

SWANAGE TOWN COUNCIL

A.J. LEESON
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

1st February 2008

Dear Councillor

General Operations Committee

A meeting of the above Committee will be held at the **TOWN HALL** on **Wednesday, 6th February 2008** at **9.30 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Alan Leeson

Town Clerk

To the Town Mayor, Deputy Mayor,
Councillor Gloyn Cox and Councillors Audley,
Mrs Gainsborough, Mrs Marsh, Poultney
and Mrs. Patrick.
Representatives of Prospect Allotments Association
James Smith Funeral Directors

A G E N D A

1. Apologies.
2. Allotment Matters.
 - i) Ratification of bonfire regulations (Copy enclosed).
 - ii) Matters raised by Prospect Allotment Association.
3. Cemetery Matters.
 - i) Review of conditions for reduced fees for non-residents (Briefing Note enclosed).
 - ii) Charges for interments over the Christmas period
- Letter of objection from James Smith Funeral Directors (Letter enclosed).
 - iii) Natural Burial Working Party – to set date of meeting.
 - iv) Memorial safety presentation.
 - v) Matters raised by James Smith Funeral Directors.
4. Matters arising from Minutes of the Meeting of the General Operations Committee held on 14th November 2007.
 - i) Outcomes from recommendations (Minutes enclosed).
5. Operations Manager's Report.
6. Memorial Benches
– schedule of approved designs and to note procedure for implementation (Papers enclosed).

7. Public Conveniences – consideration of ‘Community Toilet Scheme’
(Briefing Note enclosed).
8. Best Value Performance Indicators – Continuous Improvement.
9. Items of Information and Matters for Forthcoming Agendas.
10. Date of Next Meeting.

**PLEASE NOTE: UP TO 15 MINUTES OF PUBLIC PARTICIPATION TIME
MAY BE HELD AT 9.30 a.m. PRIOR TO THE MEETING**
