

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

23rd May 2012

Dear Councillor

Local Government Act 1972

You are summoned to attend a **SPECIAL MEETING** of the Swanage Town Council to discuss matters concerning **Policy and Planning** at the Town Hall, Swanage on **MONDAY, 28th May 2012** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Town Clerk

A G E N D A

1. Apologies.
2. Declarations of Interest (Councillors are reminded of their obligations to declare their interests as per the Parish Councils Model Code of Conduct Order 2007 Number 1159).
3. To review the system of internal control. (Briefing note enclosed).
4. To approve the following sections of the Annual Return for submission to the Council's External Auditor:
 - a) Part 1 – Accounting Statements.
 - b) Part 2 – Annual Governance Statement. (Copy enclosed).
5. To receive Annual Treasury Report. (Copy enclosed).
6. Plans for consideration. (Schedule enclosed).
7. Budget Monitoring:-
 - (a) Statement of Cash Balance. (Copy enclosed).
8. Payment of Accounts. (Schedules enclosed).
9. Prospect Nursery – Proposal from 'Fresh Prospects' Community Garden Scheme. (Details enclosed).
10. Navitus Bay Wind Farm – Appointment of Representative. (Letter enclosed).

11. Cabin Beach Cafe (below Grand Hotel) – Consultation on Licence Application.
(Details enclosed).
 12. Olympic Torch Procession – Preparations. (Details enclosed).
 13. Vehicle Replacement – Fiesta Van. (Briefing Note enclosed).
 14. Items of Information and Matters for Forthcoming Agendas.
 - (a) Durlston Bus – Operation for 2012 Summer Season.
 - (d) Superfast Broadband in Dorset – Update.
 - * 15. Legal Issues:-
 - (a) Swanage Taxi Office – Lease and Rent Review. (Letter enclosed).
 - (b) Swanage Railway Station – Lease – Heads of Terms. (Letter enclosed).
 - (c) Santa Fe Amusement Park – Rent Review. (Letter enclosed).
 - * 16. Stone Quay - Response to Risk Assessment. (Copy enclosed).
 - * 17. Capital Programme:-
 - (a) Town Hall – Additional Repairs. (Report to follow).
 - * 18. Procurement – Mobile Telephone Parking Payment system. (e-mail enclosed).
- * Under Standing Orders Nos. 67 and 68, it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of the items marked *.

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME MAY BE HELD AT 7.00 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.
