

SWANAGE TOWN COUNCIL

A.J. LEESON
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

5th March 2008

Dear Councillor

Finance & Performance Management Committee

A meeting of the above Committee will be held at the **TOWN HALL, SWANAGE** on **MONDAY, 10th MARCH 2008** at **9.30 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

A. J. Leeson

Town Clerk

To The Town Mayor, Deputy Mayor,
and Councillors Bright, Gloyn-Cox, Hadley
and Mrs. Patrick.

A G E N D A

1. Apologies.
2. Statement on Internal Control - To consider the revised 2006/07 version.
(Copy enclosed).
3. Annual Governance Report and Audit Letter - Audit 2005/06 - To agree action plan.
(Copy enclosed).
4. Internal Audit Report 2006/07 - Review of recommendations.
(Copy enclosed).
5. Accountancy Services – Update.
6. Consideration of Christmas and New Year Burial Fees.
(Letter enclosed).
- * 7. To receive Internal Audit Reports. (Reports enclosed).
- * 8. Contracts and Legal Issues:-
a) Land South of Caravan Park. (Briefing Note to follow).
9. Date of Next Meeting.

* It is envisaged that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public will be excluded from the Meeting during consideration of the items marked *.

**PLEASE NOTE: UP TO 15 MINUTES OF PUBLIC PARTICIPATION
TIME MAY BE HELD AT 9.30 a.m. PRIOR TO THE
MEETING**
