Minutes of the Meeting of the **GENERAL OPERATIONS COMMITTEE** held at the Town Hall on **Wednesday 3rd July 2013** at **7.00 p.m**.

Chairman: -	
Councillor M Bonfield	Swanage Town Council
Present: -	
Councillor Mrs C Bartlett	Swanage Town Council
Councillor Mrs G Marsh	Swanage Town Council
Councillor Mrs Patrick	Swanage Town Council
Councillor S Poultney	Swanage Town Council
Councillor M Pratt	Swanage Town Council
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Also present: -	
Dr M Ayres	Town Clerk
Mr G Brookes	Operations Manager
Mrs C Anstey	Administrative Assistant
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Mr A Bennett	Prospect Allotment Association
Mr A Lander	Swanage Fishermen's Association
Mr R Legg	Prospect Allotment Association
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Public Participation Time

The following matter was raised during Public Participation Time:-

• Representatives of the Allotment Association raised concerns regarding the water troughs and condition of the road at Prospect Allotments. It was agreed that members of the Association would meet with the Allotment Working Party to discuss any concerns regarding Prospect Allotments.

1. Apologies

Apologies for their inability to attend the Meeting were received from Councillors Brown and Miss Harris and Mr M Green (James Smith Funeral Directors).

2. Fishermen's Huts and Jetties

a) Fishermen's Jetty Update on Structural Report

It was reported that a further structural inspection on the fishermen's jetty had been carried out and the structure had been classed as safe at present. It was noted that the condition of the jetty would continue to be monitored.

Mr A Bennett and Mr R Legg left the meeting at 7.10 p.m.

3. <u>Matters Arising From the Minutes of the Meeting of the General Operations</u> <u>Committee held on 6th March 2013</u>

Further to item 4)c) it was reported that the seafront stabilisation working party had yet to meet to discuss proposals for the improvement of the full length of the seafront, from the shelter site to Battlegate toilets.

Further to item 8) it was reported that the Carnival Committee had voiced concerns that the current schedule for rubbish collection may be inadequate to cope with the increased volume of street litter over the week of Swanage Regatta and Carnival. Following a brief discussion it was AGREED:

That Town Council officers and the Waste Management Working Party meet with the local councillors that sit on the Dorset Waste Partnership Joint Committee to discuss issues surrounding waste collection in Swanage.

4. Capital Programme 2013/14

a) Review and Monitoring

In line with the agreed capital programme for 2013/14, consideration was given to quotes received for the procurement of a multi-functional vehicle for use in all weathers. It was felt that for the purposes of ensuring that the best use of the vehicle is made, it would be advisable to purchase a snowplough accessory thereby allowing the Town Council to respond to emergency situations in times of adverse weather conditions. Purchasing such a vehicle would mean a significant overspend of £12,500 from the agreed budget of £15,000. The total cost would be part funded by the disposal of a vehicle from the Depot's fleet which had raised £9,000. It was proposed by Councillor Mrs Patrick, seconded by Councillor Mrs Bartlett and RESOLVED UNANIMOUSLY:

TO RECOMMEND:

That Council approve the expenditure of up to £27,500 for the procurement of a multi-functional vehicle for the Town Council's Depot fleet.

b) Stone Quay

Following the interim structural engineer's report, quotes had been received in the region of $\pm 100,000$ in regard to repairs on the Stone Quay. Unfortunately funding from other sources would not be available. It was noted that this matter would need consideration in the future.

c) Depot – Authorisation of Funding for New Layout Plans for Potential Relocation

Further to Item 9) of the minutes from the meeting of the General Operations Committee held on the 6th March 2013 it was reported that no decision had yet been reached on a site for the relocation of the Depot. Following a brief discussion it was agreed that it would be advisable to have footprint plans drawn up for a building that would be fit for purpose for the Operations Department, in readiness for any potential relocation. It was estimated that costs for plans to be drawn up would be in the region of £3,000. It was proposed by the Chairman, seconded by Councillor Mrs Patrick and RESOLVED UNANIMOUSLY:

> TO RECOMMEND: That the sum of £3,000 be approved for footprint plans to be drawn up in preparation for any potential relocation of the Town Council's Depot.

5. **Operations Manager's Report**

The Operations Manager gave a brief report on the following:

a) De Moulham Back Roads – Rear Gannetts Park / Beach Gardens It was reported that the service roads at the rear of Gannetts Park and Beach Gardens are in a poor state of repair and that recent building work in the vicinity had exacerbated the poor condition of the road surface. The estimated cost of repairs and resurfacing was £19,000. Further to a brief discussion it was proposed by the Chairman, seconded by Councillor Mrs Patrick and RESOLVED UNANIIMOUSLY:

TO RECOMMEND: That a budget of up to £19,000 be agreed and the necessary works be carried out utilising funds from the De Moulham Trust Back Road reserve.

b) Trees

A tree survey report has been undertaken showing that a large number of trees require works. Dorset County Council are currently carrying out aboricultural work on diseased trees in Swanage. It was noted that future tree works will be required on Sandpit Field. Assurances were given that the public would be kept informed and any trees that required felling would be replaced where appropriate.

6. <u>Items of Information and Matters for Forthcoming Agendas</u> There were no items to report.

7. Date of Next Meeting

The next meeting was scheduled for 7.00 p.m. on Wednesday 20th November 2013.

The Meeting closed at 7.50 p.m.