

Minutes of the Special Meeting of the Swanage Town Council held to discuss **POLICY AND PLANNING** matters at the Town Hall, Swanage on **MONDAY, 16th MARCH 2015** at 7.00 p.m.

PRESENT:-

Councillor S. Poultney (Deputy Mayor) – Chairman.

Councillor Mrs. C. Bartlett
Councillor M. Bonfield
Councillor I. Brown
Councillor Mrs. G.A. Marsh
Councillor G.M. Suttle
Councillor W.S. Trite
Councillor M. Whitwam

There were 14 members of the public in attendance at the Meeting.

Public Participation Time

The following matters were raised during Public Participation Time:-

- Purbeck District Council's Planning Policy, with particular reference to amended and/or retrospective applications.
- Planning application No. 6/2014/0710 (4 Hill Road).

The Council Meeting commenced at 7.25 p.m.

1. **APOLOGIES**

Apologies for their inability to attend the Meeting were received from the Town Mayor and Councillors Pratt and Wiggins.

2. **DECLARATIONS OF INTERESTS**

Members were invited to declare their interest under the Code of Conduct as defined by regulations made under section 30 (3) of the Localism Act 2011.

Agenda Item No. 6 – Councillor Brown declared a personal interest under the Code of Conduct by reason of being a member of HM Coastguard – Swanage.

3. **PLANS**

Councillor Mrs. Marsh did not vote on, or propose, or second any of the motions on the following planning applications, by reason of being a Member of the Purbeck District Council's Planning Committee.

Delegated Applications

6/2015/0114 **HSBC Bank PLC** (Advertisement consent)
Replacement of existing ATM and installation of 2 no.new AC
Condenser units to replace existing.

19 Institute Road, Swanage.

OBSERVATION: No objection, subject to no increase in operating noise levels.

6/2015/0115 **HSBC Bank PLC**

Replacement of existing ATM and installation of 2 no. new AC Condenser units to replace existing.

19 Institute Road, Swanage.

OBSERVATION: No objection, subject to no increase in operating noise levels.

6/2015/0116 **Listed Building Consent**

Ms Susan Banner

Installation of gas central heating.

395 High Street, Swanage.

OBSERVATION: No objection.

6/2015/0120 **Mr Robin Field**

Create vehicular access and erect garage.

Taunton Road, (Land to rear of 19 Cluny Crescent), Swanage.

OBSERVATION: No objection, subject to no future use of the building for residential purposes.

6/2015/0128 **Mr David Coe**

Replacement and alterations to first floor structure, installation of solid floor finishes and staircase, blocking of former doorway openings, removal of ground floor partition, wiring to building frontage and installation of pipework for new water supply.

17A High Street, Swanage.

OBSERVATION: No objection.

6/2015/0134 **Mr Clive Beattie**

Insert flue and chimney pot.

Garth Cottage, 393 High Street, Swanage.

OBSERVATION: No objection.

Items for information only

6/2015/0118 **Mr & Mrs S Cameron**

Proposed non-material amendment to PP 6/2014/0090. Form new opening and enlarge basement to create garage and utility room with ground floor patio over. Construct first floor balcony (to alter existing layout to form utility room and study at basement level, replace garage doors with window and omit window in side elevation.)

1 Exeter Road, Swanage.

TEL/2015/0001 **BT PLC**

Openreach Broadband Cabinet – PCP014EO

Locarno Road, (site opposite Telephone exchange), Swanage.

TEL/2015/0002 **BT PLC**

Openreach Broadband Cabinet - PCP015EO

Locarno Road, (site outside 59 Kings Road), Swanage.

4. **BUDGET MONITORING**

(a) **Statement of Cash Balance**

A Statement of Cash Balance as at 28th February 2015 was submitted for information (a copy attached at end of these Minutes).

5. **PAYMENT OF ACCOUNTS**

Proposed by Councillor Mrs. Bartlett, seconded by Councillor Bonfield, and
RESOLVED:-

That the accounts specified in the Orders on Treasurer Nos. 12 and 12a, amounting to £127,120.37 and £26,199.00 respectively be paid, and that cheques be drawn therefor.

6. **NORTH BEACH CAR PARK**

Further to Minute No. 9 (a) of the Policy and Planning meeting held on 17th November 2014, the Clerk reported that two additional sums had been authorised by officers in order to ensure that the drainage problem in the car park was successfully addressed and that additional defects to the tarmac surface were repaired to avoid further deterioration.

It was proposed by Councillor Suttle, seconded by Councillor Mrs. Bartlett, and
RESOLVED:-

That, in accordance with Financial Regulation 3.4, retrospective approval be given in respect of the following expenditure:-

12m extension to drainage	£1,526
Re-surfacing of 75 square metres	£2,395
Additional white lining	£ 400

7. **RECOMMENDATIONS FROM FINANCE & PERFORMANCE MANAGEMENT COMMITTEE**

(a) **Adoption of revised Corporate Risk Register**

Further to Minute No. 4 of the Finance & Performance Management Committee meeting held on 11th March 2015, consideration was given to the Corporate Risk Register that had been revised to incorporate Councillors' comments and demonstrate their engagement in risk management.

It was proposed by Councillor Poultney, seconded by Councillor Bonfield, and
RESOLVED UNANIMOUSLY:-

To adopt the revised Corporate Risk Register.

Councillor Mrs. Bartlett declared a personal interest in the following item under the Code of Conduct by reason of being a member of the Swanage Lights Committee. She remained in the meeting during the debate, but did not vote on the Proposition.

(b) **Swanage Lights Committee – Funding Arrangements**

Further to Minute No. 7 of the Finance & Performance Management Committee meeting held on 11th March 2015, consideration was given to the request from the Swanage Lights Committee for the Council to fund the installation of new lights along the full length of Shore Road.

During the ensuing discussion, Members endorsed the comments of the Finance & Performance Management Committee in acknowledging the sterling work of the Lights Committee in raising in excess of £7,000 for the purchase of the new lights, the cost of which would be donated to the Town Council.

It was proposed by Councillor Suttle, seconded by Councillor Bonfield, and
RESOLVED UNANIMOUSLY:-

To approve expenditure from the Council's Festive Lights reserve to meet the cost of installing the new lighting along Shore Road during 2015/16, subject to clarification of contractual arrangements with the company/individuals employed to carry out the installation and the putting in place of a protocol in respect of expenditure in future years.

8. **FISH FESTIVAL**

Further to Minute No. 8 (a) of the Policy and Planning meeting held on 16th February 2015, a letter was submitted on behalf of the Swanage Chamber of Trade requesting the use of Prince Albert Gardens, and other Council-owned facilities, for the Swanage Fish Festival during the weekend 5th to 7th June 2015.

Following discussion, during which Members were fully supportive of the proposals for the Swanage Fish Festival, it was proposed by Councillor Poultney, seconded by Councillor Brown, and RESOLVED:-

That permission be granted for the use of Prince Albert Gardens, and other Council-owned facilities, for the Swanage Fish Festival during the weekend 5th to 7th June 2015.

9. **DOG FOULING**

Further to Minute No. 169 (a) of the Council meeting held on 2nd March 2015, consideration was given to deterrent measures and enforcement action to be taken against irresponsible dog owners who do not clear up after their pets.

Details of the Keep Britain Tidy 'We are Watching You' Dog Fouling Campaign were provided for information, but the cost of the campaign package (£2,250 + VAT) was considered to be prohibitive.

Further discussion ensued, during which grave concerns were expressed regarding the serious effect that contact with dog faeces can have on the health of young children, and it was proposed by Councillor Suttle, seconded by Councillor Poultney, and RESOLVED UNANIMOUSLY:-

That proposals for an advertising campaign be drawn up, highlighting the above dangers and brought to a future meeting of the Council for approval.

It was further suggested that local schools be enlisted to raise awareness of the dangers, and that posters be displayed in vulnerable areas.

10. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

Items of Information

- (a) The Clerk reported that a request to carry out a seismic survey on Council-owned land had now been withdrawn.
- (b) It was reported that Dorset Police were raising awareness of 'scams' that were being carried out in the Dorset area.
- (c) It was reported that the Town Council had received notification from Langton Matravers Parish Council of the possible availability of some vacant allotments.
- (d) A letter was read from 'Cancare' thanking the Council for the privilege of 'cutting the ribbon' for the opening of the Seafront Stabilisation Scheme and new Beach Huts on Saturday, 14th March 2015.

EXCLUSION OF PRESS AND PUBLIC

Proposed by Councillor Poultney, seconded by Councillor Brown, and RESOLVED UNANIMOUSLY:-

That, under Standing Orders Nos. 67 and 68, by reason of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be excluded from the Meeting during consideration of the following matters.

11. **LEGAL ISSUES**

(a) **Seafront Kiosk**

The Clerk updated Members on matters relating to the lease negotiations for the Seafront Kiosk.

Following discussion, it was proposed by Councillor Poultney and seconded by Councillor Trite:-

That the request for the complete removal of the kiosk counter be approved.

Upon being put to the Meeting, SEVEN Members voted IN FAVOUR of the Proposition and there was ONE ABSTENTION, whereupon the Proposition was declared CARRIED.

Consideration was then given to a request for a reduction in the rent deposit, contained in an e-mail from the lessee dated 13th March 2015.

It was proposed by Councillor Bonfield, seconded by Councillor Poultney, and RESOLVED UNANIMOUSLY:-

That the request for a reduction in the rent deposit be approved.

(b) **Rear Access to plot adjacent to 23 De Moulham Road**

Further to Minute No. 28 (b) of the Council meeting held on 3rd June 2013, the Clerk updated those present on negotiations regarding vehicular access to the plot adjacent to 23 De Moulham Road.

The meeting concluded at 8.30 p.m.
