

SUPPORTING PAPERS

Agenda Item 5 a)

SWANAGE TOWN COUNCIL


MONTHLY COUNCIL MEETING

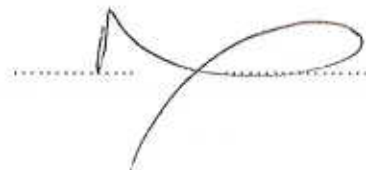
27TH NOVEMBER 2017.

Statement of Cash Balance as at 31st October 2017

	£ p	£ p
Balance in Hand at 01/04/2017		£2,827,351.39 Cr
Income to 30/09/2017	£1,881,051.33 Cr	
Income during period	<u>£181,805.89 Cr</u>	<u>£2,062,857.22 Cr</u>
		£4,890,208.61 Cr
Less payments made:		
As per Reconciliation dated 30/09/2017	£2,649,982.13 Dr	
Schedule 7 payments dated 31/10/2017	£274,464.09 Dr	
less cancelled cheque	£239.36 Cr	
less schedule 7 payments made to 30/09/2017	<u>£88.96 Cr</u>	<u>£2,924,117.90 Dr</u>
	<u>£2,924,117.90 Dr</u>	<u>£1,966,090.71 Cr</u>
Balance at Bank		
Current Account		£455,362.75 Cr
Credit Card Account		£465.68 Cr
Deposit Account		£1,568,955.02 Cr
Investment Account		<u>£0.01 Cr</u>
		£2,024,783.46 Cr
Unpresented Cheques		
014832	£50.00	
014889	£56.52	
014930	£21.54	
014954	£58,459.49	
014947	£75.20	
014948	£30.00 Dr	
		<u>£58,692.75 Dr</u>
		<u>£1,966,090.71 Cr</u>

I confirm that to the best of my knowledge and belief this is a true and accurate Statement of the Town Council's Cash Balance as at 31st October 2017

Prepared by  Dated: 4th November 2017

Certified by  Dated: 4th November 2017

Agenda Item 6 –Payment of Accounts

SWANAGE TOWN COUNCIL

Year Ending 31st March, 2018.

**Payment schedule to be approved at the Monthly Meeting Monday 27th
November 2017**

Schedule 8:

You are hereby authorised and ordered to pay to the persons named in the schedule hereto the sums set opposite their respective names, amounting in aggregate to:

**ONE HUNDRED AND FIFTY SIX THOUSAND, THREE HUNDRED
POUNDS AND FOURTY FIVE PENCE.....
.....(£156,300.45).....**

Countersigned

.....
Clerk of the Council.

Signed

.....Mayor of the Council.

.....Two Members

.....of the Council.

Swanage Town Council Schedule of Payments - Month 8

Cheques

Date	Name	Inv Ref	Inv Date	Details	Payment Total	Chq number
14/11/2017	water2business	5327864165014	20/10/2017	Water H1-Shore	9,103.29	014961
14/11/2017	Kingston Kontractors	1224	28/10/2017	Hired services	393.60	014962
14/11/2017		1224	28/10/2017	Hired services	129.60	014962
14/11/2017		1224	28/10/2017	Hired services	972.00	014962
14/11/2017		1224	28/10/2017	Hired services	201.60	014962
14/11/2017		1224	28/10/2017	Hired services	144.00	014962
14/11/2017	Countryside Tree Surgeons Ltd	2862	25/10/2017	Emergency damaged/overhanging trees	474.00	014963
Total of Cheques (signed out of meeting)					11,418.09	

Direct Debits & Standing Orders

Date	Name	Inv Ref	Inv Date	Details	Payment Total
10/11/2017	Barclaycard Merchant Services	41074923	31/10/2017	October fees	40.89
10/11/2017		41074923	31/10/2017	October Equit Charges	32.88
06/11/2017	EE	V01417290594	29/10/2017	Depot Mobile x 5	72.00
05/11/2017		V01417290594	29/10/2017	MA Mobile	27.60
07/11/2017	Four County Services Ltd.	48633	07/11/2017	ADSL & Fibre Domain & E-mail - TH & Depot	114.00
09/11/2017		48650	09/11/2017	TIC-Fibre Connection & Management	42.00
10/11/2017		48662	10/11/2017	ADSL-MA	34.80
20/11/2017		48735	19/11/2017	ADSL-GB	34.80
13/11/2017	Lloyds Bank PLC	238599460	11/10/2017	Banking Charges	408.87
01/11/2017	Purbeck District Council,	300022814	01/11/2017	Rates-November	664.00
01/11/2017		300022852	01/11/2017	Rates-November	524.00
01/11/2017		3000690505	01/11/2017	Rates-November	932.00
01/11/2017		300023460	01/11/2017	Rates-November	544.00
01/11/2017		300049809	01/11/2017	Rates-November	115.00
01/11/2017		300024430	01/11/2017	Rates-November	154.00
01/11/2017		300024278	01/11/2017	Rates-November	238.00
01/11/2017		300040045	01/11/2017	Rates-November	666.00
01/11/2017		300023897	01/11/2017	Rates-November	1,760.00
01/11/2017		300023622	01/11/2017	Rates-November	149.25
01/11/2017		300023622	01/11/2017	Rates-November	149.25
01/11/2017		300023622	01/11/2017	Rates-November	530.50
01/11/2017		3000237291	01/11/2017	Rates-November	171.00
01/11/2017		300024605	01/11/2017	Rates-November	2,492.00
01/11/2017		300024867	01/11/2017	Rates-November	96.00
01/11/2017		300703502	01/11/2017	Rates-November	1,513.00
01/11/2017		300641716	01/11/2017	Rates-November	570.00
01/11/2017		300026218	01/11/2017	Rates-November	765.00
01/11/2017		300026807	01/11/2017	Rates-November	123.00
01/11/2017		300027026	01/11/2017	Rates-November	573.00
01/11/2017	300026483	01/11/2017	Rates-November	156.00	
01/11/2017	300502198	01/11/2017	Rates-November	284.00	
Total of Direct Debit & Standing Orders					13,976.84

BACS

Date	Name	Inv Ref	Inv Date	Details	Payment Total
17/11/2017	A.B.A. Groundcare	103883	28/10/2017	Plant/machinery repairs	316.48
17/11/2017		103883	28/10/2017	Credit Charge	26.38
17/11/2017	Ace Office Environments Ltd.	00860022	06/11/2017	Xerox Laser Copier A4 Paper - White	65.70
17/11/2017		00860022	06/11/2017	Xerox Laser Copier A4 Paper - White Credit	(16.94)
17/11/2017		00860983	13/11/2017	Stationery	194.26
17/11/2017	AquAid (Southcoast)	292752	31/10/2017	Water -TH	76.06
17/11/2017		292753	31/10/2017	drinking water	37.44
28/11/2017		292750	31/10/2017	TIC drinking water	52.07
28/11/2017		292750	31/10/2017	TIC drinking water - Credit Note	(9.36)
28/11/2017	Bemrose Mobile Ltd	83121761	10/11/2017	Service Charge	3,632.21
28/11/2017		83121761	10/11/2017	Rental of Handhelds	54.00
17/11/2017	Boston Seeds	30103	07/11/2017	Grass seeds	241.00
17/11/2017		30103	07/11/2017	Mixture bsj/bs9	199.00
17/11/2017	C. Brewer & Sons	PLE/355476	31/10/2017	Paints-Credit	(38.84)
17/11/2017		PLE/355476	31/10/2017	paints	267.83
17/11/2017		PLE/355478	31/10/2017	Paint/materials	154.93
17/11/2017		PLE/355477	31/10/2017	Paint/materials	38.84
17/11/2017	British Telecom	Q137 C5 - ST65428406	23/10/2017	Payment Charges	70.00
17/11/2017		Q137 C5 - ST65428406	23/10/2017	Telephone Charges	1,050.73
17/11/2017		MC001 00394891	01/10/2017	Mobile Charges	82.25
17/11/2017		MC001 00394891	25/10/2017	Mobile Charges-Credit	(11.16)
17/11/2017		421438-Q079 8M	09/11/2017	CAB Careline Charges Q3	230.62
17/11/2017		421428-Q076 RE	10/11/2017	Heritage Centre Alarm	108.00
17/11/2017		421428-Q076 RE	10/11/2017	Charges	40.00
17/11/2017		421426-Q076 EB	11/11/2017	Charges	40.00
17/11/2017		421426-Q076 EB	11/11/2017	Heritage Centre Alarm	108.00
17/11/2017		Century 21 Business	113627	24/10/2017	Copy Plan
17/11/2017		113626	24/10/2017	Toshiba Copy Plan Colour - Oct 2017	137.55
17/11/2017	C.K. Communications	21444	01/11/2017	Radio hire -Nov -EO	96.00
28/11/2017	Court Care	00429	17/11/2017	Court Cleaning x 4	1,300.00
28/11/2017	Dorset County Pension Fund	Month 8	20/11/2017	Month 8 Pension Contributions	11,428.41
28/11/2017		Month 8	20/11/2017	CAYS Month 8	220.57

28/11/2017	Dorset County Council	2800140952	22/11/2017	Dumpy bags - salt		432.00
17/11/2017	Eagle Plant	WAR2120062	31/10/2017	Container hire football-Oct	316.80	
17/11/2017		BOU2120064	31/10/2017	Storage container-Oct	84.48	
17/11/2017		BOU2120063	31/10/2017	Container hire paints-Depot	73.92	475.20
17/11/2017	EE	V01419976467	05/11/2017	Mobile-GB		15.54
17/11/2017	The Festive Lighting Co. Ltd.	15836	02/11/2017	white LED lights and parts		162.00
17/11/2017	Field Honey Farms	00002270	20/10/2017	Honey - Dorset Clear/Sel/Heather		63.30
17/11/2017	Fireline Ltd	53166	02/10/2017	Fire Appliance test-TIC	70.78	
17/11/2017		53169	02/10/2017	Fire Appliance test-B Gardens	124.92	
17/11/2017		53167	02/10/2017	Fire Appliance test-B Park	29.54	
17/11/2017		53170	02/10/2017	Fire Appliance test-Town Hall	504.46	
17/11/2017		53168	02/10/2017	Fire Appliance test-Depot	282.29	
17/11/2017		53171	02/10/2017	Fire Appliance test-Cemetery	97.80	1,109.79
28/11/2017	Dave Forrest Transport Ltd	61203	09/11/2017	Christmas tree delivery and installation		420.00
17/11/2017	Four County Services Ltd.	48619	04/11/2017	SIP Number	5.99	
17/11/2017		48619	04/11/2017	3CX Hosted Cloud x 4	72.00	
17/11/2017		48619	04/11/2017	PSTN Analogue & Data line rental x 2	42.00	
17/11/2017		48622	05/11/2017	On Site support	43.20	
17/11/2017		48622	05/11/2017	Remote Support	76.80	
17/11/2017		48622	05/11/2017	Annual Maintenance Contract	64.37	
17/11/2017		48622	05/11/2017	Server Support	102.00	
17/11/2017		48674	11/11/2017	Office 365 Exchange Plan x 15	89.82	
17/11/2017		48674	11/11/2017	Acronis 300GB Cloud Back Up	79.20	
17/11/2017		48674	11/11/2017	MAX RMM Web Protection x 15	54.00	
17/11/2017		48676	12/11/2017	Public Wi-Fi	46.80	
17/11/2017		48676	12/11/2017	Acronis 100GB Cloud Back Up Plan	8.92	
28/11/2017		48683	14/11/2017	Asus Server Harddrive & Windows 2016	3,004.80	
28/11/2017		48683	14/11/2017	Installation & Reconfiguration Costs	1,044.00	
28/11/2017		48746	21/11/2017	Clir E mail management	42.00	
28/11/2017		48746	21/11/2017	Public Wifi	46.80	4,822.70
17/11/2017	G4S Cash Solutions (UK) Ltd	00380705	02/11/2017	Cash Collection-Credit	(1,308.79)	
17/11/2017		02126978	02/11/2017	Dec Cash Collection	383.26	
17/11/2017		02126978	02/11/2017	Dec Cash Collection	111.38	
17/11/2017		02126978	02/11/2017	Dec Cash Collection	932.04	87.89
17/11/2017	Greenham Trading Ltd.	04/169464	06/11/2017	security locks		264.60
17/11/2017	Ground-Guards Ltd	10698	19/10/2017	Geogrid panels		416.10
17/11/2017	Historic Engine Company Ltd	3110	30/10/2017	Tyre replacement HG60LPV	146.09	
17/11/2017		3109	30/10/2017	Tyre replacement HG60LPY	73.04	219.13
28/11/2017	HMRC	Month 8 Payroll	20/11/2017	PAYE & NI Month 8		9,226.41
17/11/2017	J.D. Facilities Ltd	11W-0087	01/11/2017	Cleaning-TIC	333.38	
17/11/2017		11W-0085	01/11/2017	Cleaning-Town Hall	499.20	
17/11/2017		11W-0086	01/11/2017	Cleaning-Toilet Contract	5,875.00	6,707.58
17/11/2017	Lily's Produce	Oct Inv	27/10/2017	Jam & Cakes	104.00	
28/11/2017		Re:30134	16/11/2017	10 mini genoa cakes for retail	15.00	119.00
17/11/2017	D. & P. Lovell Ltd.	13231	30/10/2017	Digger hire-Oct		300.00
17/11/2017	Lyreco UK Limited	6260209155	31/10/2017	Stationery	235.15	
17/11/2017		6260209155	31/10/2017	Tea and Coffe for TIC staff	55.88	291.03
17/11/2017	Metric Group Ltd.	C44654	31/10/2017	Webhost-Asian	168.00	
17/11/2017		C44654	31/10/2017	Webhost-Asian	24.00	192.00
17/11/2017	National Express	360020171031	31/10/2017	October Agency Sales		643.83
28/11/2017	Nixons Hardware Ltd	115844/115944	31/10/2017	microwave unit	55.00	
28/11/2017		115844/115944	31/10/2017	Cable reel	33.96	
28/11/2017		115844/115944	31/10/2017	Stationery, christmas dec. and other sundries	95.32	184.28
17/11/2017	P.J. Notley Ltd.	1197	26/10/2017	window cleaning Town Hall	168.00	
17/11/2017		1197	26/10/2017	shelter cleaning	144.00	312.00
20/11/2017	Swanage Town Council	Month 8	20/10/2017	Net Wages-Month 8		36,001.04
17/11/2017	Pear Technology Services Ltd	118943	26/10/2017	Pear Annual support 01/11/17 to 31/10/18		342.00
17/11/2017	Personnel Hygiene Service	65368130	27/10/2017	Hygiene Services-credit	(33.84)	
17/11/2017		65368130	27/10/2017	Hygiene Services	30.60	
17/11/2017		65368131	27/10/2017	Hygiene Services-Shore	677.39	
17/11/2017		65368132	27/10/2017	Hygiene Services-Batt	93.16	
17/11/2017		65368133	27/10/2017	Hygiene Services-Her	428.14	
17/11/2017		65368134	27/10/2017	Hygiene Services-BG	31.20	
17/11/2017		65368135	27/10/2017	Hygiene Services-TIC	70.88	
17/11/2017		65368136	27/10/2017	Hygiene Services-MB	52.20	
17/11/2017		65368137	27/10/2017	Hygiene Services-BC	78.00	
17/11/2017		65368138	27/10/2017	Hygiene Services-Mer	132.60	
17/11/2017		65368139	27/10/2017	Hygiene Services-PP	31.20	
17/11/2017		65368140	27/10/2017	Hygiene Services-Coast	31.20	1,572.73
17/11/2017	Pitney Bowes Ltd	28406879	26/10/2017	Ink Cartridge		132.00
17/11/2017	Postage By Phone	72990687	26/10/2017	Meter reset TH		200.00
17/11/2017	Purbeck District Council,	716884	13/11/2017	DMS-Funding	3,000.00	
17/11/2017		716884	13/11/2017	Tourism Officer-Funding	6,600.00	
28/11/2017		716931	14/11/2017	PDC-Reimbursement of Costs - AC	7,476.00	
28/11/2017	Purbeck District Council	716867	08/11/2017	Beach Hut Leaflets x 4000 2018-19	474.00	
28/11/2017		716867	08/11/2017	Beach Hut Leaflet - Design 2018-19	327.60	
28/11/2017		716868	08/11/2017	Design of Artisans on the Beach Leaflet	126.00	
28/11/2017		716868	08/11/2017	Printing of Artisans on the Beach Leaflet x2000	205.40	
28/11/2017		716868	08/11/2017	Design of Artisans on the Beach Logo	100.80	
28/11/2017		716868	08/11/2017	Design of Artisans on the Beach Gazette Advert	25.20	18,336.00
17/11/2017		Refund	31/10/2017	Refund		3.00
17/11/2017	Swanage & Purbeck Development Trust	Minute 229	08/11/2017	Year2-Youth and Community Centre Donation	17,500.00	
28/11/2017		Re:30131	08/11/2017	Hiring of The Centre, Chapel Lane - council meeting 25/09/17	40.00	17,540.00
17/11/2017	Swanage Area Dementia Friendly Community	Invoice 281017	28/10/2017	Mayors Christmas Cards		165.00

17/11/2017	Sage (UK) Ltd	1009316360	26/10/2017	SAGE Invoice paper		63.08
28/11/2017	SECURITAS	5-SIN0513729	14/11/2017	Security Services-Dec		105.48
28/11/2017	Smith Foster	9198/69010	31/10/2017	Professional Fees-Balance/boat park survey and plans		276.00
17/11/2017	St. Michaels Garage	201700001654	31/10/2017	fuel account vehicles plant		444.44
17/11/2017	Suez Recycling & Recovery UK Ltd	30879032	31/10/2017	WASTE REMOVAL	785.32	
17/11/2017		30879030	31/10/2017	1100 SCHEDULED WASTE	46.98	832.30
17/11/2017	Swanage News	Oct 17	28/10/2017	Newspapers		24.37
17/11/2017	Telefonica O2 UK Ltd	01737280	24/10/2017	Sim Charges	81.00	
17/11/2017		01737280	24/10/2017	Sim Charges	10.80	91.80
17/11/2017	Services For Tourism Ltd	DCR5064	26/10/2017	Tourism Awards x 3 tickets		252.00
17/11/2017	Dorset Trailer Training	DTT-454-J-Rooke	29/10/2017	Trailer training & Test x 3		635.00
17/11/2017	Travis Perkins	9292 AJH577	17/10/2017	paints	61.23	
28/11/2017		9292 AFZ355	06/11/2017	Tarmac repair kits	147.84	
28/11/2017		9292 AJJ086	09/11/2017	Tarmac repair kits	179.40	388.47
28/11/2017	UNISON	Month 8	20/11/2017	Month 8 Unison Payments		70.65
28/11/2017	Violet Farm Foods Ltd	00473131	17/11/2017	Dorset Tea metal caddies x 60		135.00
17/11/2017	Wallgate	00012225	26/10/2017	Renewal of appliances service contract		3,981.60
17/11/2017	Waverley Excursions Ltd	09/10/2017	09/10/2017	Agency Ticket Sales		2,372.40
Total of BACS Payments						130,905.52
<i>BACS supplier payments issued 17th November</i>						54,120.92
<i>BACS payroll payments issued 20th November</i>						36,001.04
<i>BACS supplier payments issued 28th November</i>						40,783.56
						130,905.52

Total of Payments to be approved

156,300.45

AGENDA ITEM 8)

Dear Swanage Town Councillors

Save Poole A&E and Maternity and Wareham beds

Thank you for the further support from Swanage Town Council at the Dorset County Council Health Scrutiny Committee Meeting on 13th November. We were delighted when the Committee voted unanimously to refer the CCG plans to the Secretary of State for independent review.

A number of Swanage residents had submitted questions and statements concerning the loss of Poole A&E and Maternity, the planned closure of acute beds, the travel time to Bournemouth, and ambulance waiting times. Councillor Morris was on the Committee and Councillor Trite attended and spoke in support of Swanage residents' concerns.

Regarding the possible Judicial Review of the CCG's decisions of 20th September, where residents had raised £1,500 for the initial legal opinion, Leigh Day Solicitors have now had Barrister's advice that we do have a case for Judicial Review. We would welcome the Town Council's support with this.

The Mayor and Deputy Mayor, and Councillors Trite and Morris, met with residents on 21st November. There is a short deadline for starting the Review process: 3 months from the date of the decisions, which takes us to mid December. In some areas local authorities are taking the Judicial Reviews into their CCG's decisions. The Town Council clarified that there is a grant application process to request support.

Travel times are one of the issues raised with Leigh Day. Swanage is badly affected by the planned closure of Poole A&E and Maternity, in terms of the length of time it takes to get to Bournemouth Hospital. The Town Council felt that the issue of travel times to Bournemouth Hospital was Purbeck wide, and that support for the Judicial Review should be sought from Purbeck District Council. Both residents and Councillors could play a part in this process.

The CCG has now invited Purbeck Councillors to a meeting next Wednesday night. South West Ambulance Trust will also be present at the meeting.

While residents very much welcome any steps to improve the ambulance service, this is not a substitute for Poole Hospital A&E. Over 8,000 people signed the Petition to Save Poole A&E and Maternity. 4,226 of these were Swanage residents, more than half the Swanage electorate.

However good the ambulance service, this will not move Bournemouth any closer to Purbeck or address concerns about the loss of services at Poole. No one, rich or poor, can opt out of the need for prompt A&E provision. For Swanage residents, Bournemouth will remain beyond safe travel times of 45 minutes in acute stroke, maternity emergency and major trauma.

An A&E Doctor has made it very clear that there are key conditions that can not be treated in the ambulance, where even a few minutes delay in receiving

proper attention is a matter of life and death. An ambulance can not treat stroke or heart attack, and can only treat the types of cardiac arrest that are susceptible to defibrillation. Ambulances do not carry blood.

Ambulances become free when they drop patients and therefore ambulances would often have to come from Bournemouth. Bournemouth is one of the most congested conurbations in the country.

The majority of those attending A&E do not attend by ambulance. A Dorset County Councillor reported in the meeting on 13th November that it had taken him an hour and ten minutes to drive from Bournemouth Town Centre to Bournemouth Hospital, and that CCG travel times claims were 'a farce'.

Capacity is also a concern. Poole Hospital A&E saw 66,000 people in 2015/16, 36,000 of whom were admitted. Dorset County was built to see 28,00 per annum, and currently see 47,000. We do not have enough beds now, and demand is forecast to rise. Against this backdrop the CCG plan to close 245 acute beds across Dorset. This will also adversely affect A&E services - if there are no beds patients are driven on to the next Hospital.

Please continue to stand up for Swanage residents to have access to A&E and Maternity Services at Poole, by:

- Lobbying Dorset County Council not to step back from referring the CCG plans to the Secretary of State for independent review
- Supporting the Judicial Review, including lobbying Purbeck District Council to consider taking and/or funding the Judicial Review, and considering any grant application to Swanage Town Council.

Thank you
Debby Monkhouse
Defend Dorset NHS
16 Salisbury Road
Swanage
Dorset
BH19 2DY

AGENDA ITEM 8)



Dorset Clinical Commissioning Group

Vespasian House
Barrack Road
Dorchester
Dorset
DT1 1TG

10 October 2017

Tel: 01305 368900
Fax: 01305 368947
www.dorsetccg.nhs.uk

Dr Martin Ayres
Town Hall
Swanage
Dorset
CH19 2NZ

assume



Ref: C00917 29 Out

Dear Mr Ayres,

We would like to thank you for your letter of 18 September referring to the decisions recently made by our Governing Body. We recognise that not everyone will agree with these, however as has been well documented, the NHS faces huge challenges if it is to continue to provide high quality services and to do nothing is really not an option.

We recognise that emergency care is a concern for some people and would like to confirm that urgent care will be available at the Major Planned Hospital in Poole 24 hours a day, seven days a week. This will see the majority of the type of cases that are seen there already. We also acknowledge that some Purbeck residents may choose to go to Dorset County Hospital which will remain largely unchanged, delivering planned and emergency care with a 24/7 A&E. International evidence shows that patients are far more likely to have a better outcome if they are taken directly to a hospital which provides the specialist care they need. In Dorset, every year thousands of patients are taken by ambulance to a hospital that is further away than their nearest one.

The important thing for patients is that they get the right care at the right time and at the right site. Royal Bournemouth Hospital already takes the county's referrals for stroke care, cardiology and vascular surgery, with Poole taking referrals for trauma, paediatrics and obstetrics. At present, a lot of patients have to travel between the two sites to get appropriate care. By establishing one major emergency hospital that internal hospital transport should be reduced.

I can reassure you that we took full account of the responses we received during the public consultation. During our deliberation phase we did change several of the proposals based on

public feedback, however we concluded that there is no new evidence that would suggest a change to our preferred option for the roles of Poole and Royal Bournemouth hospitals. As part of the public consultation we asked for views on the site of the Major Planned and Major Emergency Hospitals. Overall, there was support for our Option B (Poole Hospital as the major planned care hospital and Royal Bournemouth Hospital as the Major Emergency hospital). Responses to the open questionnaire were 34% in favour of option A and 44% in support of option B (22% of people had no preference).

The CCG received and noted the petitions submitted and the petitions were included in ORS's report. In interpreting and reporting them, ORS took account of the 'petition statements', the numbers of people signing, and the ways in which they were compiled. Dorset CCG Governing Body considered the consultation report and its findings, including the petitions, in full. ORS's guidance regarding petitions notes that petitions can exaggerate general public sentiments if organised by motivated opponents but they should not be disregarded, for they show local feelings; these observations do not discredit the petitions, but provide a context within which they should be interpreted.

It should be noted that a consultation is not a popular vote; and influencing public policy through consultation is not simply a numbers game in which the loudest voices or the greatest numbers automatically determine the outcome. Interpreting the overall meaning and implications of consultations is neither straightforward nor just numerical, all the various consultation methods have to be assessed.

Accountability means that public authorities should give an account of their plans and take into account public views: they should conduct fair and accessible consultation while reporting the outcomes openly and considering them fully.

This does not mean that the majority views should automatically decide public policy; and the popularity or unpopularity of draft proposals should not displace professional and political judgement about what is the right or best decision in the circumstances.

The levels of, and reasons for, public support or opposition are very important, but as considerations to be taken into account, not as factors that necessarily determine authorities' decisions.

For the CCG considering the outcomes of consultation, the key question is not: which proposal has most support but, are the reasons for the popularity or unpopularity of the proposals cogent?

In this context, we encouraged all respondents to the consultation including people who signed a petition to also complete the open questionnaire as this was the best way to provide supporting information or evidence that might cause the CCG to review the CSR proposals.

We appreciate that people have been particularly concerned about both emergency and non-emergency transport and we have received and responded to a number of queries regarding transport. As a result, we worked with South Western Ambulance Service NHS Foundation Trust (SWAST) and transport leads from the three local authorities (Bournemouth, Poole and Dorset) to review the travel times, data and approach that was developed within the CSR design phase.

In August we published an independent report by SWAST - 'Dorset Clinical Services Review: Modelling the Potential Impact on the Emergency Ambulance Service.'

<http://www.dorsetccg.nhs.uk/Downloads/news/Dorset%20CSR%20Modelling%20Final%20v1-0.pdf>

SWAST undertook modelling based on the proposed options to ascertain whether they could continue to deliver a safe service following implementation of the CSR. The modelling concluded with a report offering assurance on the proposals. The ambulance service has undertaken detailed work to better understand the likely impact of the hospital changes within Dorset. The model developed showed that the average journey time to hospital remained very similar to what it is now. For many patients, the journey to hospital will either be the same or even quicker. Some patients will have to travel further to a specialist centre, in order to get the best possible care. Given the rural nature of the County of Dorset, paramedics are experienced at safely transporting patients for longer distances to hospital.

Adrian South, Clinical Director for SWAST has said "I've looked closely at how these plans might affect ambulance services in Dorset and how they might affect patients and I'm confident that the plans will improve emergency care by allowing the ambulance service to take patients safely and quickly to the best hospital where they will receive the best care. We will also reduce transfers of patients between hospitals, instead they should go to the right hospital from the start."

We hope that this report reassures people that these proposals are designed to ensure that people get the best possible care and that we are focusing on getting the best outcomes for people in Dorset using these services in future. This report demonstrates that, through public consultation, we have listened to those people who expressed their concerns about having to travel further or for longer to get emergency care.

The Local Authorities focussed on non-emergency travel times. Transport planning led were also able to independently assure our travel times and approach and present their findings within a report.

The resulting analysis indicates that that CSR travel times are within similar and acceptable parameters to the routing software and analytical tools used in local authority transport planning activities. The results were found to be consistent across all travel comparators for acute and community based healthcare services. Sense checks on the results using digital mapping confirm that the travel times used are a reasonable approximation from which to draw conclusions for travel associated with the CSR proposals.

The full report is available online –

<http://www.dorsetccg.nhs.uk/Downloads/2017%2007%2014%20%20DCC%20CSR%20Transport%20Review%20Report%20-%20FINAL.PDF>

A Transport Reference Group has been established to develop joint transport plans in support of a system-wide Integrated Transport Programme of work. This programme is a collaboration between health, local authorities and community and voluntary services.

We will continue to work closely with SWAST and the local authorities to ensure we address the implementation requirements and needs of the CSR.

Throughout the CSR there was extensive modelling undertaken based on needs of local people and what services would be beneficial to have in each locality area.

The determination of the location of the bedded and non-bedded hubs were decided by doctors and health professionals who looked at criteria that included:

1. How much care will be needed in 2020/21
2. The size and type of workforce required
3. What could be done where
4. What capacity (e.g. beds and space) is needed in each locality.

Travel time analysis was also undertaken to ensure the proposed location of beds gave the optimum access for the local populations

As part of the Purbeck locality, Wareham Hospital was rated lower on the evaluation criteria for access to care for all, affordability and deliverability.

All of the modelling and recommendations for the community model of care has taken account of demographic growth over the next five years and has been verified by Dorset County Council and included future plans for housing provision.

During the coming years we will be working hard with our partners and members of the public to ensure regular updates are available via our social media channels and website www.dorsetsvision.nhs.uk.

Yours sincerely

Tim Goodson
Chief Officer

Monthly Council Meeting 27th November 2017

Agenda Item 10) Festive Lights – Proposal for Town Council to take over management from April 2018

Ongoing replacement and maintenance of festive lighting

Two meetings have taken place with the Christmas Lights Committee to date, and a proposal has been put forward by the Committee for the Town Council to consider taking over the ongoing maintenance, refurbishment and extension of the current lighting systems that are in place. The refurbishment programme would commence in 2018.

Details of the proposed budget forecast for additional and on-going maintenance requirements, to maintain the lighting systems to a safe standard over the next five years, have been received from the Committee. The proposal is as follows:

- Setting a five year ring fenced budget for the proposed upgrades and general safe maintenance of the lighting systems.

Current estimates are:

2018	£10,030
2019	£10,890
2020	£10,655
2021	£12,450
2022	£24,425

Projected total spend is in excess of £66,000. A small budget of £15,000 for Christmas lighting has been included in extraordinary/one off revenue expenditure for 2018/19.

If Council is of the opinion that this needs to be brought in-house, then a decision is required as soon as possible.

The Council's Operations Department does not have the necessary trained or qualified staff to undertake these works, and it is therefore proposed to undertake a small tender exercise to appoint a suitably qualified contractor/s to undertake a costed ongoing maintenance and replacement programme.

It is anticipated that the Christmas Lights Committee will continue to raise funds and hopefully supplement the funding requirements.

Action required:

To agree whether or not the Council takes over responsibility and administration of the ongoing replacement and maintenance of festive lighting in the town.

Geoff Brookes
Operations Manager
November 2017

Monthly Council Meeting 27th November 2017

Agenda Item 11) Swanage Fishermen's Slipway Proposal – Application for match funding

At the General Operations Committee meeting held on 15th November 2017, the Swanage Fishermen presented a proposal to extend the existing slipway to improve the safety for fishermen launching, and to improve facilities with the installation of a winch and cold storage space to preserve quality of catch.

The European Maritime and Fisheries Fund is currently available to help with infrastructure projects/shore-based improvements relating to the fishing and maritime sectors, and Swanage Town Council qualifies for 75% match funding towards any eligible project.

The project has been estimated at £300,000, including project management costs. Swanage Town Council is therefore being asked by the Swanage Fishermen's Association to contribute 25% match funding of £75,000, plus a £30,000 contingency, total £105,000.

Please see further details attached.

Action required:

To confirm the Town Council's continued support for this project, and consider the request for match funding.

Alex Clothier
Enterprise Zone and Regeneration Manager
Purbeck District Council, Planning Services

November 2017



Swanage Fishermen's Slipway Proposal

The slipway area that the Swanage Fishermen use has decreased in size due to the RNLI and Angling Club renovations. This lack of space has raised real concerns from the local fishermen who have stated that it is not fit for purpose, and there are issues around safety when launching boats and the lack of space to haul up boats using vehicles. The proposal is to extend the existing slipway to improve the safety for fishermen launching, and to improve facilities with the installation of a winch and cold storage space to preserve quality of catch.

The European Maritime and Fisheries Fund is currently available to help with infrastructure projects relating to the fishing and maritime sectors, and Swanage Town Council qualifies for 75% match funding towards any eligible project. Other avenues of match funding have been explored, however, none have been deemed appropriate for this project.

Estimated costs: *Figures are subject to tender and detailed plans* but are estimated at £330,000. This figure includes:

- £250,000 estimated construction costs
- 10% (£25,000) construction consultants and design costs
- 10% (£25,000) Dorset Property project management fees
- £30,000 contingency and estimated costs to cover **non-eligible** items such as marine licensing, planning permission fees and unforeseen costs

As such the Town Council's contribution would be 25% of the eligible costs, estimated at £75,000, plus a contingency of £30,000 to cover non-eligible fees and unforeseen costs, therefore the total estimated project contribution from the Council would be **£105,000**.

If acceptable, the total project costs would be paid out by the Council, and then 75% would be reimbursed by EMFF upon proof of payment.

Timescales:

The deadline for submission of applications for funding is 22nd January 2018, and applications will be considered by the EMFF Panel in March 2018. It is possible that the project could receive an 'Offer in Principle' from the fund, subject to planning permission and official tendering for the work. It will be known by the end of March 2018 whether funding has been approved, however, works for drawing up plans can be started prior to this date, with the funding body's consent.



Swanage Slipway Proposal

Background:

Traditionally the Swanage fishermen have hauled up their boats on the slipway near the RNLI for hundreds of years. However, since last year the slipway area that the Fishermen of Swanage use has decreased in size due to the RNLI and Angling Club renovations. This lack of space has raised real concerns from the local fishermen who have stated that it is not fit for purpose. This is because there are concerns about safety when launching boats and issues with the lack of space to haul up boats using vehicles. They have also had their winch and some storage removed and have not been provided with any suitable replacement for this. The Swanage Fishermen's Association (SFA) have asked the Dorset and East Devon Fisheries Local Action Group (FLAG) to help them explore a potential project to resurface and expand the slipway area they are currently able to use to enable them to have both the space to launch and to have the correct facilities there. There have been several meetings with the fishermen for this project and a rough outline of the scheme has been discussed and deemed eligible for funding under the European Maritime and Fisheries Fund (EMFF). This fund is a match funding scheme where applicants can gain up to 75% match funding.

The advice from the EMFF was that the land owners should be the applicant for such a scheme and as they were a local authority they would receive 75% match funding. In moving this project forward the Swanage Fisheries Association and the Dorset and East Devon FLAG would like to meet to discuss if this could be a project to take this forward with the Swanage Town Council. The current estimate from a contractor to carry out the work is between £150,000 and £250,000 depending on the exact specifications. If, for example the project cost £250,000 including project management costs then we would need to find £50,000 match funding.

In support of this project the FLAG also commissioned a study into the economic value of the Swanage fishing industry to the town, which we believe has been circulated to the Swanage Town Council.

To move this forward we need to:

1. Secure the match funding - We still do not know exact amounts as this needs to be properly costed. The FLAG have been looking at different match funding pots, which must not be from a European Fund, but so far have been unsuccessful as the project does not meet with the criteria for these alternative funding options. The FLAG coordinator is investigating other funding sources but we wanted to discuss the possibility of some match funding from the STC.
2. Resources are required to write the application. This can be done in conjunction with SFA and the FLAG staff but any application will require:
 - Three tenders from contractors that align with the local authority procurement guidelines
 - A business case for the project (a template can be provided by the FLAG and help and guidance can be given)



- Marine license for any works below the mean tide level and any planning if needed. Ideally with all permissions in place but can be approved subject to permissions if necessary.
- Coordination and delivery of the project if successful including claiming and project reporting. Project Management fees of up to 10% of the total project can be included on some large construction projects to cover this.
- The deadline for submission of the application is **the end of January 2018** to enable it to be considered by the EMFF panel in March 2018. If successful work would start autumn 2018.

This is an exciting project and a good opportunity to receive a substantial amount of European money to do this project. We very much hope that you would like to be part of this project and we can find a way forward to work together on this project.

We look forward to meeting you and discussing it.

Best wishes,

Rhiannon Jones

Dorset and East Devon FLAG Coordinator

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dorsetforyou.gov.uk/FLAG



9 November 2017

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CHIEF EXECUTIVE'S CIRCULAR

AGM NEWS

The DAPTC AGM was held on 4 November 2017 with the highest attendance of the last ten years. 68 representatives of 52 parish and town councils almost filled the council chamber at County Hall in Dorchester.

Four motions from member councils were considered.

The following action was agreed:

1. DAPTC lobby NALC with a view to achieving a change in the legislation governing the de-registration of bus routes.
2. DAPTC requests NALC to lobby for Central Government action to ensure that when a town or parish council submission on a planning application for legitimate planning reasons is contrary to the recommendations of the planning officer, it should be considered by the planning authority's planning committee.
3. DAPTC asks NALC to strongly request that the DCLG revisits the consultation on Parish Polls which was carried out from 4 December 2014 to 30 January 2015 but never acted upon, and to amend the current legislation governing Parish Polls. The consultation sought the views of the public, local authorities and the parish sector on:
 - the trigger (the number or proportion of electors required to demand a poll)
 - the voting arrangements for parish polls
 - the questions on which a poll can be held
 - consequential related matters.
4. DAPTC take the issue forward to NALC to ask for a change to the law to make Parish Councils statutory consultees on tree application in their Parishes and that the information provided is of a high enough quality to facilitate the consideration of the proposal.

The following presentations were given, with representatives given time to ask questions from the speakers:

- Update on the decisions on the future of healthcare in Dorset, covering the four main aspects of acute hospitals, community services, maternity and paediatric services and mental health services. The speakers from NHS Dorset CCG were Director of Nursing and Quality Sally Shead and Head of Communications Pauline Malins.
- Update on local government reorganisation proposals and Joint Committees was given by Chairman of the Dorset Area Joint Committee and DCC Leader Cllr Rebecca Knox.

Many thanks to all the many council representatives who attended.

Hilary Trevorah
Chief Executive

Report to Swanage Town Council - Youth Club set up progress

Background:

Swanage was advised, in early spring 2016, that Dorset County Council was considering closing all their youth clubs and the open access service, focussing on targeted youth support. An open meeting was called that included Swanage Town Council (STC), Swanage and Purbeck Development Trust (SPDT), Youth Centre and other interested people. From there it was decided that the town wanted to have a youth club and keep the building for community use. It was on this basis that SPDT, with the support of STC submitted a proposal to take on the building and to offer an open access youth club. This proposal was accepted and SPDT were given a license to operate the building from October 2016.

The building was basically sound but had not been well maintained for a period of time and needed substantial refurbishment to get to a standard where the building could be used for community lettings and services to ensure the ongoing viability and sustainability of the project. (SPDT has a policy that it will not incur expenditure unless it has sufficient income and funds to offset the cost). Therefore sufficient lettings and grants/donations needed to be in place prior to the setup of the youth service as this would be a net cost to the Centre budget. However, planning and preparation for the youth club ran alongside the refurbishment and set up.

SPDT was granted the freehold of The Centre on 28th March 2017 and had also completed the initial refurbishments. This was celebrated with an Open Day on 1st April 2017 for both the Centre and for Explorers, a wraparound childcare service, who now operate from the Centre.

Having researched the provision of youth clubs, including joining the Dorset Youth Association and talking to other providers, SPDT decided that the youth club service should be let to Explorers and be overseen by the Centre Management Board. Explorers then set about recruiting a Lead Youth Worker and a Youth Worker to set up the Youth Club. Unfortunately, there was a poor response so it was agreed that the Explorers Manager/ Director would do the start up and, over time, recruit a Lead Youth Worker who would maintain the service. It was agreed that it was important to get the service right, with the involvement of youngsters, rather than rush to open a service that was not wanted. Initially it will be for youngsters aged 11-13 (agreed by the schools as a critical age to offer youth club services) and will build up, over time to serve up to 16 year olds.

Current Situation

Explorers are working with The Swanage School and Wareham Youth Club (in lieu of Purbeck School) and have set up two groups of youngsters, who are focussed on driving the shape of the youth club. These two groups will come together and form a start-up committee and then an ongoing youth committee. They are consulting their peers to determine what they want there, what it will cost, how they can fundraise and to build ownership and pride in the Centre building. Currently, they are creating a logo, arranging events/activities and thinking what resources they will need. The Youth Club will open in the next few weeks, exact date to be advised.

We would like to thank Swanage Town council for their ongoing support and funding.

Kim Gallagher, Trustee.



Swanage & Purbeck
Development Trust

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