

Minutes of the Meeting of the **CARAVAN PARK COMMITTEE** held at the **TOWN HALL, SWANAGE** on **WEDNESDAY, 11th JANUARY 2006** at 2.30 p.m.

PRESENT:-

Councillor G.M. Suttle – Chairman.

Councillor Mrs. C. Gainsborough

Councillor A.H. Miller (Town Mayor)

Also in attendance:- Councillor Mrs. C. Bartlett

Mr. A. Leeson – Town Clerk

1. **APOLOGIES**

Apologies for their inability to attend the Meeting were received from Councillors Bright, Mrs. Farrow, Trite and Mrs. Wheeldon.

2. **EXCLUSION OF PRESS AND PUBLIC**

Proposed by Councillor Suttle, seconded by Councillor Miller, and
RESOLVED:-

That, as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public be excluded from the Meeting during consideration of the following matters.

3. **BUSINESS PROPOSALS**

Further to Minute No. 3 of the Meeting of the Caravan Park Committee held on 20th December 2005, the Chairman updated those present on negotiations with David and Kate Taylor regarding the franchise of the bars and catering function at the Bay View Holiday Park.

Following a very positive meeting with the couple, a draft Agreement had been prepared (copies of which had been circulated to all Members prior to the Meeting). The Chairman gave a brief summary of the Agreement, and invited comments from Members before the Heads of Terms are submitted to the Council for approval.

The Clerk reported that David and Kate Taylor had also expressed an interest in the operation of the shop, and negotiations in this regard were continuing. It was noted that the main terms of the Agreement would accord with the bars and catering function contract, although the shop would be the subject of a separate Agreement.

The Chairman expressed his appreciation of the work undertaken by the Town Clerk in preparing the draft documents.

4. **STAFFING ISSUES**

The Clerk updated Members on staffing issues arising from the franchise of the bars and catering function at the Holiday Park. Discussions had been held with existing staff members regarding the proposals, the outcome of which had been very positive.

During the ensuing discussion, it was noted that the employment rights of existing staff would not be affected by any transfer of employment that was envisaged in respect of the above.

Having regard to the progression of the negotiations, the urgent need to ascertain appropriate references was acknowledged.

Further to Minute No. 5 of the Meeting of the Caravan Park Committee held on 20th December 2005, the Clerk updated those present regarding the management structure and staffing issues at the Holiday Park. He also provided an update on matters relating to a former employee of the Town Council.

5. **ANY OTHER MATTERS THE CHAIRMAN DECIDES ARE URGENT**

It had previously been determined that the Council's caravan hire fleet be reduced from its current level (Minute No. 4 (d) of the Caravan Park Committee Meeting held on 2nd November 2005 refers). This stock had been further reduced during 2005 due to the age of two caravans, which no longer complied with the Council's Rules and Regulations.

Consideration was given to the level of caravan stock currently held at the Holiday Park, and following discussion, it was AGREED:-

To recommend that two stock caravans be transferred to the Town Council's hire fleet for 2006.

Questions were also raised regarding site development costs and budget control, and it was AGREED:-

That the Chairman and Town Clerk meet with the Holiday Park General Manager to discuss these and other matters.

6. **DATE OF NEXT MEETING**

It was AGREED:-

That the next meeting of the Committee be held on Tuesday, 7th February 2006 at **3.15 p.m.** in the Town Hall, with the Holiday Park General Manager in attendance.
