Easter Egg Hunt on Thursday, 21st April 2011.

Following a brief discussion, it was proposed by Councillor Bright, seconded by Councillor Mrs. Patrick, and **RESOLVED UNANIMOUSLY:-**

That the request to use King George's Playing Field for an Easter Egg Hunt be approved, subject to completion of the appropriate documentation.

176. **CHAIRMAN'S ANNOUNCEMENTS**

(a) The Mayor reported that he had attended the following civic events during the past month:-

- The Granting of the Freedom of Bridport to The Rifles.
- The Mayor of Sherborne's Civic Day.
- The Rotary Club of Swanage & Purbeck President's Night.
- The AGM of the Swanage & District Hospitality Association.
- The Official Opening of the new Swanage Guide Headquarters.

- A Dinner hosted by the Mayor of Poole.
 - Purbeck Town and Parish Volunteers of the Year Awards – Special Recognition Ceremony. (Mrs. Linda Welsh had been nominated by the Town Council in recognition of her many years voluntary work with the Swanage Regatta and Carnival Association).
- (b) The Mayor highlighted the forthcoming elections/referendum on 5th May 2011. He reported that Councillors Audley, Bright and Gloyn-Cox would not be seeking re-election to the Town Council, and wished to thank them for their hard work undertaken during their period of office. Councillor Gloyn-Cox then expressed his appreciation of the sterling work and valuable assistance afforded to Members by the Town Clerk, management team and the administration staff at the Town Hall.
- (c) It was reported that the next full Council meeting would be held on 16th May 2011, at which the Town Mayor would be appointed for the ensuing year.

177. **REPORTS FROM REPRESENTATIVES ON OUTSIDE ORGANISATIONS**

There were no matters to report from representatives on outside organisations at the present time.

178. **REPORTING OF DELEGATED MATTERS**

Further to Minute No. 14 of the Policy and Planning Meeting held on 21st March 2011, the Town Clerk reported that negotiations had been concluded and best value secured in respect of the Council's insurance cover for 2011/12. As a result of these negotiations, Zurich had been re-appointed as the Town Council's insurance provider, and a considerable saving on the premium had been realised.

In accordance with Minute No.14, the Council's fidelity guarantee cover had been increased to £1 million.

179. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

- (a) Reference was made to a recent exhibition held at the Mowlem outlining the proposals for an off-shore wind farm, and seeking observations and comments from members of the public on the proposals. Not all Members were fully conversant with the proposals, and it was suggested that the developers be invited to make a presentation to a future meeting of the Council.

180. **EXCLUSION OF PRESS AND PUBLIC**

Proposed by the Town Mayor, seconded by Councillor Mrs. Patrick, and RESOLVED UNANIMOUSLY:-

That, under Standing Orders Nos. 67 and 68, by reason of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be excluded from the Meeting during consideration of the following matters.

181. **LEGAL ISSUES**

- (a) **Swanage Bay View Holiday Park**
The Town Clerk updated those present on matters arising from the business sale agreement.

(b) **Land South of Swanage Bay View Holiday Park**

Further to Minute No. 13a of the Policy and Planning Meeting held on 21st March 2011, and a subsequent site visit by the Working Party, consideration was given to the future management of the land south of the Swanage Bay View Holiday Park.

Following discussion, it was proposed by Councillor Bright, seconded by Councillor Mrs. Patrick, and RESOLVED UNANIMOUSLY:-

That the Town Council liaise with appropriate parties regarding the future management of the land south of the Swanage Bay View Holiday Park.

(c) **Emmanuel Baptist Church**

Further to Minute No. 47 of the Council Meeting held on 2nd August 2010, and a subsequent valuation of the land by the Council's valuer, consideration was again given to the disposal of the site of Herston public conveniences to the Emmanuel Baptist Church.

During the ensuing discussion, questions were raised regarding the area of land in the Town Council's ownership in this vicinity, and it was agreed that a site visit be arranged so Members could familiarise themselves with the exact area under discussion.

Following further discussion, it was proposed by Councillor Bright, seconded by Councillor Mrs. Patrick, and RESOLVED UNANIMOUSLY:-

That a Working Party be set up, comprising of Councillors Poultney, Whitwam and Wiggins to meet with the Council's valuer to progress the matter.

The meeting concluded at 8.55 p.m.
