

SWANAGE TOWN COUNCIL

A.J. Leeson
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

13th May 2008

Dear Councillor

Local Government Act 1972

You are summoned to attend the **ANNUAL MEETING** of the Swanage Town Council to be held at the **TOWN HALL, SWANAGE** on **MONDAY, 19th MAY 2008** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

A J Leeson

Town Clerk

To all Members of the Council

A G E N D A

1. Appointment of Town Mayor.
 2. Appointment of Deputy Town Mayor.
 3. To report apologies (if any) received from Members for inability to attend the Meeting.
 4. To appoint representatives to outside bodies.
 5. To appoint Committees, Sub-committees and Working Groups.
 6. To approve as correct records the Minutes of the following Meetings:-
 - (a) Monthly Meeting of the Council held on 21st April 2008. (Copy enclosed).
 - (b) Special Meeting of the Council held to discuss policy and planning matters on 2nd May 2008. (Copy enclosed).
 7. To receive and consider the following reports:-
 - (a) Finance & Performance Management Committee held on 21st April 2008. (Copy enclosed).
 8. Chairman's Announcements.
 9. Meteorological records for the month of April 2008. (Copy enclosed).
 10. Items of information and matters for forthcoming Agendas.
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PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.
