

SWANAGETOWNCOUNCIL

A.J. Leeson
Town Clerk

Town Hall
SWANAGE
Dorset
BH192NZ

24th July 2002

Dear Councillor

Local Government Act 1972

Your attendance is requested at the **MONTHLY MEETING** of the Swanage Town Council to be held at the Town Hall, Swanage on **MONDAY, 29th JULY 2002** at **7.15 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Town Clerk

To all Members of the Council
and Chief Officers.
Copy to Press.

AGENDA

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. To approve as correct records the Minutes of the following Meetings:-
 - (a) Monthly Meeting of the Council held on 24th June 2002.
(Copy enclosed).
 - (b) Special Meeting of the Council held to discuss planning and other matters on 5th July 2002.
(Copy enclosed).
 - (c) Special Meeting of the Council held to discuss policy and resources matters on 15th July 2002.
(Copy enclosed).
3. To receive and consider the following reports:-
 - (a) Public Participation Time held on 24th June 2002.
(Copy enclosed).
 - (b) Tourism and Environmental Committee held on 1st July 2002.
(Copy enclosed).
 - (c) Public Buildings Best Value Review Committee held on 25th July 2002.
(To follow).

4. Chairman's Announcements.
5. Any other matters which the Town Mayor decides are urgent.
6. Meteorological records for the month of June 2002. (Copy enclosed).
7. To authorise the payment of accounts. (Lists enclosed).
8. Statement of cash balance. (Copy enclosed).
9. Festival Events – Management Issues.

* It is envisaged that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public will be excluded from the Meeting during consideration of the following matters.

- * 10. Staffing Issues.

**PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME
WILL BE HELD PRIOR TO THE MEETING AT
7.00 p.m.**
