

Minutes of the Special Meeting of the Swanage Town Council held to discuss **POLICY AND PLANNING** matters at the Town Hall, Swanage on **MONDAY, 18<sup>th</sup> NOVEMBER 2013** at 7.00 p.m.

PRESENT:-

Councillor Mrs. A. Patrick (Town Mayor) – Chairman.

Councillor Mrs. C. Bartlett  
Councillor M. Bonfield  
Councillor I. Brown  
Councillor Mrs. G.A. Marsh  
Councillor S. Poultney  
Councillor G.M. Suttle  
Councillor W.S. Trite  
Councillor M. Whitwam

There were no members of the public in attendance at the Meeting.

1. **APOLOGIES**

Apologies for their inability to attend the Meeting were received from Councillors Miss Harris, Pratt and Wiggins.

2. **DECLARATIONS OF INTERESTS**

Members were invited to declare their interest under the Code of Conduct as defined by regulations made under section 30 (3) of the Localism Act 2011.

There were no declarations to record on this occasion.

3. **PLANS**

Councillor Mrs. Marsh did not vote on, or propose, or second any of the motions on the following planning applications, by reason of being a Member of the Purbeck District Council's Planning Board.

**Delegated Applications**

6/2013/0583 **Mr C Wisbey**

Replace existing rear conservatory with single storey rear extension, erect front porch canopy and install ramp access to front elevation.  
39 Steer Road, Swanage.

**OBSERVATION:** No objection.

6/2013/0587 **Mr D Hernandez**

Erect single storey garage and car port side extension. Modify vehicular access.

13 Bon Accord Road, Swanage.

**OBSERVATION:** No objection.

6/2013/0590 **Mr M Storer**

Variation of Condition 2 of PP 6/2011/0005 (Demolish sections of the existing canopy and erect new external walls with roof terrace over and landscape site) to allow the insertion of additional doors and a flue.

Kiosks, High Street, Swanage.  
**OBSERVATION:** No objection.

6/2013/0596 **Mr F Wilton**

Erect garage and car port on side elevation, insert obscure glazed window in dormer and remove lantern rooflight.  
9 Manwell Road, Swanage.

**OBSERVATION:** No objection.

4. **BUDGET MONITORING**

(a) **Statement of Cash Balance**

A Statement of Cash Balance as at 31<sup>st</sup> October 2013 was submitted for information (a copy attached at end of these Minutes).

5. **PAYMENT OF ACCOUNTS**

Proposed by Councillor Mrs. Bartlett, seconded by Councillor Mrs Marsh, and  
RESOLVED:-

That the accounts specified in the Orders on Treasurer Nos. 8 and 8a, amounting to £124,639.26 and £88,033.80 respectively be paid, and that cheques be drawn therefor.

6. **BEACH GARDENS**

Further to the meeting of the Tourism Committee held on 4<sup>th</sup> November 2013, consideration was given to a request received from Swanage Bowls Club for permission to erect an awning at Beach Gardens pavilion.

Following a brief discussion, it was proposed by Councillor Brown, seconded by the Town Mayor, and RESOLVED UNANIMOUSLY:-

That permission be granted to erect an awning at Beach Gardens pavilion, subject to any necessary planning approval being obtained by Swanage Bowls Club.

7. **HERITAGE CENTRE AND MUSEUM WORKING PARTY**

In light of recent discussions with Purbeck District Council regarding the future use of the Heritage Centre building, the Clerk highlighted the need to set up a Heritage Centre and Museum Working Party.

It was proposed by the Town Mayor, seconded by Councillor Brown, and RESOLVED UNANIMOUSLY:-

That members of the Seafront Stabilisation Working Party be appointed to serve on the Heritage Centre and Museum Working Party i.e. Councillors Bonfield, Brown, Poultney and Pratt.

8. **SWANAGE LOCAL PLAN**

Further to Minute No. 12 of the Policy and Planning meeting held on 21<sup>st</sup> October 2013, consideration was given to a draft leaflet to be circulated for public consultation on the Swanage Local Plan.

During the ensuing discussion, some minor issues were highlighted as being in need of amendment, and it was proposed by the Town Mayor, seconded by Councillor Trite, and RESOLVED UNANIMOUSLY:-

That the draft leaflet be approved, subject to incorporation of the amendments.

9. **KINGS ROAD DEPOT**

The Clerk updated those present on recent discussions, and proposals submitted by Purbeck District Council regarding the possible future re-location of the Town Council's depot.

10. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

(a) **Items of Information**

Infrastrata to be invited to an informal meeting with Members regarding the proposals for the construction of a wellsite and associated works at California Quarry.

**EXCLUSION OF PRESS AND PUBLIC**

Proposed by the Town Mayor, seconded by Councillor Poultney, and  
RESOLVED UNANIMOUSLY:-

That, under Standing Orders Nos. 67 and 68, by reason of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be excluded from the Meeting during consideration of the following matters.

11. **SEAFRONT AND DOWNS STABILISATION SCHEMES**

A Report on the construction tenders received for the Seafront and Downs Stabilisation Scheme was submitted from the Council's Quantity Surveyor for consideration prior to the Extraordinary Meeting to be held on Wednesday, 20<sup>th</sup> November 2013.

Also submitted for information was a revised assessment of the impact of the scheme on the Council's financial position.

12. **LEGAL ISSUES**

(a) **Swanage Bay View Holiday Park – Business Sale Agreement**

Further to Minute No. 90 (a) of the Council meeting held on 4<sup>th</sup> November 2013, and a subsequent meeting with the Council's legal advisers, it was proposed by the Town Mayor, seconded by Councillor Poultney, and  
RESOLVED UNANIMOUSLY:-

To approve the draft letter submitted by Jacobs and Reeves (to be sent to solicitors acting on behalf of Darwin) on matters relating to the business sale agreement of the Holiday Park.

It was further proposed by the Town Mayor, seconded by Councillor Bonfield, and RESOLVED:-

That the Town Mayor, Deputy Mayor and Councillor Suttle be given delegated authority to act in the matter.

(b) **Former Household Recycling Centre**

The Clerk updated Members on matters relating to the former household recycling centre and to agree the terms of surrender of the site from SITA. During the ensuing discussion, concerns were expressed regarding the retention of legal obligations by SITA, and any possible responsibilities that may impact on the Town Council in the future.

After careful consideration, it was proposed by the Town Mayor, seconded by Councillor Brown, and RESOLVED UNANIMOUSLY:-

To accept the proposed terms of the Deed of Surrender as set out in an e-mail from SITA dated 1<sup>st</sup> November

2013, subject to clarification of that company's statutory obligations.

It was FURTHER RESOLVED:-

That the sum of money to be paid by SITA upon surrender of the land be passed to Dorset County Council as a contribution towards the restoration and maintenance of the site and its boundary features.

It was also RESOLVED:-

That enquiries be made of Dorset County Council regarding the possible transfer of the freehold title of the land south of Swanage Bay View Holiday Park to that authority.

The meeting concluded at 8.00 p.m.

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