

Minutes of the Special Meeting of the Swanage Town Council held to discuss **POLICY AND PLANNING** matters at the Town Hall, Swanage on **MONDAY, 15th NOVEMBER 2010** at 9.30 a.m.

PRESENT:-

Councillor W.S. Trite (Town Mayor) – Chairman.

Councillor C.R. Bright
Councillor L. Gloyn-Cox
Councillor Mrs. G.A. Marsh
Councillor Mrs. A. Patrick
Councillor M.W. Pratt
Councillor S. Poultney
Councillor M. Whitwam
Councillor A. Wiggins

No members of the public were present at the Meeting.

1. **APOLOGIES**

Apologies for their inability to attend the Meeting were received from Councillors Audley, Hadley and Suttle.

2. **PUBLIC CONSULTATION – SWANAGE SEAFRONT**

The Town Mayor welcomed Mr. Richard Wilson and Mr. Alex Clothier (Purbeck District Council) to the Meeting and invited them to present the results of the public consultation in respect of Swanage Seafront.

Three exhibition events had been held in the town, attended by approximately 400 people from the community, as well as online, postal and telephone submissions.

The consultation had concentrated on the following four themes, and the report summarised the findings, together with the suggested next steps.

- Traffic Management
- Environment and facilities
- Economic and Vitality
- Vision

Members recorded their appreciation of the work undertaken by Purbeck District Council officers and the joint working between the Town and District Councils and the Town Partnership. No objections were raised to the proposed next steps and it was agreed that officers would report to a future meeting on those to be given a high priority.

3. **PLANS**

Councillor Mrs. Marsh did not vote on, or propose, or second any of the motions on the following planning applications, by reason of being a Member of the Purbeck District Council's Planning Board.

**Delegated
Applications**

6/2010/0672 **Mrs N Russ**
Erect side extension to form utility room, conservatory and car port.
1B Purbeck Terrace Road, Swanage.
OBSERVATION: No objection.

Before consideration of the next item, Councillor Pratt declared a personal interest under the Model Code of Conduct by reason of being an acquaintance of the applicant. As his interest was non-prejudicial, he remained in the Meeting during the debate.

6/2010/0676 **Mr N Gadenne**
Change of use of shop to residential accommodation and alterations to front elevation. Form first floor bathroom and erect front boundary wall.
67 Kings Road West, Swanage.
OBSERVATION: No objection. However, the Town Council wished to record its regret at the loss of a retail outlet.

6/2010/0677 **Mr & Mrs S Macmillan-Pratt**
Erect two single storey front extensions, erect a two storey front extension and construct a pitched roof over existing two storey front element. Demolish existing conservatory and erect single storey extension on the rear (north) elevation. Changes to doors and windows plus replace existing solid privacy panel on side (east) elevation with an obscure glazed panel.
2 Battlemead, Swanage.
OBSERVATION: No comment, pending possible future discussions by the Town Council as the corporate trustee of the De Moulham Estate Trust.

6/2010/0679 **Errinco UL Ltd**
Alterations to chamfer the corner off of the utility room to improve access. Reposition the back door and form a new door to a bicycle store. Replace the fence with a gate which retracts inside the building to allow access to the parking area.
Flat 1, 5 The Parade, Swanage.
OBSERVATION: Recommend refusal. The proposed alterations would adversely affect the character of the conservation area and would potentially have a detrimental impact on the occupiers of neighbouring properties.

The following six applications were not discussed by the Town Council as it was considered that a conflict of interest existed, given that the Council had retained the freehold of the Holiday Park.

6/2010/0691 **Mr B Thompson**
Erect timber decking and two sets of access steps.
Plot 30, Swanage Bay View Caravan Park, Panorama Road, Swanage.

- 6/2010/0693 **Mr C Justice**
Erect uPVC decking.
Plot 19, Swanage Bay View Caravan Park, Swanage.
- 6/2010/0694 **Mr R Morton**
Erect uPVC decking.
Plot 50, Swanage Bay View Caravan Park, Swanage.
- 6/2010/0695 **Mr S Smith**
Erect uPVC decking.
Plot 46, Swanage Bay View Caravan Park, Swanage.
- 6/2010/0696 **Mr D Terret**
Erect uPVC decking.
Plot 59, Swanage Bay View Caravan Park, Swanage.
- 6/2010/0697 **Mr C Campbell**
Erect uPVC decking.
Plot 79, Swanage Bay View Caravan Park, Swanage.

Before consideration of the following item, the Town Mayor declared his personal interest under the Model Code of Conduct by reason of the applicant being one of his nominated charities for the year. As his interest was non-prejudicial, he remained in the Meeting during the debate.

Councillor Pratt also declared a personal interest under the Model Code of Conduct as he had chosen to support the Swanage Girl Guides during his Term of Office. As his interest was non-prejudicial, he remained in the Meeting during the debate.

- 6/2010/0699 **Swanage Girl Guides**
LISTED Internal alterations to widen opening between original chapel and rear extensions by 600mm.
10 Bell Street, Swanage.
OBSERVATION: No objection.

Before consideration of the following item, Councillor Pratt declared his personal interest under the Model Code of Conduct by reason of a close family member being an employee of the Dorset Fire and Rescue Service. As his interest was non-prejudicial, he remained in the Meeting during the debate.

- 6/2010/0703 **Dorset Fire and Rescue Service**
Replace existing antenna with new Type N antenna.
Swanage Fire Station, Kings Road, Swanage.
OBSERVATION: No objection.

4. **BUDGET MONITORING**

(a) **Statement of Cash Balance**

A Statement of Cash Balance as at 31st October 2010 was submitted for information (a copy attached at end of these Minutes).

5. **PAYMENT OF ACCOUNTS**

Proposed by Councillor Whitwam, seconded by Councillor Pratt, and
RESOLVED:-

That the accounts specified in the Orders on Treasurer Nos. 8 and 8a, amounting to £5,067,249.83 and £48,040.11 respectively be paid, and that cheques be drawn therefor.

6. **SCHOOL CROSSING PATROL**

Before consideration of this item, Councillor Mrs. Marsh declared a personal interest under the Model Code of Conduct by reason of being a Governor of Mount Scar School. As her interest was non-prejudicial, she remained in the meeting during the debate.

Councillor Pratt also declared a personal interest under the Model Code of Conduct by reason of a close family member attending Mount Scar School. As his interest was non-prejudicial he remained in the meeting during the debate.

Consideration was given to a letter received from Dorset County Council outlining the estimated cost of providing a school crossing patrol in Swanage for 2011/12, and enquiring if the Town Council would wish to continue with the present agreement.

During the ensuing discussion, a question was raised regarding the inclusion of an administration fee in the estimated cost, and it was AGREED:-

That the matter be deferred for consideration at the Annual Estimates Meeting to enable further information relating to the estimated costs to be obtained.

7. **COASTAL CHANGE PATHFINDER PROJECT**

Further to the presentation on the management of coastal erosion in Swanage given at the Council meeting held on 1st November 2010, an e-mail dated 4th November 2010 was submitted from the Coastal Pathfinder Project Co-ordinator inviting Council representation at a workshop to be held on 2nd December 2010.

Following a brief discussion during which it was noted that Councillor Gloyne-Cox was already a member of the Project Steering Group, it was AGREED:-

That the Town Mayor, Deputy Mayor and Councillors Hadley and Mrs. Marsh be nominated to represent the Town Council at the Coastal Pathfinder Project Workshop, and that the invitation be extended to members of the Beach Management Committee.

8. **BOURNEMOUTH, DORSET AND POOLE MINERALS DEVELOPMENT FRAMEWORK – DRAFT MINERALS CORE STRATEGY**

Further to Minute No. 100 of the Council Meeting held on 1st November 2010, it was reported that Section 8 of the Bournemouth, Dorset and Poole Minerals Development Framework had been distributed to all members and local quarry operators.

It was noted that the consultation period ended on 17th December 2010, and in the absence of Councillor Audley, it was AGREED:-

That the matter be deferred for consideration at the Council Meeting to be held on 6th December 2010.

9. **CORE STRATEGY PRE-SUBMISSION CONSULTATION**

A letter dated 1st November 2010 was submitted from the Planning Policy Manager of Purbeck District Council notifying the Council that the consultation period for the pre-submission of the Core Strategy would commence on 1st November

2010 and run for a period of seven weeks until 20th December 2010. The consultation comprised of the following documents: Core Strategy Pre-submission, Habitats Regulations Assessment, Sustainability Appraisal and Evidence Base. Representations were invited on the final draft before submission to the Secretary of State for examination.

It was reported that a briefing session to explain the process and provide assistance with completing the official response form would be held at the Mowlem Theatre on Thursday, 18th November 2010 at 7 p.m.

Members requested that a copy of the final draft of the Core Strategy be circulated, for information, and that a special meeting of the Council be held to formulate the Council's response.

10. **PURBECK SCHOOLS REVIEW**

It was reported that the Schools Adjudicator had recently held a public meeting at Swanage Middle School to consider objections to Dorset County Council's Purbeck Schools Review.

Concerns had again been expressed at the economic and social impact that the proposed withdrawal of all secondary age schooling in Swanage would have on the town, and, following discussion, it was proposed by Councillor Gloyn-Cox, seconded by Councillor Pratt, and **RESOLVED UNANIMOUSLY:-**

That a letter be sent to the Office of Schools Adjudicator re-affirming the Town Council's concerns at the proposed withdrawal of all secondary age schooling in Swanage and highlighting the economic and social impact that this would have on the town.

It was **FURTHER RESOLVED:-**

That a copy of the Town Council's letter dated 7th July 2010 sent to the Chief Executive of Dorset County Council be forwarded to the Office of the Schools Adjudicator.

11. **ATTENDANCE OF CLERGY AT TOWN COUNCIL MEETINGS**

In response to an issue raised during Public Participation Time on 5th July 2010, consideration was given to the current practice of holding a short prayer before the commencement of each monthly Council meeting.

During the debate it was acknowledged that those attending Council meetings may not share Christian beliefs and that those saying prayers should be sensitive to that situation. It was also recognised that all denominations of Christian faith were represented and that the practice of saying prayers prior to the monthly council meeting reflected the important role of the churches in the civic life of the town. It was proposed by Councillor Pratt, seconded by the Town Mayor, and **RESOLVED UNANIMOUSLY:-**

That the present practice of holding a short prayer before the commencement of each monthly Council meeting be continued, but that the Clergy be informed that it was considered to be inappropriate to request members of the audience to participate.

12. **METEOROLOGICAL RECORDS**

The meteorological records for the month of October 2010 were submitted for information.

13. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

There were no matters to report at the present time.

14. **EXCLUSION OF PRESS AND PUBLIC**

Proposed by the Town Mayor, seconded by Councillor Mrs. Patrick, and RESOLVED UNANIMOUSLY:-

That, under Standing Orders Nos. 67 and 68, by reason of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be excluded from the Meeting during consideration of the following matters.

15. **LEGAL ISSUES**

(a) **Land South of Holiday Park**

Further to Minute No.106 (a) of the Council meeting held on 1st November 2010, the Town Clerk updated Members on matters relating to the occupation of land south of the Holiday Park.

(b) **Swanage Bay View Holiday Park**

(i) **Matters arising from Business Sale Agreement**

The Town Clerk updated Members on a matter relating to the Swanage Bay View Holiday Park, which was currently being dealt with by the Council's legal advisers.

Following discussion, it was proposed by Councillor Gloyn-Cox, seconded by Councillor Bright, and RESOLVED UNANIMOUSLY:-

That delegated authority be given to the Town Mayor, Deputy Mayor and Town Clerk to act in the matter.

(ii) **Caravan Sales Commission**

The Town Clerk updated Members on matters relating to caravan sales commission, which had been referred to the Council's legal advisers.

Following discussion, it was proposed by Councillor Gloyn-Cox, seconded by Councillor Bright, and RESOLVED UNANIMOUSLY:-

That delegated authority be given to the Town Mayor, Deputy Mayor and Town Clerk to act in the matter.

(c) **Tupe Transfer**

The Town Clerk reported on matters relating to TUPE transfer of staff and broad concerns raised by Unison regarding any situations that may possibly arise in the future.

Following discussion, it was proposed by Councillor Pratt, seconded by Councillor Bright, and RESOLVED UNANIMOUSLY:-

That the draft response, which had been formulated in accordance with advice received from the Council's employment consultants, be approved.

The Meeting concluded at 11.45 a.m.
