

SWANAGE TOWN COUNCIL

A.J. LEESON
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

12th May 2009

Dear Councillor

Local Government Act 1972

You are summoned to attend a **SPECIAL MEETING** of the Swanage Town Council to discuss matters concerning **Policy and Planning** at the Town Hall, Swanage on **MONDAY, 18th MAY 2009** at **9.30 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

A.J. Leeson

Town Clerk

A G E N D A

1. Apologies.
2. Budget Monitoring:-
 - (a) Statement of Cash Balance. (Copy enclosed).
 - (b) Future format of Town Council's Management Accounts and Budget Monitoring
3. Operations Department – Maintenance Programme Update. (Information enclosed).
4. Consultation Documents.
 - (a) Purbeck Heritage Strategy – comments due by 31st May 2009. (Copy enclosed).
 - (b) Jurassic Coast World Heritage Site Management Plan – comments due by 9th June 2009. (Summary previously distributed).
5. Items of Information and Matters for Forthcoming Agendas:-
 - (a) National Association of Field Studies Officers Conference – January 2010. (Letter enclosed).
6. Final Accounts – Amendment to 2007/08 Annual Governance Statement (Copy to follow).
- * 7. Legal Issues:-
 - (a) Newton Grange - Update
 - (b) Holiday Park Disposal – Update (Briefing Note to follow).

* Under Standing Orders No. 67 and 68, it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of the items marked *.

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME MAY BE HELD AT 9.30 a.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.