

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

20th May 2016

Dear Councillor

Local Government Act 1972

You are summoned to attend a **SPECIAL MEETING** of the Swanage Town Council to be held at the Town Hall, Swanage on **Wednesday, 25th May 2016 at 7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda

Yours sincerely

Martin Ayres

Town Clerk

A G E N D A

1. Apologies.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council's Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
3. Internal Audit Report 2015/16. (To follow).
4. To review the system of internal control. (Report enclosed).
5. To approve the following sections of the Annual Return for submission to the Council's External Auditor:
 - a) Part 1 – Annual Governance Statement.
 - b) Part 2 – Accounting Statements. (Copy enclosed).
6. To receive Annual Treasury Report. (Copy enclosed).
7. Queen's 90th Birthday – Commemorative Tree and Plaque. (Letter enclosed).
8. Swanage Bay Speed Limit Byelaw Enforcement – Discussion regarding arrangements for Summer 2016.
9. Acquisition of solar powered compactor bins – Discussion regarding potential funding for additional bins in Swanage Town Centre/Seafront. (Information to follow).
10. Items of Information & Matters for Forthcoming Agendas.

- * 11. Procurement:-
- (a) Proposed engagement of Dorset Works to manage TIC repairs and improvement project and Town Hall repairs and redecoration. (e-mail enclosed).
 - (b) Award of contract for resurfacing of Tennis Courts 4 and 5. (Briefing Note to follow).
 - (c) War Memorial Railings and Plinth – Update on procurement process and next steps.

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME MAY BE HELD AT 7.00 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.
