

Minutes of the **MONTHLY MEETING** of the Swanage  
Town Council held at the Town Hall, Swanage on  
**MONDAY, 7<sup>th</sup> DECEMBER 2009** at 7.00 p.m.

PRESENT:-

Councillor M.W. Pratt (Town Mayor) – Chairman

Councillor B. Audley  
Councillor C.R. Bright  
Councillor M. Hadley  
Councillor Mrs. G.A. Marsh  
Councillor Mrs. A. Patrick  
Councillor S. Poultney  
Councillor G.M. Suttle  
Councillor M. Whitwam

In addition to Members of the Council and officers, 31 members of the public attended the Meeting.

Revd. John Eastgate offered a short prayer before the commencement of the Meeting.

**Public Participation Time**

**MR. J. WOOTTON** referred to the vacancy for a Town Councillor that had arisen due to the sad death of Councillor Mrs. Gainsborough, and enquired as to the procedure that would be followed in co-opting a new councillor. He was informed that the vacancy had been advertised, and that the closing date for nominations is 4 p.m. on Friday, 18<sup>th</sup> December 2009. The nominations received would be considered at the Council Meeting to be held on 21<sup>st</sup> December 2009.

**MR. T. BUCK**, on behalf of the Swanage Bowling Club, enquired when the granting of leases at Beach Gardens would be given further consideration. It was noted that this matter was to be considered at the meeting of the Council scheduled for 14<sup>th</sup> December 2009.

**MRS. S. JENKINS** was concerned that the siting of the STRATA arts board in the vicinity of the Angling Club may encourage increased public access to privately-owned land at Peveril Point. She also wished to register her objection to the increasing number of live music events held on Shore Road during the summer season.

95. **APOLOGIES**

Apologies for their inability to attend the Meeting were received from Councillors Gloyn-Cox and Trite.

96. **MINUTES**

(a) Proposed by Councillor Mrs. Patrick, seconded by Councillor Poultney, and  
RESOLVED UNANIMOUSLY:-

That the Minutes of the Monthly Meeting of the Council held on 2<sup>nd</sup> November 2009 be approved as a correct record and signed.

- (b) Proposed by the Town Mayor, seconded by Councillor Poultney, and  
RESOLVED UNANIMOUSLY:-

That the Minutes of the Special Meeting of the Council held to discuss policy and planning matters on 16<sup>th</sup> November 2009 be approved as a correct record and signed.

97. **FINANCE AND PERFORMANCE MANAGEMENT COMMITTEE**

Proposed by the Town Mayor, seconded by Councillor Mrs. Patrick, and  
RESOLVED:-

That the Minutes of the Meeting of the Finance and Performance Management Committee held on 9<sup>th</sup> November 2009 be approved as a correct record and signed.

98. **GENERAL OPERATIONS COMMITTEE**

Proposed by Councillor Poultney, seconded by Councillor Audley, and  
RESOLVED:-

That the Minutes of the Meeting of the General Operations Committee held on 25<sup>th</sup> November 2009 be approved as a correct record and signed, subject to apologies for his inability to attend the Meeting being recorded from Councillor Bright.

Consideration was given to the recommendations contained in the Minutes, as follows:-

**Allotment Matters**

Proposed by Councillor Poultney, seconded by Councillor Mrs. Patrick, and  
RESOLVED:-

That the Town Council actively explores the utilisation of the land to the south of Swanage Bay View Holiday Park for the provision of additional allotments.

**Scale of Charges 2010/11 – Allotments**

Proposed by Councillor Audley, seconded by Councillor Mrs. Patrick, and  
RESOLVED:-

That the allotment charges for 2010/11 be as follows:-

Prospect (per rod)	£5.60
Refundable deposit to deter neglect	£50.00

Arising from the above, it was noted that a deposit was charged to new allotment holders only when the offer of an allotment tenancy was accepted.

**Pathways**

Proposed by Councillor Poultney, seconded by Councillor Audley, and  
RESOLVED:-

That the Town Council amend the allotment tenancy agreement to state that the path to the south of each plot must be maintained by each plot holder.

**Cemetery Matters**

Proposed by Councillor Poultney, seconded by Councillor Audley, and  
RESOLVED:-

That a modified proposal for a natural burial ground at Godlington cemetery be included in the capital programme, incorporating a small entrance from the main cemetery.

**Scale of Charges 2010/11 – Cemeteries**

Proposed by Councillor Poultney, seconded by Councillor Audley, and  
RESOLVED:-

That the cemetery charges for 2010/11 be as follows:-

	<b>Proposed Charges</b>	
	<b>(Incl. VAT)</b>	<b>(Excl. VAT)</b>
	<b>£</b>	<b>£</b>
<b>Garden of Rest</b>		
Cremation Plot for burial of cremated remains in casket or urn.		
(i) Interment Fees - for burial of casket or urn in plot 2' x 2':		
(a) first interment	125.00	125.00
(b) for each additional interment (to 4 interments)	125.00	125.00
(c) for interments on Saturdays, Sundays and Public Holidays additional to above including the period between Christmas Eve and New Year's Day	135.00	135.00
(ii) Exclusive Rights - for grant of right of burial for a period of one hundred years (each space in this section)	260.00	260.00
(iii) Memorials	140.00	140.00
(iv) Fee for persons not resident in the parish (subject to minute 145 of the Monthly Council Meeting held on 25 <sup>th</sup> February 2008)	As above x 2	As above x 2
<b>Earthen Graves</b>		
(i) Interment Fees - for body of		
(a) child whose age at time of death did not exceed THREE years in a grave not exceeding in depth: 7 feet (2 interment)	70.00	70.00
(b) person whose age at time of death exceeded THREE years in a grave not exceeding in depth: 7 feet (2 interments)	290.00	290.00
Casket-type coffin	420.00	420.00
(c) for interments on Saturdays Sundays and Public Holidays - additional to the above including the period between Christmas Eve and New Year's Day	320.00	320.00
<b>Note</b>		
Where the bodies of a still-born and/or other person are buried in the same grave at the same time the fees shall be related to the first interment.		
(ii) Exclusive Rights - for the grant of right of burial for a period of one hundred years each space in:		
Section A	420.00	420.00
Section B	345.00	345.00

Children's Section	70.00	70.00
(iii) Fee for persons not resident in the parish (subject to minute 145 of the Monthly Council Meeting held on 25 <sup>th</sup> February 2008)	As above x 2	As above x 2

**Brick Graves or Vaults**

(i) Right to construct (including grant of right of burial therein for a period of one hundred years) on each space:		
Section A	2,265.00	2,265.00
Section B	2,010.00	2,010.00
(ii) First Interment	1,390.00	1,390.00
(iii) Re-opening	1,390.00	1,390.00
(iv) For interment Saturdays Sundays and Public Holidays - additional to the above including the period between Christmas Eve and New Year's Day	695.00	695.00
(v) Fee for persons not resident in the parish (subject to minute 145 of the Monthly Council Meeting held on 25 <sup>th</sup> February 2008)	As above x 2	As above x 2

**Monuments, Gravestones & Inscriptions**

(i) Headstone, Cross or other Memorial when erected not exceeding 3ft, in height	140.00	140.00
(ii) Monument not exceeding 6' in height covering the whole grave space 7' x 3' when erected	450.00	450.00
(iii) Footstone not exceeding 2'6" x 2'6" x 6"	140.00	140.00
(iv) Flatstone not exceeding 7' x 3' x 6"	240.00	240.00
(v) Vase not exceeding 12" in height	35.00	35.00
(vi) Any other memorial not referred to above	By Agreement	By Agreement
(vii) Each additional inscription after the first in respect of each person	26.00	22.13
(viii) Fee for persons not resident in the parish (subject to minute 145 of the Monthly Council Meeting held on 25 <sup>th</sup> February 2008)	As above x 2	As above x 2

**Hire of Cemetery Chapel**

No Charge      No Charge

Proposed by Councillor Poultney, seconded by Councillor Audley, and  
RESOLVED:-

That no additional fee be applied for burials during the  
period 29<sup>th</sup> to 31<sup>st</sup> December 2009.

**Scale of Charges 2010/11 - Fishermen's Huts and Jetty**

Proposed by Councillor Poultney, seconded by Councillor Audley, and  
RESOLVED:-

That the fishermen's huts and Peveril Point scale  
of charges for 2010/11 be as follows:-

Proposed Charges (Incl. VAT)	Proposed Charges (Excl. VAT)
£	£

**PEVERIL POINT**

Angling Club

Angling Club Hut and Land	450.00	450.00
Foreshore - Dinghy Storage (Angling Club)	195.00	195.00
Dug-Out Storage Area, Rear of Waterside (per week)	7.80	7.80
Rent of Hut Site (East of Lifeboat House)	185.00	185.00
Fishermen's Huts	350.00	297.87
Boathouse Sites x 2 (West of Lifeboat House)	215.00	215.00

**Scale of Charges 2010/11 – Town Hall Lettings, King George V Playing Fields, Other Playing Fields**

Proposed by Councillor Poultney, seconded by Councillor Audley, and  
RESOLVED:-

That the charges for Town Hall Lettings, King  
George's Playing Fields and Other Playing Fields  
for 2010/11 be as follows:-

	<b>Proposed Charges</b>	
	<b>(Incl. VAT)</b>	<b>(Excl. VAT)</b>
	<b>£</b>	<b>£</b>
<b>a) <u>TOWN HALL LETTINGS</u></b>		
<b>Council Chamber</b>		
Public Meetings and Lectures (per session)	36.00	36.00
Property Auctions	123.00	123.00
Annexe	21.00	21.00
<b>Committee Room</b>	21.00	21.00
	Free of	
* Regatta Committee, Swanage Museum,	Charge	
Town Band, Red Cross, Royal British Legion, Swanage In Bloom, PACT		
Town Partnership, Pier Trust, South Purbeck Task Group and Radio Link Shop Watch		
<b>b) <u>KING GEORGE V FIELD</u></b>		
Caravan Club Rallies (Daily per Unit)	17.50	17.50
Football Pitch & Changing Facilities	25.00	21.28
	(Excl. Elec)	
(Youth Teams)	12.00	10.21
	(Excl. Elec)	
<b>c) <u>FORRES SPORTS FIELD</u></b>		
Football Pitch & Changing Facilities	25.00	21.28
	(Excl. Elec)	
(Youth Teams)	12.00	10.21
	(Excl. Elec)	
<b><u>DAY'S PARK</u></b>		
Football Club	5.00	5.00
<b><u>LOWER GRAMMAR SCHOOL SPORTS FIELD</u></b>		
Football Pitch (N.B. No Changing Facilities)	12.50	10.64
Allnatt Centre	TBC	
<b><u>JOURNEY'S END</u></b>		
Football Pitches	12.00	10.21
Youth Teams	6.00	5.11

### **Review of Capital and Repairs and Maintenance Programmes**

Proposed by Councillor Poultney, seconded by Councillor Audley, and  
RESOLVED:-

That a revised draft capital programme and schedule  
of repair and maintenance works be considered further  
at the annual estimates meeting.

### **North Beach Toilets**

Proposed by Councillor Poultney, seconded by Councillor Audley, and  
RESOLVED:-

That the Town Council re-negotiate the transfer of the  
public conveniences with the Maritime and Coastguard  
Agency.

### **Personnel Matters**

Proposed by Councillor Poultney, seconded by Councillor Audley, and  
RESOLVED:-

That budgetary provision be made for the employment  
of additional seasonal Beach Cleaners.

Proposed by Councillor Poultney, seconded by Councillor Audley, and  
FURTHER RESOLVED:-

That all potential options for manning/managing the  
boat park be explored, including liaison with relevant  
clubs and associations.

## 99. **PLANS**

Under the Model Code of Conduct, Members declared a formal interest in the capacity of Corporate Trustee of the De Moulham Estate Trust in applications relating to the Trust.

Councillor Mrs. Marsh did not vote on, or propose, or second any of the motions on the following planning applications, by reason of being a Member of the Purbeck District Council's Planning Board.

### **Plan No**

### **Delegated Applications**

Councillors Mrs Patrick and Suttle declared personal interests in the following application under the Model Code of Conduct, by reason of a business association, and as these were prejudicial interests left the meeting during its consideration.

6/2009/0620

### **Mr R Forte**

Demolish existing garage and side utility room. Sever land and erect detached three bedroom dwelling with new garage. Form new vehicular access.

36 Queens Road, Swanage.

**OBSERVATION:** Recommend refusal on the grounds that the proposal is inconsistent with Policy QL30 (Houses in Large Gardens) of the Purbeck District Local Plan (Final Edition) 2004.

- 6/2009/0630      **Mr & Mrs P Carle**  
Erect single storey front extension, raise ridge height to form accommodation in roof with dormer windows and roof lights.  
6 Hill View Road, Swanage.  
**OBSERVATION:** No objection.
- 6/2009/0633      **Mrs J Owens**  
Remove existing porch and erect a two storey extension.  
West End Cottage, Belvedere Road, Swanage.  
**OBSERVATION:** No objection.
- 6/2009/0643      **Boots Group Plc**  
Erect non illuminated fascia signs, projecting internally illuminated pharmacy sign and internally illuminated fascia pharmacy sign and non illuminated window graphics.  
Boots, 1 Station Road, Swanage.  
**OBSERVATION:** Recommend refusal. The Town Council maintains its long-standing objection to the use of internally illuminated signage in the town.
- 6/2009/0652      **Mr S Birch**  
Erect single storey rear extension, erect decking at rear, extend roof and insert windows to facilitate loft conversion.  
19 Hillsea Road, Swanage.  
**OBSERVATION:** No objection.
- 6/2009/0657      **Dorset Fire and Rescue Services**  
Works to construct footpath from highway to rear of fire station including ramp, balustrading and external lighting. Insert new door and window to training room. Erect detached building to use as a cycle store.  
Swanage Fire Station, Kings Road, Swanage.  
**OBSERVATION:** No objection.

The Town Council did not discuss the following application by reason of being owner of Panorama Road, over which access is required to the proposed new parking spaces.

- 6/2009/0659      **Mr P Allen**  
Form three new parking spaces.  
2, 4 & 8 Quarry Close, Swanage.
- 6/2009/0667      **Mr R Brown**  
Retain existing garage and retain carport at a reduced height.  
(Retrospective).  
24 Victoria Avenue, Swanage.  
**OBSERVATION:** Recommend refusal on the grounds that the proposed development is of an inappropriate scale for this location.
- 6/2009/0668      **Mrs H Byatt**  
Loft conversion including rear dormer window.  
47 Cauldron Crescent, Swanage.  
**OBSERVATION:** No objection.

100. **CHAIRMAN'S ANNOUNCEMENTS**

The Mayor was delighted to welcome Sgt. Sabrina Moss, from the Air Training Corps, and officially appointed her as the "Mayor's Cadet".

He then announced that for some considerable time he had wanted to acknowledge the sterling work of past Mayors to the town, and it was with great pleasure that he recognised these services by presenting a "Past Mayors" to the following people:

<b><u>Name</u></b>	<b><u>Period of Office</u></b>
Mr Jim Lever	1981 – 1982
	1982 – 1983
	1983 – 1984
	1987 – 1988
Mrs Doreen Parsons	1984 – 1985
	1985 – 1986
Mr Reg Griffiths	1986 – 1987
Mr Bill Bradford	1990 – 1991
Mrs Julie Wheeldon	1994 – 1995
	1995 – 1996
	1996 – 1997
Mrs Gloria Marsh	1997 – 1998
	1998 – 1999
Mr Gary Suttle	1999 – 2000
	2000 – 2001
	2001 – 2002
	2006 – 2007
	2007 - 2008
Mr Tony Miller	2002 – 2003
	2003 – 2004
	2004 – 2005
	2005 - 2006

101. **REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS**

There were no matters to report from representatives on outside organisations at the present time.

102. **REPORTING OF DELEGATED MATTERS**

There were no delegated matters to report at the present time.

103. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

(a) **Purbeck Schools Review – Education in Swanage**

A brief update on the Purbeck Schools Review was provided.

(b) **South East Dorset Interim Planning Framework Roll Forward 2010-2011**

It was reported that an updated version of the Dorset Heathland Interim Planning Framework (IPF) had been received from Purbeck District Council and was available for public consultation.



- (c) **Dorset and East Devon Coastal Corridor Action Plan 2009-14**  
The Consultation Draft in respect of the Dorset and East Devon Coastal Corridor Action Plan 2009-14 had been circulated to all Members for information, prior to further discussion at a future meeting of the Council.
  
- (d) **Poole and Christchurch Bays Shoreline Management Plan Review Sub-cell 5f**  
Copies of the Poole and Christchurch Bays Shoreline Management Plan Review Sub-cell 5f had been circulated to all Members prior to the Meeting. It was noted that an exhibition had been held at the Town Hall and some concern was expressed at the lack of publicity given to this.
  
- (e) **PFI Procedures Information**  
Details of PFI procedures in respect of street lighting were submitted for information.
  
- (f) **Matters for Forthcoming Agendas**
  - i) Arts Trail.
  - ii) Seafront Entertainment.

The meeting concluded at 8.15 p.m.

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