

Minutes of the Special Meeting of the Swanage Town Council held to discuss **POLICY AND PLANNING** matters at the Town Hall, Swanage on **MONDAY, 20th JUNE 2011** at 7 pm.

PRESENT:-

Councillor W.S. Trite (Town Mayor) – Chairman.

Councillor Mrs. C. Bartlett

Councillor M. Bonfield

Councillor I. Brown

Councillor Ms. C. Harris

Councillor Mrs. A. Patrick

Councillor S. Poultney

Councillor M.W. Pratt

Councillor M. Whitwam

Councillor A. Wiggins (until 9.00 p.m.)

There were three members of the public present at the Meeting.

Public Participation

MR. BRIAN BARKER, President of the Swanage Chamber of Trade, referred to Agenda Item No. 10 and suggested that a fitting way to commemorate the Diamond Jubilee in 2012 may be to plant 60 trees and name the area 'Diamond Woods'. In acknowledging this idea, the **TOWN MAYOR** reported that it may be possible to obtain trees, free of charge, through the Woodland Trust.

MR. JOHN JAMES enquired what arrangements would be put in place to identify the safe bathing zone for the 2011 summer season.

The Council meeting commenced at 7.10 p.m.

1. **APOLOGIES**

Apologies for their inability to attend the Meeting were received from Councillors Mrs. Marsh and Suttle.

2. **PLANS**

Councillor Mrs. Marsh did not vote on, or propose, or second any of the motions on the following planning applications, by reason of being a Member of the Purbeck District Council's Planning Board.

Non-Delegated Applications

Plan No.

6/2011/0333 **Mr J Puddepha**

Cliff stabilisation scheme to include: installation of counterfort drains, soil nails, rock anchors and mesh; surface water drainage scheme; re-

grading of slopes; construction of retaining gabion structure at foot of cliff.

Pines Hotel, Burlington Road, Swanage.

OBSERVATION: No objection.

Delegated Applications

6/2011/0309 Heroes Haven Swanage

Change of use to form site for one static caravan with associated parking and landscaping.

Herston Yards Farm, Washpond Lane, Swanage.

OBSERVATION: No objection.

6/2011/0310 Mr R Brown

Demolish existing timber lean-to and erect single storey lean-to extension.

24 Victoria Avenue, Swanage.

OBSERVATION: No objection

6/2011/0313 Mr J Mittins

Change of use of existing garage to form a two bedroom holiday unit. Anvil Barn, Southcliffe Road, Swanage.

OBSERVATION: No objection, subject to no permanent residence.

6/2011/0326 Minterne 1993 Ltd.

Rebuild retaining wall between 21, 21A and 23 Park Road.

Minterne Flats, 21 Park Road, Swanage.

OBSERVATION: No objection.

6/2011/0327 Mr B Dent & Mrs R Sherwin

Demolish flats 1 and 9; erect replacement dwelling.

Flats 1 & 9, 20 Burlington Road, Swanage.

OBSERVATION: No objection.

6/2011/0332 Mr Crocker

Erect rear extension; insert dormer windows and roof lights to facilitate loft conversion.

25 Richmond Road, Swanage.

OBSERVATION: No objection, subject to no overlooking of neighbouring properties.

6/2011/0335 Mr & Mrs D Christie

Insert dormer windows to facilitate loft conversion.

37 Cauldron Crescent, Swanage.

INVALIDATED

6/2011/0343 Greggs Central

Install 2 air conditioning units and 2 extract grilles.

14-16 Station Road, Swanage.

OBSERVATION: No objection.

The following application was not discussed by the Town Council as it was considered that a conflict of interest existed, given that the Council had retained the freehold of the Holiday Park.

- 6/2011/0329 **Mr S Clarke**
Erect timber decking.
Plot 226D, Swanage Bay View Holiday Park, Panorama Road,
Swanage.

Item for Information Only

- 6/2011/0315 **Mr & Mrs I Killick**
Use of Belle Vue Bungalow by persons employed outside of
agriculture – Certificate of lawfulness existing.
Belle Vue Farm Bungalow, Benlease Way, Swanage.

3. **BUDGET MONITORING**

(a) **Statement of Cash Balance**

A Statement of Cash Balance as at 31st May 2011 was submitted for
information (a copy attached at end of these Minutes).

4. **PAYMENT OF ACCOUNTS**

Proposed by Councillor Pratt, seconded by Councillor Poultney, and
RESOLVED UNANIMOUSLY:-

That the accounts specified in the Orders on Treasurer
Nos. 3 and 3a, amounting to £60,955.73 and £47,864.96
respectively be paid, and that cheques be drawn therefor.

5. **ANNUAL REPORT 2010/11**

Consideration was given to the Annual Report, which summarised the
Council's activities during 2010/11.

This was the first formal Annual Report to be published by the Town Council,
but it was intended that, in future, a formal Annual Report would be prepared and
published in June each year.

Following a brief discussion, it was proposed by Councillor Whitwam,
seconded by Councillor Pratt, and **RESOLVED UNANIMOUSLY:-**

That the Annual Report 2010/11 be approved.

It was **FURTHER RESOLVED:-**

That the Annual Report 2010/11 be included for
circulation in the next edition of 'Swanage Matters'.

6. **WORKING PARTIES**

In response to a request received from Councillor Mrs. Bartlett, it was
proposed by the Town Mayor, seconded by Councillor Bonfield, and **RESOLVED
UNANIMOUSLY:-**

That Councillor Mrs. Bartlett be appointed to serve on
the Allotment Options and Prospect Nursery Working
Parties.

7. **EVENING MEETINGS**

Consideration was given to a proposal for future Policy and Planning and

General Operations Committee meetings to commence at 7.00 p.m.

It was proposed by Councillor Whitwam, seconded by Councillor Bonfield, and RESOLVED UNANIMOUSLY:-

That future Policy and Planning and General Operations Committee meetings commence at 7.00 p.m.

8. **SAFE BATHING ZONE**

Having regard to the budget cuts and withdrawal of funding by Purbeck District Council, consideration was given to the arrangements for the designation of the safe bathing zone in Swanage Bay for 2011.

During the ensuing discussion, Members acknowledged the importance of retaining the area for the safety of swimmers, and expressed their concern at the withdrawal of the funding without prior notification.

The equipment i.e. marker buoys, chains etc. had now been located, and consideration was given to offers of help received from local boat owners/fishermen and other organisations regarding the re-laying of this equipment.

It was proposed by the Town Mayor, seconded by Councillor Pratt, and RESOLVED UNANIMOUSLY:-

That the Town Mayor, Deputy Mayor and Town Clerk be given delegated authority to negotiate with Purbeck District Council regarding the funding of the safe bathing zone for 2011.

During the discussion, concern was expressed that the designation of a safe bathing zone was part of the criteria to be met for the 'Blue Flag' award, and it was agreed that, if necessary, a supplementary estimate be raised to cover the cost of providing this facility.

9. **REPORT FROM NALC COMMUNITIES IN ACTION CONFERENCE**

The Town Clerk reported that the Town Mayor, Deputy Mayor and himself had recently attended a conference at which the proposed Localism Bill, and the effect on local communities, had been discussed.

Among the topics outlined were affordable housing and the setting up of community land trusts, the delegated powers to develop a Neighbourhood Plan to determine housing sites, and General Power of Competence, which would give parish councils the power to undertake projects previously denied to them, unless prevented by statute.

At the conference, a free mapping facility had been demonstrated, and it was agreed that the possibility of exploring this facility for use by the Town Council, be included on the Agenda for a future Council meeting.

10. **DIAMOND JUBILEE CELEBRATIONS 2012**

Consideration was given to proposals for community projects to commemorate the Diamond Jubilee in 2012.

In addition to the suggestion of proposed tree planting put forward by Mr. Brian Barker, of the Swanage Chamber of Trade, during Public Participation Time, the Rotary Club of Swanage and Purbeck had expressed an interest in being involved in any community projects planned to mark the occasion.

The following suggestions were put forward for consideration:-

- a) the provision of mugs/spoons for schoolchildren;
- b) a Street Party on Shore Road (suggested date 2nd June 2012).

- c) Fields in Trust – scheme to nominate new fields which would be protected for recreation use for future generations i.e. Day's Park or Forres Field. This could be named 'Queen Elizabeth Field' in commemoration of the Diamond Jubilee.

11. **WASTE MANAGEMENT WORKING PARTY**

Following a recent meeting of the Waste Management Working Party, Members were updated on proposals for waste management in the town, with particular reference to the litter problems in the Town Square.

It was AGREED:-

That this matter be referred for consideration at the next meeting of the General Operations Committee to be held on 6th July 2011.

During the discussion, concerns were raised at the use of public litter bins for depositing household refuse. Some areas were particularly prone to this mis-use, and consideration was given to the removal of some bins in an attempt to deter this practice.

12. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

- (a) **Jurassic Coastal Change Exhibitions** – The Mowlem Community Room
Thursday 30th June 2011 10.00 a.m. to 9.00 p.m.
Saturday 2nd July 2011 10.00 a.m. to 7.00 p.m.
- (b) A letter of thanks for the agreed contribution towards Streetwise transportation was submitted from the South Purbeck Task Group.
- (c) A letter was submitted from Flt Lt Brennan of 2185 Squadron Air Training Corps stating that the Corps is keen to be involved in community events, subject to the following criteria being met:-
 - i) To explain what is required of the cadets.
 - ii) To provide a risk assessment and copy of the public liability insurance.
- (d) Concern was expressed at proposals by Dorset County Council to withdraw concessionary and 16+ transport places and re-application process for 2011/12, and it was agreed that this matter be considered at a future meeting of the Council.

13. **EXCLUSION OF PRESS AND PUBLIC**

Proposed by the Town Mayor, seconded by Councillor Pratt, and RESOLVED UNANIMOUSLY:-

That, under Standing Orders Nos. 67 and 68, by reason of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be excluded from the Meeting during consideration of the following matters.

Councillor Wiggins left the Meeting at 9.00 p.m.

14. **LEGAL ISSUES**

(a) **Sundry Debtors**

Details of sundry debtors, together with a summary of recovery action taken to date, were submitted for consideration.

Following discussion, during which probable costs and court fees for each case were considered, it was proposed by Councillor Pratt, seconded by Councillor Whitwam, and RESOLVED UNANIMOUSLY:-

That the Council's solicitors be authorised to pursue the debts detailed in the Briefing Note submitted.

(b) **Land to rear of Waterside, Peveril Point Road**

Further to Minute No. 13 (c) of the Policy and Planning Meeting held on 18th April 2011, and a subsequent meeting of the Peveril Point Working Party, consideration was given to the recommendation of the Working Party.

Following discussion, it was proposed by the Town Mayor, seconded by Councillor Brown, and RESOLVED UNANIMOUSLY:-

That the Town Council agrees to the applicant's proposals subject to payment of a small annual fee of £50 per annum as an acknowledgement that the land is in public ownership and cannot be sold with the property.

It was then proposed by Councillor Mrs. Bartlett, seconded by Councillor Bonfield, and RESOLVED UNANIMOUSLY:-

That, in accordance with advice received from the Council's valuer, a similar payment be sought from neighbouring properties as an acknowledgement of the Council's ownership of the parking area at the rear of the adjoining properties.

(c) **Land South of Holiday Park**
Occupation of Grazing Land

There were no matters to report at the present time regarding the occupation of the grazing land south of the Holiday Park.

The Meeting concluded at 9.15 p.m.
