

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

1<sup>st</sup> November 2011

Dear Councillor

**Local Government Act 1972**

You are summoned to attend the **MONTHLY MEETING** of the Swanage Town Council to be held at the **TOWN HALL, SWANAGE** on **MONDAY, 7<sup>th</sup> NOVEMBER 2011** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Town Clerk

To all Members of the Council

**PLEASE NOTE:**

**A PRESENTATION ON THE REFURBISHMENT OF DURLSTON CASTLE WILL BE GIVEN AT 6.45 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

**A G E N D A**

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. To approve as a correct record the Minutes of the following Meetings:-
  - (a) Monthly Meeting of the Council held on 3<sup>rd</sup> October 2011. (Copy enclosed).
  - (b) Special Meeting of the Council held to discuss policy and planning matters on 21<sup>st</sup> October 2011. (Copy enclosed).
3. To approve as a correct record the Minutes of the following Committee Meetings and consider the recommendations contained therein:-
  - (a) Finance and Performance Management Committee held on 24<sup>th</sup> October 2011. (Copy enclosed).
  - (b) Transport Committee held on 26<sup>th</sup> October 2011. (Copy enclosed).
4. Plans for consideration. (Schedule enclosed).
5. Chairman's Announcements.

6. 'Volunteer of the Year Awards 2011' – Invitation for nominations from Purbeck District Council.
  7. Reports from Council representatives on outside organisations.
  8. Reporting of delegated matters.
  9. Items of Information and Matters for Forthcoming Agendas.
  - \* 10. Legal Issues – Update.
- \* Under Standing Orders Nos. 67 and 68, it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of the items marked \*.

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**PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

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