

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

12th September 2018

Dear Councillor

Local Government Act 1972

You are summoned to attend the **MONTHLY MEETING** of the Swanage Town Council to be held at **THE CENTRE, CHAPEL LANE, SWANAGE** on **MONDAY, 17th SEPTEMBER 2018** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Martin K. Ayres

Town Clerk

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council's Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
3. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Monthly Meeting of the Council held on 23rd July 2018. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings and the recommendations contained therein:-
 - (a) Policy, Finance and Performance Management Committee held on 25th July 2018. (Copy enclosed).
 - (b) General Operations Committee held on 1st August 2018. (Copy enclosed).
 - (c) Planning and Consultation Committee held on 6th August 2018. (Copy enclosed).
 - (d) Personnel Committee held on 30th August 2018. (Copy enclosed).
 - (e) Planning and Consultation Committee held on 10th September 2018. (To follow).
5. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 31st July 2018. (Copy enclosed).
 - (b) Statement of Cash Balance as at 30th August 2018. (Copy enclosed).

6. Payment of Accounts. (Schedule enclosed).
7. Chairman's Announcements.
8. To consider proposals for Town Council Annual Awards Scheme. (Information enclosed).
9. NHS Dorset CCG Clinical Services Review – To report outcome of Judicial Review and consider representations to Dorset Health Scrutiny Committee. (Papers enclosed).
For further information, please visit:
<https://www.judiciary.uk/judgments/hinsull-v-nhs-dorset-clinical-commissioning-group/>
10. Swanage Museum and Heritage Centre – Proposed extension and improvements. (Briefing note enclosed).
11. Proposed formation of Swanage Community Land Trust – To consider initial steps, including possible public meeting.
12. To consider requests for use of Town Council property in relation to festivals and events in 2019. (Schedule enclosed).
13. Beach Hut Bookings – Proposed amendments to terms & conditions and scale of charges for 2019/20. (Briefing note enclosed).
14. Environment Agency – Acceptance of Swanage Sewage Treatment Works Enforcement Undertaking.
15. Japanese Knotweed – To consider proposals for eradication programme from Town Council property. (Briefing note enclosed).
16. Fishermen's Slipway Improvement Scheme – Report of increase in tender cost. (Briefing note enclosed).
17. Acquisition of new Depot at Anvil Centre Prospect Business Park – Update from Operations Manager on fit-out costs. (Briefing note to follow).
18. Reports from Council representatives on outside organisations.
19. Reporting of delegated matters.
20. Items of Information and Matters for Forthcoming Agendas.
(a) External Audit 2017/18 – Update.
(b) 11 Days of Remembrance in Swanage – Update. (Information enclosed).
(c) Local Government Reorganisation 'Shaping Dorset Council' - Update.
For further information, please visit:
<https://dorsetareacouncils.wordpress.com/information-for-parish-and-town-councils/>
- * 21. Appointment of Internal Auditor for 2018/19 and future years – To consider estimate from Darkin Miller Accountants Ltd. (Information enclosed).
- * 22. Data Protection Support Service – To consider appointment of consultants to assist in implementation of GDPR and act as professional advisors. (Information enclosed).

- * 23. Seabreeze Restaurant – Consideration of letter from tenants regarding back rent for gated area. (Letter enclosed).

- * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 21, 22, and 23 (for reasons of commercial confidentiality).

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.

A PRESENTATION WILL ALSO BE GIVEN BY MRS JEAN GIBBS AND MRS MO ANDREWS, SWANAGE AREA DEMENTIA FRIENDLY COMMUNITY.
