

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

17<sup>th</sup> May 2016

Dear Councillor

**Local Government Act 1972**

You are summoned to attend the **ANNUAL MEETING** of the Swanage Town Council to be held at the **TOWN HALL, SWANAGE** on **MONDAY, 23<sup>rd</sup> MAY 2016** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*Dr M.K. Ayres*

Town Clerk

To all Members of the Council

**A G E N D A**

1. To elect the Town Mayor and receive Declaration of Acceptance of Office.
2. To elect the Deputy Town Mayor and receive Declaration of Acceptance of Office.
3. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council's Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
4. To report apologies (if any) received from Members for inability to attend the Meeting.
5. To appoint representatives to outside bodies. (Schedule enclosed).
6. To appoint the following Committees:-
  - (a) Tourism.
  - (b) Beach Management Advisory.
  - (c) Transport.
  - (d) General Operations.
  - (e) Personnel.
  - (f) Planning & Consultation Committee.
7. To appoint Chairmen of the above Committees and confirm membership of the Finance and Performance Management Committee.
8. To review membership of Council Working Parties. (Schedule enclosed).
9. To consider the payment of any subscriptions falling to be paid annually. (Schedule enclosed).
10. To approve calendar of meetings 2016/17.

11. To approve as a correct record the Minutes of the following Meetings:-
  - (a) Extraordinary Meeting of the Council held on 4<sup>th</sup> May 2016.  
(Copy enclosed).
12. To approve as a correct record the Minutes of the following Committee Meetings and the recommendations contained therein:-
  - (a) Planning & Consultation Committee held on 9<sup>th</sup> May 2016.  
(Copy enclosed).
13. Authorisation of Signatories.
14. Budget Monitoring:-
  - (a) Statement of Cash Balance. (Copy enclosed).
15. Payments of Accounts. (Schedules enclosed).
16. Chairman's Announcements.
17. Reports from Council representatives on outside organisations.
18. Reporting of delegated matters.
19. Items of Information and Matters for Forthcoming Agendas.
20. Request for use of North Beach Car Park and Journey's End for film production, July 2016.

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**PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

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