

SWANAGE TOWN COUNCIL

A.J. LEESON
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

15th December 2009

Dear Councillor

Local Government Act 1972

You are summoned to attend a **SPECIAL MEETING** of the Swanage Town Council to discuss matters concerning **Policy and Planning** at the Town Hall, Swanage on **MONDAY, 21st DECEMBER 2009** at **9.30 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

A.J. Leeson

Town Clerk

A G E N D A

1. Apologies.
2. Councillor Vacancy – Co-option.
3. Plans for consideration. (Schedule enclosed).
4. Street Name – Tilly Whim Mews. (Letter enclosed).
5. Budget Monitoring:-
(a) Statement of Cash Balance. (Copy enclosed).
6. Payment of Accounts. (Schedules enclosed).
7. PACT Action Point – Public Conveniences.
8. Meteorological records for the month of November 2009. (Copy enclosed).
9. Items of Information and Matters for Forthcoming Agendas.
- * 10. Personnel Issues. (Briefing Note to follow).

* Under Standing Orders No. 67 and 68, it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of the items marked *.

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME MAY BE HELD AT 9.30 a.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.