

SWANAGE TOWN COUNCIL

A.J. LEESON
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

17th July 2008

Dear Councillor

General Operations Committee

A meeting of the above Committee will be held at the **TOWN HALL** on **Wednesday, 23rd July 2008** at **9.30 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Alan Leeson

Town Clerk

To the Town Mayor, Deputy Mayor,
Councillor Gloyn-Cox and Councillors Audley,
Mrs Gainsborough, Mrs Marsh, Poultney and Suttle,
Representatives of Prospect Allotments Association
James Smith Funeral Directors

A G E N D A

1. Apologies.
2. Fishermen's Huts and Jetty
 - a) To accept proposal of Tourism Committee Meeting held on 30th June 2008 that the Fishermen's Huts and Jetty form part of the remit of the General Operations Committee.
 - b) To co-opt a representative from Swanage Fishermen's Association on to the General Operations Committee.
3. Review of Corporate Performance Plan. (Papers enclosed).
4. Allotment Matters.
 - a) Waiting List - Possible measures to reduce waiting time (Briefing Note enclosed).
 - b) Tenancy Agreements - Proposed amendments (Briefing Note enclosed).
 - c) Bonfire Regulations – To consider petition requesting relaxation of regulations (Copy enclosed).
 - d) Matters raised by Prospect Allotment Association.
5. Cemetery Matters.
 - a) Natural Burial Working Party – to set date of meeting.
 - b) Matters raised by James Smith Funeral Directors.
6. Matters arising from Minutes of the Meeting of the General Operations Committee held on 16th April 2008. (Minutes enclosed).

7. Operations Manager's Report.
8. Tree Maintenance Programme – Update.
9. Rubbish Collection – Sea Front and Town Square.
10. Development of Asset Management Plan. (Briefing Note enclosed).
11. Items of Information and Matters for Forthcoming Agendas.
12. Date of Next Meeting – 26th November 2008.

**PLEASE NOTE: UP TO 15 MINUTES OF PUBLIC PARTICIPATION TIME
MAY BE HELD AT 9.30 a.m. PRIOR TO THE MEETING**
