

Minutes of the **SPECIAL MEETING** of the Swanage  
Town Council held to discuss **POLICY AND RESOURCES**  
matters at the Town Hall, Swanage on **MONDAY, 19<sup>th</sup>**  
**JANUARY 2004** at 9.30 a.m.

PRESENT:-

Councillor A.H. Miller (Town Mayor) – Chairman.

Councillor Mrs. C. Bartlett  
Councillor C.R. Bright  
Councillor Mrs. J.A. Farrow  
Councillor Mrs. C. Gainsborough  
Councillor Mrs. H.O'Donovan  
Councillor M.W. Pratt  
Councillor W.S. Trite  
Councillor M.A. Tyrer  
Councillor Mrs. J.D. Wheeldon

1. **APOLOGIES**

Apologies for their inability to attend the Meeting were received from Councillors Agelink and Suttle.

2. **BUDGET REVIEW**

a) **Seasonal Income-General**

The Clerk submitted a statement of seasonal income to date, and detailed consideration was given to the information provided. Most trading areas had exceeded the estimated budget, and the overall position was noted with satisfaction.

b) **Swanage Bay View Holiday Park**

Details of seasonal income received to date at the Swanage Bay View Holiday Park were also submitted for information, and the position was noted. Members were appreciative of the additional information that had been included on the schedule, regarding caravan sales and the bars and catering trading. However, due to the limited time scale over the Christmas period, it had not been possible to include further information regarding projected costs associated with caravan sales, but this would be incorporated on future schedules.

3. **CAPITAL PROGRAMME**

a) **Swanage Bay View Holiday Park**

In order to progress the refurbishment scheme at the Caravan Park, the Minutes of the Meeting of the Caravan Park Best Value Working Group held on 5<sup>th</sup> January 2004 were submitted to the Council for ratification.

It was proposed by Councillor Bright, seconded by Councillor Mrs. Farrow, and

RESOLVED:-

That the Minutes of the Meeting of the Caravan Park  
Best Value Working Group held on 5<sup>th</sup> January 2004  
be approved as a correct record and signed.

In accordance with Minute No. 3, and the Council's requirements for the formal tender process and phased work to be adhered to, a revised fee proposal for proceeding with works at the Swanage Bay View Holiday Park was submitted from Leisure Concepts.

Following detailed consideration of the document, it was proposed by Councillor Bright, seconded by Councillor Pratt, and RESOLVED:-

That Standing Orders be waived and delegated  
authority be given to the Caravan Park Best Value  
Working Group to re-appoint Leisure Concepts and

to agree a revised management fee of up to a maximum  
£56,000 in total.

Further to Minute No. 1 of the Special Meeting of the Council held on 15<sup>th</sup> December 2003, consideration was given to building works that had already been carried out at the Holiday Park. During the ensuing discussion, it was acknowledged that these works were essential to the refurbishment scheme, and it was proposed by Councillor Bright, seconded by Councillor Mrs. Wheeldon, and **RESOLVED UNANIMOUSLY:-**

That in accordance with Standing Order 51b) & c)  
appropriate payment for these works be authorised  
to the building contractor.

It was noted that the cost of the works already undertaken should be reflected in the tender documentation.

#### **Car Park Ticket Machines**

Further to Minute No. 4 of the Special Meeting of the Council held on 17<sup>th</sup> December 2003, and in accordance with the Council's capital programme for the year 2003/04, the Clerk submitted details of proposed new "Pay and Display" car park ticket machines that would accept coinage and credit card payments.

Following a brief discussion, it was proposed by Councillor Pratt, seconded by Councillor Mrs. Wheeldon, and **RESOLVED:-**

That the purchase of 7 car park ticket machines  
from Metric be approved, at a total cost of £18,375  
plus installation costs.

#### **4. EXCLUSION OF PRESS AND PUBLIC**

It was proposed by the Town Mayor, seconded by Councillor Mrs. Gainsborough, and **RESOLVED:-**

That, as publicity would be prejudicial to the public  
interest by reason of the confidential nature of the  
business to be transacted, the public be excluded  
from the Meeting during consideration of the Item  
relating to the Beach Concession.

#### **5. BEACH CONCESSIONS**

A letter dated 23<sup>rd</sup> December 2003 was submitted from the Beach Chair and Pedalcraft Concessionaire, requesting renewal of his agreement for a further period of 7 years beyond the expiry of his existing agreement on 31<sup>st</sup> October 2004.

Members considered each of the agreements separately and after discussion it was proposed by Councillor Mrs. Bartlett, seconded by Councillor Mrs. Wheeldon and **AGREED UNANIMOUSLY:-**

That the Clerk be instructed to convey the Council's acceptance of the offer  
made by Mr Wiggins and draft "heads of terms" to formalise the financial and  
operational arrangements.

#### **6. FINANCIAL CONTRIBUTION**

##### **a) Swanage Walking Group**

Before consideration of this item, Councillor Mrs. Bartlett declared a personal interest under the Model Code of Conduct by reason of the applicant being personally known to her, but as her interest was non-prejudicial, remained in the Meeting during the discussion.

A letter dated 20<sup>th</sup> November 2003 was submitted from the Chairman of the Swanage Walking Group seeking a contribution towards the insurance premium payable by the Group against public third party liability cover.

Following discussion, it was proposed by Councillor Mrs. Wheeldon, and seconded by Councillor Bright:-

That no action be taken in the matter.

An AMENDMENT was moved by Councillor Mrs. O'Donovan:-

That the sum of £20 be donated.

This Amendment failed to secure a second.

The original Proposition was then put to the Meeting and declared CARRIED, with NINE Members voting IN FAVOUR and ONE AGAINST.

### **St John Ambulance**

A letter dated 9<sup>th</sup> November 2003 was submitted from the Swanage Division of St. John Ambulance enquiring whether storage facilities could be made available in the Town Council depot for their Mobile First Aid Unit.

During the ensuing discussion, Members acknowledged the sterling work of the St. John Ambulance, but considered the Depot to be an inappropriate location as it was a "working" yard with very limited storage facilities.

It was proposed by Councillor Mrs. Wheeldon, seconded by Councillor Bright, and

RESOLVED UNANIMOUSLY:-

That no action be taken in the matter.

## **7. LICENCES**

### **a) The Globe Inn**

A Notice of Application for the transfer of the Justices' Licence in respect The Globe Inn was submitted for consideration.

It was proposed by Councillor Mrs. Wheeldon, seconded by Councillor Pratt, and

RESOLVED:-

That no objection be raised to the transfer of the Licence.

### **Swanage Youth Hostel, Cluny Crescent**

Before consideration of this item, Councillor Mrs. O'Donovan declared a personal interest under the Model Code of Conduct by reason of her being a member of the Youth Hostels Association, but as it was a non-prejudicial interest, remained in the Meeting during the discussion.

A Notice of Application for a new Justices' Licence in respect of the Swanage Youth Hostel was submitted for consideration.

During the ensuing discussion, it was recognised that the Hostel catered for a large number of children, and concern was expressed at the granting of a full "Public House" licence.

It was proposed by Councillor Mrs. Gainsborough, seconded by Councillor Miller, and

RESOLVED:-

That no objection would be raised to the granting of a residential licence, but a full justices' licence was considered to be inappropriate for the premises which were situated in a residential area.

## **8. NORTH BEACH CARPARK**

Before consideration of this item, Councillor Tride declared a direct interest under the Model Code of Conduct by reason of being a member of the Swanage Railway Trust, and as it was a prejudicial interest, left the Meeting during the discussion.

A letter was submitted on behalf of the Swanage Railway Trust informing the Council that they would be holding a Model Railway Fayre at the Swanage Football Club premises during the weekend 24<sup>th</sup>/25<sup>th</sup> July 2004, and requesting that the Council give favourable consideration to

waiving the car parking fees in North Beach Car Park during that period.

Following discussion, during which concern was expressed at the potential loss of revenue at the height of the main holiday season, it was proposed by Councillor Mrs. Wheeldon, seconded by Councillor Pratt, and RESOLVED:-

That, having regard to the timing of the event,  
no action be taken in the matter.

9. **SIGNAGE-SOUTHWEST COAST PATH**

Before consideration of this item, Councillor Mrs Bartlett declared a personal interest under the Model Code of Conduct by reason of the applicant being personally known to her, but as her interest was non-prejudicial, remained in the Meeting during the discussion.

A letter dated 5<sup>th</sup> January 2004 was submitted from Mr ID Mackenzie, of the Ramblers' Association, requesting that consideration be given to the signing of the South West Coast Path along Swanage Seafront.

It was proposed by Councillor Mrs. O'Donovan, seconded by Councillor Mrs. Wheeldon, and RESOLVED:-

That the Town Clerk be authorised to obtain further  
information and report to a future meeting of the Council.

10. **CAMPAIGN TO PROTECT RURAL ENGLAND**

A letter dated 23<sup>rd</sup> December 2003 was submitted from the CPRE outlining the proposed changes to the Planning and Compulsory Purchase Bill, and requesting that the Town Council support the Amendments.

Councillor Trite acknowledged the importance of the new Regional Spatial Strategies, and made the Proposition, which was seconded by Councillor Mrs. O'Donovan, and RESOLVED UNANIMOUSLY:-

That the Town Council support the proposed  
Amendment to the Planning and Compulsory  
Purchase Bill relating to the new Regional Spatial  
Strategies (with a proviso that the Government  
provides additional funding to implement the changes).

Consideration was then given to the Town Council's future membership of the CPRE, and concern was expressed at the possible compromise situation that could arise over future issues.

Following a brief discussion, it was RESOLVED:-

That the Town Council does not renew its  
membership of the CPRE at the next renewal  
date.

11. **ANY OTHER MATTER WHICH THE TOWN MAYOR DECIDES ARE URGENT**  
**Bollards-Town Hall**

Further to Minute No. 4(a) of the Meeting of the Public Buildings Best Value Working Group held on 28<sup>th</sup> May 2002, the deteriorating condition of the pavement outside of the Town Hall was highlighted, and Members re-affirmed the decision to erect cast iron bollards (with base plate) to deter illegal parking in this vicinity.

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