

SWANAGE TOWN COUNCIL

A.J. LEESON
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

29th July 2008

Dear Councillor

Finance & Performance Management Committee

A meeting of the above Committee will be held at the **TOWN HALL, SWANAGE** on **MONDAY, 4th AUGUST 2008** at **9.30 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

A. J. Leeson

Town Clerk

To The Town Mayor, Deputy Mayor,
and Councillors Gloyn-Cox, Mrs. Patrick,
Poultney and Suttle.

A G E N D A

1. Apologies.
2. Strategic Planning - To receive SWOT Analysis and consider Action Plan.
(Details enclosed).
3. Caravan Park Committee 27th June 2008 – Action Points:-
 - (a) Advisory Committee – Update. (Briefing Note to follow).
 - (b) Leisure Facilities – Gym Proposals. (Details to follow).
 - (c) Electrical Survey Report – Estimated cost £20,000. (Details to follow).
4. Caravan Park – Financial and Operational Matters:-
 - (a) Caravan Sales – Update.
 - (b) Transfer of Used Caravans from other Parks.
 - * (c) Breach of Licence Terms – People residing on the Park.
 - (d) Caravan Insurance – Update.
 - (e) Furnished Lettings - Flexible Pricing Proposals. (Details to follow).
5. To receive and approve Internal Audit Annual Reports 2007/2008.
(Reports enclosed).
6. To consider proposals to fund one additional CCTV camera.
(Quotation enclosed).
7. Items of information and matter for forthcoming Agendas:-
 - (a) Contracts and Legal Issues.
 - (b) Beach Gardens Proposals.
 - (c) Arts Project Proposals.

- (d) Bay Management Proposals.
- (e) Review of Performance Indicators.
- (f) Appointment of Culture and Events Officer.
- (g) Monitoring of Action Points
- (h) Scrutiny and Review of Decisions.
- (i) Capital Programme – Monitoring and Review.

* 8. Outstanding Debt – DAT Trading Ltd – Update.

9. Date of Next Meeting.

* Under Standing Order No. 67, it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of the items marked *.

**PLEASE NOTE: UP TO 15 MINUTES OF PUBLIC PARTICIPATION
TIME MAY BE HELD AT 9.30 a.m. PRIOR TO THE
MEETING**
