

**SWANAGE TOWN COUNCIL**

A.J. Leeson  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

23<sup>rd</sup> October 2002

Dear Councillor

**Local Government Act 1972**

Your attendance is requested at the **MONTHLY MEETING** of the Swanage Town Council to be held at the Town Hall, Swanage on **MONDAY, 28<sup>th</sup> OCTOBER 2002** at **7.15 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Town Clerk

To all Members of the Council  
and Chief Officers.  
Copy to Press.

**A G E N D A**

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. To approve as correct records the Minutes of the following Meetings:-
  - (a) Monthly Meeting of the Council held on 30<sup>th</sup> September 2002  
(Copy enclosed).
  - (b) Special Meeting of the Council held to discuss planning and other matters on 11<sup>th</sup> October 2002.  
(Copy enclosed).
3. To receive and consider the following reports:-
  - (a) Public Participation Time held on 30<sup>th</sup> September 2002.  
(Copy enclosed).
4. Chairman's Announcements.
5. Any other matters which the Town Mayor decides are urgent.
6. Seasonal Income.  
(Copies enclosed).

7. Meteorological records for the month of September 2002. (Copy enclosed).
8. To authorise the payment of accounts. (Lists enclosed).
9. Statement of cash balance. (Copy enclosed).

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**PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME  
WILL BE HELD PRIOR TO THE MEETING AT  
7.00 p.m.**

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